



**Lorain County  
Public Health**

For the Health of Us All

**School Health Service Agreement**  
By and between  
Clearview Local School District and Lorain County Public Health

This agreement is entered into on this 22<sup>nd</sup> day of February, 2024 by and between the Clearview Local School District, and Lorain County Board of Health (LCPH) for school health services for the 2024-2025 school year.

**Terms and Conditions**

LCPH will provide nurse(s), licensed by the Ohio Board of Nursing, as either a Licensed Practical Nurse (LPN), or a Registered Nurse (RN) to perform the school health services listed in Exhibit A (attached).

Assigned LCPH nursing staff will at all times be acting as independent contractors, and not as employees of the school district.

The school district agrees to indemnify and hold LCPH harmless from any and all claims of liability for injury or damages to the children and third parties arising from the actions of any school district staff member that may perform or assist with medical care of the students.

LCPH will maintain adequate liability insurance to cover the performance of the duties of the assigned nursing staff.

LCPH nursing supervisor and/or School Health Program Manager will be responsible for hiring, orienting, supervising and providing continuing education of the nurse(s) assigned to the school district.

LCPH School Health Program Manager will be assigned to the school district and will be on-site a minimum of two days per month. LCPH School Health Program Manager will be available on a daily basis, via email or phone, to provide direction and guidance to the nurses assigned to the school district.

LCPH nurse(s) will work a schedule that 1) meets the healthcare needs of the district or building in which they are assigned 2) coincides with the school district or building schedule and 3) is mutually agreed upon by school administration and LCPH leadership. Situations may arise that require flexing of the nurse's set schedule (See special conditions section below).

In order for the nurse to perform the activities and duties outlined in Exhibit A, the school district will provide LCPH nurse(s) with the following: an appropriate work space that offers privacy for students, access to a printer, access to student records as needed to complete healthcare planning, documentation and State mandated reporting, access to PowerSchool for documentation of health care activities performed and student encounters.

**Special Considerations**

LCPH nurse(s) schedules may be flexed to fulfill obligations requested by the school district or LCPH. Any change to the nurse(s) schedule must have prior approval from the LCPH nursing supervisor or director.



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## Quote for School Nurse Services

School District: Clearview School District

School Year / time frame of services: 2024-2025

This quote is for school nurse services for the school district and school year listed above. LCPH can provide both RN and LPN school nurse services. LPN school nurse services must include RN school nurse services to provide required oversight. A program manager will also be assigned to your district to provide additional support and administrative oversight.

The contract cost is calculated on 36 weeks. School nurse services will coincide with the school district academic calendar with additional prep time built in before the start of the school year and wrap up time after the last day of school.

Registered Nurse (RN) services are \$54 per hour

Licensed Practical Nurse (LPN) services are \$40 per hour.

<b>LPN Services</b> 67.5 LPN hours per week at \$40 per hour	<b>Cost:</b>	\$97,200.00
<b>RN Services</b> 18 RN hours per week at \$54 per hour	<b>Cost:</b>	\$34,992.00
<b>Administrative Costs</b> 7% administrative fee	<b>Cost:</b>	\$9,253
<b>Total cost for nursing services</b>	<b>TOTAL:</b>	<b>\$141,445</b>

Quote prepared on 1/31/2024

Quote prepared by J. Spriestersbach

LCPH nurse(s) are required to attend staff meetings at the Health Department each month. The nurse(s) will be available to the school district by phone during these times.

There may be staff training events in which LCPH nurse(s) will not be available to the school district. The school district will be notified in advance of the nurse(s) absence due to training.

#### Substitute nurses

LCPH may utilize a substitute nurse to perform the duties outlined in Exhibit A in the absence of the assigned LCPH nurse. Substitute nurses maintain a current Ohio Board of Nursing License and are trained and oriented to school health activities.

The use and assignment of substitute school nurses is the sole discretion of the LCPH nursing supervisor and will be based upon availability and prioritization of student health needs.

#### Lunch breaks

Although not required, LCPH nurse(s) may choose to take a 30 minute lunch break. Lunch breaks will occur outside the standard busy clinic times (i.e. student lunch and recess periods). The school district may choose to close the clinic or assign school staff to cover the clinic during the nurse's lunch time.

The total, billable, contracted hours DO NOT include a lunch break. LCPH nurses that elect to take a lunch break will extend their daily work schedule by 30 minutes to accommodate for this.

#### Nursing Services to be provided

LCPH will provide school health nursing services as outlined in Exhibit A (attached)

LCPH will provide the Clearview School District with:

- Registered Nurse (RN) for 18 hours per week.
- Licensed Practical Nurse (LPN) for 67.5 hours per week.
- School Health Program Manager to be onsite a minimum of twice a month and available by phone during school hours

#### Compensation

In exchange for services provided, Clearview School District will pay LCPH upon invoice the following compensation:

- A. RN Services = 18 hours @ \$54 per hour X 36 weeks
- B. LPN Services = 67.5 hours @\$40 per hour X 36 weeks
- C. Administrative Fee = 7% of total contract

Total Cost of Contract = \$141,445

#### Invoicing and Payment

Payments to be made in 10 monthly installments, September through June of the school year. Payments are due on or by the 15<sup>th</sup> day of each month.

Termination

Either party may terminate this service agreement by providing the other party with 60 days written notice, sent via certified mail return receipt requested, before the termination is to take effect.

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above. The parties hereto agree that facsimile signatures shall be as effective as if original.



\_\_\_\_\_  
Dr. Jerome Davis  
Superintendent  
Clearview Local Schools

4-12-2024

\_\_\_\_\_  
Date



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Mark Adams, REHS, MPH  
Health Commissioner  
Lorain County Public Health

02 / 22 / 2024

\_\_\_\_\_  
Date