

**CLEARVIEW BOARD OF EDUCATION  
RECORDS COMMISSION MEETING MINUTES  
JANUARY 8, 2024**

Clearview Board of Education met in a Records Commission Meeting on January 8, 2024, at 6:00 pm. The following answered present to the roll call: Mr. Post, Dr. Davis, Superintendent, and Mrs. Nowak, Treasurer were also present.

**RESOLUTION 2024-1RC**

Mr. Post moved and Dr. Davis seconded that the Records Commission approve the January 8, 2024, Records Commission Meeting, as presented.

Vote: Yeas: Mr. Post, Dr. Davis, and Mrs. Nowak,  
Motion Passed

**RESOLUTION 2024-2RC**

Mr. Post moved and Dr. Davis seconded that the Records Commission accept the RC-2 Records Retention Schedule and RC-3 Certification of Records Disposal for FY23.

Vote: Yeas: Mr. Post Dr. Davis, and Mrs. Nowak  
Motion Passed

**RESOLUTION 2024-3RC**

Mr. Post moved and Dr. Davis seconded that the Records Commission accept the Records Disposition Schedule for calendar years 2018 through and including 2027.

Vote: Yeas: Mr. Post, Dr. Davis, and Mrs. Nowak,  
Motion Passed

**RESOLUTION 2024-4RC**

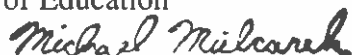
Mr. Post motioned and Dr. Davis seconded that the Records Commission Meeting of January 8, 2024, at 6:05 p.m. be adjourned.

Vote: Yeas: Mr. Post, Dr. Davis, and Mrs. Nowak  
Motion Passed

Respectfully submitted,



Mary Ann Nowak, Treasurer/CFO  
Board of Education



---

Michael Post, President  
Board of Education