



# AIA Document G701® – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Clearview Wellness Facility 4700 Broadway Avenue Lorain, Ohio 44052	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: August 10, 2021	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 018 Date: April 28, 2023
<b>OWNER:</b> <i>(Name and address)</i> Clearview Local School District 4700 Broadway Avenue Lorain, Ohio 44052	<b>ARCHITECT:</b> <i>(Name and address)</i> GPD Group 520 South Main Street Suite 2531 Akron, Ohio 44311	<b>CONTRACTOR:</b> <i>(Name and address)</i> Seitz Builders, Inc. 8055 Broadway Road Cleveland, Ohio 44147

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

PCOS #63: Added Floor Boxes per an Owner Directed Change: **ADD \$10,342.52**

PCOS #65: D&D Invoice for door hardware above the dedicated allowance & Credit for concession drawers: **ADD \$646.26**

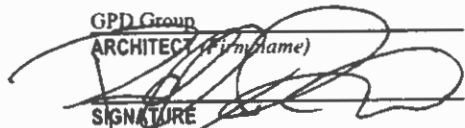
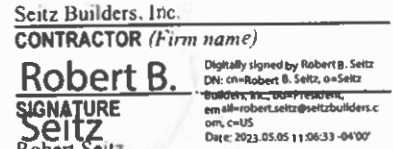
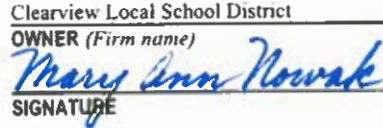
The original Contract Sum was	\$ 4,287,000.00
The net change by previously authorized Change Orders	\$ 3,863,474.23
The Contract Sum prior to this Change Order was	\$ 8,150,474.23
The Contract Sum will be increased by this Change Order in the amount of	\$ 10,988.78
The new Contract Sum including this Change Order will be	\$ 8,161,463.01

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be unchanged

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>GPD Group</u> <b>ARCHITECT (Firm name)</b>	<u>Seitz Builders, Inc.</u> <b>CONTRACTOR (Firm name)</b>	<u>Clearview Local School District</u> <b>OWNER (Firm name)</b>
 <b>SIGNATURE</b>	 <b>SIGNATURE</b>	 <b>SIGNATURE</b>
Russell Gayheart, Project Manager <b>PRINTED NAME AND TITLE</b>	Robert B. Seitz <b>PRINTED NAME AND TITLE</b>	Mary Ann Nowak <b>PRINTED NAME AND TITLE</b>
05/04/2023 <b>DATE</b>	<b>DATE</b>	5/9/2023 <b>DATE</b>

# SEITZ BUILDERS, INC.

PAGE 1 OF 3

## **PRE-CHANGE ORDER SUMMARY AND ADDITIONAL WORK AUTHORIZATION OR FIELD CHANGE DIRECTIVE**

**P.C.O.S. #63    ADD FLOOR BOXES**

**SUBMITTED TO:**        RUSSELL GAYHEART  
                                  GPD GROUP

**DATE:** 2-21-23

**OWNER'S NAME:** CLEARVIEW LOCAL SCHOOLS

**JOB NAME:** CLEARVIEW WELLNESS AND FITNESS CENTER

**EXISTING CONTRACT OR PROJECT NO. & DATE:** 2018.200.19 AUST 7, 2021

**SUMMARY OF CHANGES:** PER YOUR REQUEST WE HAVE PRICED THE FOLLOWING:

SEE ATTACHED PRICING QUOTE.

# SEITZ BUILDERS, INC.

SOUTH SHORE	\$	6,032.55
NATIONAL	\$	2,699.00

SEITZ BUILDERS , INC. HR.@ \$75.00/HR COST OF SUPERVISION AND FIELD OFFICE PERSONNEL DIRECTLY ATTRIBUTED TO THIS CHANGE	\$	<u>          -</u>
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TOTAL COSTS	\$	8,731.55
15 % OVERHEAD	\$	1,309.73

SUBTOTAL	\$	10,041.28
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<u>3% BOND &amp; INSURANCE</u>	\$	<u>          301.24</u>
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TOTAL	\$	10,342.52
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WE WILL REQUIRE A WRITTEN CHANGE ORDER ACCORDING TO THE CONTRACT DOCUMENTS. WE WILL NEED TBD. ADDITIONAL DAYS TO COMPLETE THIS WORK, PROVIDING A SIGNED CHANGE ORDER IN ACCORDANCE WITH THE CONTRACT DOCUMENTS IS RECEIVED BEFORE 2-28-23. IF NOT RECEIVED BEFORE THIS DATE THE ABOVE PRICING IS NULL AND VOID.

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_  
OWNER

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_  
SEITZ BUILDERS, INC.

NO WORK WILL COMMENCE UNTIL SIGNED ACCEPTANCE IS RECEIVED PER THE CONTRACT.

# SEITZ BUILDERS, INC.

PAGE 3 OF 3

## **CHANGE ORDER ARTICLES** (To be included with each Change Order agreement)

### ARTICLE I

THIS CHANGE ORDER MAY CAUSE UNFORESEEN AND UNCONTEMPLATED DELAYS TO, HINDRANCES TO, INTERFERENCE'S WITH AND/OR DISRUPTIONS TO ORIGINAL CONTRACT WORK AND/OR TO OTHER CHANGE ORDER WORK. THE COSTS OF THOSE DELAYS, HINDRANCES, BOTH IN TIME AND MONEY ARE NOT PART OF THIS CHANGE ORDER AND THE RIGHT TO SUCH ADDITIONAL COSTS AND TIME IS SPECIFICALLY RESERVED AND NOT ACCORDED OR SATISFIED BY THIS CHANGE ORDER.

### ARTICLE II

CHANGES TO AND EFFECTS UPON CONSTRUCTION SCHEDULES, AND ORIGINAL PERFORMANCE TIME, ORIGINAL COSTS, METHODS, MEANS, SEQUENCES AND PROCEDURES OF CONSTRUCTION OF ALL OTHER CONTRACT CHANGE ORDERS ARE NOT PART OF THIS CHANGE ORDER. ALL RIGHTS ARE RESERVED AND NOT ACCORDED OR SATISFIED REGARDING SUCH CHANGES AND EFFECTS.

### ARTICLE III

THE AMOUNT (S) SET FORTH IN THIS CHANGE ORDER ARE FULL REIMBURSEMENT FOR THE DIRECT COST OF ALL LABOR, MATERIAL AND EQUIPMENT NECESSARY TO PERFORM THE WORK DESCRIBED IN THIS PRE-CHANGE ORDER SUMMARY ATTACHED. ALL RIGHTS ARE RESERVED AND ARE NOT ACCORDED OR SATISFIED BY THIS CHANGE ORDER REGARDING ADDITIONAL TIME REQUIRED OR ADDITIONAL COST INCURRED TO PERFORM ANY AND ALL OTHER WORK OF THIS CONTRACT (INCLUDING OTHER CHANGES ORDERS), CAUSED BY THIS CHANGE ORDER



**South Shore Electric, Inc.**  
**589 Ternes Lane**  
**Elyria, Ohio 44035**

Phone 440-366-6289  
 Fax 440-366-6940  
 kbuckley@southshoreelectricinc.com

Date: February 16, 2023  
 To: Seitz Builders, Inc.  
 8055 Broadview Road  
 Broadview Hts., Ohio 44147  
 Attn.: Bob Seitz / Nick Hurst  
 Project: Clearview Wellness Facility  
 From: South Shore Electric, Inc.  
 PCO: Three more floor boxes  
 SSEI CR# 13

Scope: add three more floor boxes for power for weight room equipment

Qty	Description	Mat Unit	Mat Ext		Labor unit	Labor Ext
3	floor box with cover	\$272.00	\$816.00		1.5	4.5
1	R&R floor tile - cut at floor box	\$10.00	\$10.00		4	4
1	cut/remove/patch concrete floor	\$700.00	\$700.00		32	32
3	connect to existing floor box	\$10.00	\$30.00		0.5	1.5
60	1" PVC conduit with fittings	\$2.40	\$144.00		0.05	3
620	#12 THHN Wire	\$0.24	\$148.80		0.005	3.1
1	as-builds / documentation	\$2.00	\$2.00		0.5	0.5
		<b>Material</b>	<b>\$1,850.80</b>		<b>Labor Hrs</b>	<b>48.6</b>
		<b>No Tax</b>	<b>\$0.00</b>		<b>Labor\$/hr</b>	<b>\$74.76</b>
		<b>Mat Total</b>	<b>\$1,850.80</b>		<b>Labor Total</b>	<b>\$3,633.34</b>
<b>M&amp;L Subtotal</b>			<b>\$5,484.14</b>		<b>M&amp;L Subtotal</b>	
<b>10% Markup</b>			<b>\$548.41</b>		<b>10% Markup</b>	
<b>Total</b>			<b>\$6,032.55</b>		<b>Total</b>	

Please issue a change order as authorization to proceed. Any questions, comments or concerns, please do not hesitate to contact me at my office at 440-366-6289, email at buckleyk@southshoreelectricinc.com or my cell at 216-389-5371

Respectfully submitted,

Keith A. Buckley  
 President

J:2021-305 Clearview Wellness - Three More Floor Boxes - SSEI-CR-13



# Proposal

Date:  
 Prepared by: Jeff Capo  
 Cell 330-903-9345  
 Email jcapo@nationaldesignm

To: Seltz Builders  
 8055 Broadview Road  
 Broadview Hts, Ohio 44147

Job Name: Clearview High School

Attn:  
 PH:  
 FAX:  
 Email:

Item	Description	Price	Line Total
Project: Clearview High School Weight Room Area Rubber Tile			
1)	Labor to Remove Rubber Tile and Reinstall after New Power Boxes Installed		
2)	Furnish & Install some Ardex Feather Finish for Prep.		

**\*\* we will not Remove the Edge Rubber Tile under the Base so New Base will not be needed \*\***

ITEMS NOT COVERED BY PROPOSAL:  
 1) Pricing Based on Working Days Monday Thru Friday  
 2) Pricing Does Not Include Demo Unless Specified Above.  
 2) Dumpster Provided By Contractor.

**Total \$2,699.00**

*All materials guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon a written change order, and will become an extra charge over and above the estimate. All agreements contingent upon no strikes, accidents or delays beyond our control. Owner to carry fire, tornado and all other necessary insurance.*

**This Proposal may be withdrawn by National Carpet Mill Outlet if not accepted within 15 days.**

Acceptance of proposal: The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as specified. Payment will be made as outlined.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Thank you for your business!**

**william.seitz@seitzbuilders.com**

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**From:** nick.h@seitzbuilders.com  
**Sent:** Friday, February 17, 2023 8:12 AM  
**To:** william.seitz@seitzbuilders.com; 'Gayheart, Russell'  
**Cc:** 'Bob Seitz'  
**Subject:** CWF - added floor boxes request per owner - 2/17/2022  
**Attachments:** Three Weight Room Floor Boxes.pdf

Russell,

See attached as requested by MaryAnn in our closeout meeting. Please note that this pricing does not include any of Seitz markup. Please advise if we should formalize into a PCOS.

Thank You,

**Nick Hurst**  
**440-773-9493 mobile**  
**Superintendent**

Seitz Builders Inc.  
8055 Broadview Rd.  
Broadview Heights, OH 44147  
P: 440-838-1011  
F: 440-838-1806  
[www.SeitzBuilders.com](http://www.SeitzBuilders.com)

# SEITZ BUILDERS, INC.

PAGE 1 OF 3

## **PRE-CHANGE ORDER SUMMARY AND ADDITIONAL WORK AUTHORIZATION OR FIELD CHANGE DIRECTIVE**

**P.C.O.S. #65    D&D FINAL INVOICE**

**SUBMITTED TO:        RUSSELL GAYHEART  
                                 GPD GROUP**

**DATE: 3-31-23**

**OWNER'S NAME: CLEARVIEW LOCAL SCHOOLS**

**JOB NAME: CLEARVIEW WELLNESS AND FITNESS CENTER**

**EXISTING CONTRACT OR PROJECT NO. & DATE: 2018.200.19 AUST 7, 2021**

**SUMMARY OF CHANGES: PER YOUR REQUEST WE HAVE PRICED THE FOLLOWING:**

**SEE ATTACHED PRICING QUOTE.**



# SEITZ BUILDERS, INC.

PAGE 2 OF 3

D&D	\$	1,205.60
RICELAND CREDIT	\$	(660.00)
SEITZ BUILDERS , INC. HR.@ \$75.00/HR COST OF SUPERVISION AND FIELD OFFICE PERSONNEL DIRECTLY ATTRIBUTED TO THIS CHANGE	\$	<u>          -</u>
TOTAL COSTS	\$	545.60
15 % OVERHEAD	\$	81.84
SUBTOTAL	\$	627.44
<u>3% BOND &amp; INSURANCE</u>	\$	<u>18.82</u>
TOTAL	\$	646.26

WE WILL REQUIRE A WRITTEN CHANGE ORDER ACCORDING TO THE CONTRACT DOCUMENTS. WE WILL NEED TBD. ADDITIONAL DAYS TO COMPLETE THIS WORK, PROVIDING A SIGNED CHANGE ORDER IN ACCORDANCE WITH THE CONTRACT DOCUMENTS RECEIVED BEFORE 4-7-23. IF NOT RECEIVED BEFORE THIS DATE THE ABOVE PRICING IS NULL AND VOID.

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_  
OWNER

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_  
SEITZ BUILDERS, INC.

NO WORK WILL COMMENCE UNTIL SIGNED ACCEPTANCE IS RECEIVED PER THE CONTRACT.

# SEITZ BUILDERS, INC.

PAGE 3 OF 3

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**william.seitz@seitzbuilders.com**

---

**From:** Gayheart, Russell <rgayheart@gpdgroup.com>  
**Sent:** Wednesday, March 8, 2023 4:14 PM  
**To:** Mary Ann Nowak; william.seitz@seitzbuilders.com  
**Cc:** dndlocksvc@gmail.com; mark.smarsh@clearviewschools.org;  
robert.seitz@seitzbuilders.com; nick.h@seitzbuilders.com  
**Subject:** RE: Past Due Invoice 9989 from D&D Lock Service

Mary Ann,  
Bill and I talked yesterday. I believe we have this all resolved. Here's a breakdown of the D&D Invoices and what is owed/paid vs- what was in the project cost.

D&D Invoice for Wellness Facility: \$5,205.60

D&D Invoice for Dugouts: \$2,146.50

Seitz Allowance for hardware for Wellness: \$3,000 + Change Order #15: \$2,146.50

Seitz Allowance for hardware for Dugouts: \$1,000

**This leaves a balance of \$1,205.60**

Thanks,

**Russell Gayheart, AIA, LEED AP BD+C**

Architect

Licensed in OH

**GPD GROUP**

ARCHITECTS • ENGINEERS • PLANNERS

T: 330.572.3525 / M: 330.806.8388 / F: 330.572.2101

520 South Main Street, Suite 2531, Akron, OH 44311

[gpdgroup.com](http://gpdgroup.com)

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**From:** Mary Ann Nowak <[maryann.nowak@clearviewschools.org](mailto:maryann.nowak@clearviewschools.org)>

**Sent:** Tuesday, March 7, 2023 8:35 AM

**To:** [william.seitz@seitzbuilders.com](mailto:william.seitz@seitzbuilders.com)

**Cc:** Gayheart, Russell <[rgayheart@gpdgroup.com](mailto:rgayheart@gpdgroup.com)>; [dndlocksvc@gmail.com](mailto:dndlocksvc@gmail.com); [mark.smarsh@clearviewschools.org](mailto:mark.smarsh@clearviewschools.org);  
[robert.seitz@seitzbuilders.com](mailto:robert.seitz@seitzbuilders.com); [nick.h@seitzbuilders.com](mailto:nick.h@seitzbuilders.com)

**Subject:** Re: Past Due Invoice 9989 from D&D Lock Service

This Message originated outside your organization

---

That should be ok since it's included in Change Order #15.



**Mary Ann Nowak**

Treasurer/CFO

**Clearview Local Schools**

4700 Broadway Avenue

Lorain, OH 44052-5542

Phone (440) 233-5412 ext 1006

Fax (440) 233-6034

On Tue, Mar 7, 2023 at 8:14 AM <[william.seitz@seitzbuilders.com](mailto:william.seitz@seitzbuilders.com)> wrote:

Thanks Russell,

I thought you included that somewhere but, I could not find it because I never did a PCOS for it.

Do we have the owners and your approval to pay the current Past Due invoice for \$2,146.50?

Will you then add the \$1,146.50 that the allowance is short to another CO?

Please advise.

Bill

**From:** Gayheart, Russell <[rgayheart@gpdgroup.com](mailto:rgayheart@gpdgroup.com)>

**Sent:** Monday, March 6, 2023 8:19 PM

**To:** [william.seitz@seitzbuilders.com](mailto:william.seitz@seitzbuilders.com); [dndlocksvc@gmail.com](mailto:dndlocksvc@gmail.com); [mark.smarsh@clearviewschools.org](mailto:mark.smarsh@clearviewschools.org)

**Cc:** [maryann.nowak@clearviewschools.org](mailto:maryann.nowak@clearviewschools.org); [robert.seitz@seitzbuilders.com](mailto:robert.seitz@seitzbuilders.com); [nick.h@seitzbuilders.com](mailto:nick.h@seitzbuilders.com)

**Subject:** RE: Past Due Invoice 9989 from D&D Lock Service

The \$2,146.50 (above the allowance amount) was included in Change Order #15. Attached for reference.

Thanks,

**Russell Gayheart, AIA, LEED AP BD+C**

Architect

Licensed in OH

**GPD GROUP**

ARCHITECTS · ENGINEERS · PLANNERS

T: 330.572.3525 / M: 330.806.8388 / F: 330.572.2101

520 South Main Street, Suite 2531, Akron, OH 44311

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**From:** [william.seitz@seitzbuilders.com](mailto:william.seitz@seitzbuilders.com) <[william.seitz@seitzbuilders.com](mailto:william.seitz@seitzbuilders.com)>  
**Sent:** Monday, March 6, 2023 8:38 AM  
**To:** [dndlocksvic@gmail.com](mailto:dndlocksvic@gmail.com); [mark.smarsh@clearviewschools.org](mailto:mark.smarsh@clearviewschools.org); Gayheart, Russell <[rgayheart@gpdgroup.com](mailto:rgayheart@gpdgroup.com)>  
**Cc:** [maryann.nowak@clearviewschools.org](mailto:maryann.nowak@clearviewschools.org); [robert.seitz@seitzbuilders.com](mailto:robert.seitz@seitzbuilders.com); [nick.h@seitzbuilders.com](mailto:nick.h@seitzbuilders.com)  
**Subject:** RE: Past Due Invoice 9989 from D&D Lock Service

This Message originated outside your organization

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Russell,

This is the first time I believe I saw this invoice. Was this approved by you and the owner for us to pay?

We had a \$3000 allowance for the Wellness Building and paid invoice #9913 for \$5,205.60. The allowance was short by \$2,205.60.

We have a \$1,000 allowance for the Dugouts, so this allowance is short by \$1,146.50.

We still have other allowance monies which could be used if approved by you and the owner.

Please advise what you would like us to do?

Thanks, Bill

**From:** [dndlocksvc@gmail.com](mailto:dndlocksvc@gmail.com) <[dndlocksvc@gmail.com](mailto:dndlocksvc@gmail.com)>

**Sent:** Saturday, March 4, 2023 1:49 PM

**To:** [william.seitz@seitzbuilders.com](mailto:william.seitz@seitzbuilders.com); [mark.smarsh@clearviewschools.org](mailto:mark.smarsh@clearviewschools.org)

**Cc:** [maryann.nowak@clearviewschools.org](mailto:maryann.nowak@clearviewschools.org)

**Subject:** Past Due Invoice 9989 from D&D Lock Service

## D&D Lock Service

**Invoice** Due: 12/29/2022  
9989

Amount Due: **\$2,146.50**

Dear Customer :Please provide an update on the status of this payment. Thank you

Your invoice is attached. Please remit payment at your earliest convenience. Please reply via e-mail with confirmation that you received this invoice.

Thank you for your business - we appreciate it very much.

Sincerely,

D&D Lock Service  
1-216-299-7358

**Riceland Cabinet Corporation**

326 N. Hillcrest Road, Bldg. A  
 Wooster, OH 44691  
 USA

Voice: 330-601-1071  
 Fax: 330-601-1076

**QUOTATION**

Quote Number: 6086WB CO3  
 Quote Date: Mar 1, 2023  
 Good Through: Mar 31, 2023

Page: 1

<b>Quoted To:</b>
SEITZ BUILDERS INC. SEITZ BUILDERS INC. 8055 BROADVIEW RD BROADVIEW HEIGHTS, OH 44147

<b>Job:</b>
CLEARVIEW WELLNESS AND FITNESS 4700 BROADWAY AVENUE LORAIN, OH

Customer ID	Fax Number	Payment Terms	Ship Via	Estimator
SEIBUI			Installed	WYATT BLACK

Quantity	Description	Unit Price	Amount
1.00	<p>*****CHANGE ORDER #3*****</p> <p>~</p> <p>CREDIT</p> <p>--CREDIT FOR PENCIL DRAWERS THAT WERE DELETED</p> <p>**TAX EXEMPT</p> <p><i>Request 9-7-23              via email              to CO from              Del Black              Pen about              \$1200 +</i></p>	660.00	-660.00

Subtotal	-660.00
Sales Tax	
<b>TOTAL</b>	<b>-660.00</b>