

College Credit Plus and MyUniversity Guarantee Memorandum of Understanding

Terms and Conditions Prepared for:
Clearview Local School District

Prepared by:
Lorain County Community College &
The University Partnership



Objective

Collaborate to provide an affordable cost-share model of course delivery for school districts to expand access to college-level courses for students on the high school campus and define pathways of 15 and 30 transcripted credits as well as associate and bachelor's degree pathways through the MyUniversity Guarantee. This agreement helps remove cost, transportation and time barriers to higher education and meet or exceed the dual enrollment requirements of Ohio Revised Code Chapter 3365. Clearview Local School District and Lorain County Community College commit to collaboratively deliver educational programming and support services to foster student success.

Ohio's dual credit program, College Credit Plus, are based upon the following guiding principles:

- Students will always be the primary beneficiary of education policy;
- It is the responsibility of secondary and higher education institutions to work collaboratively and think innovatively in order to advance the achievement and success of Ohio's students;
- The College Credit Plus program should be structured to ensure open access to all college-ready students with minimal need for contributing student resources;
- There must be flexibility in the College Credit Plus program in order to encourage innovation;
- Increasing the participation rates of underrepresented and low-income student populations in programs that result in higher education rates and postsecondary persistence in an important education priority for the state; and
- Providing students with the opportunity for career exploration and promoting exposure to relevant college courses while in high school has value to students, parents, and the state. ¹

Scope of Work

Clearview Local School District and Lorain County Community College (LCCC) will determine the college courses and degree pathways to be offered at Clearview High Schools based upon the goals of Ohio's College Credit Plus, the MyUniversity Guarantee, school district needs, faculty qualifications (credentials) and faculty course mentor availability.

LCCC and Clearview Local School District will follow the "Commission Guidance on Determining Qualified Faculty" as established by the Higher Learning Commission and adopted by the Ohio Department of Higher Education. LCCC academic deans have final approval with regards to qualified faculty.

High school teachers, as LCCC adjunct instructors, will be provided LCCC faculty course mentors. Together they will establish course expectations and ensure resources necessary to satisfy LCCC course outcomes.

Delivery

Criteria for student participation will be based on Ohio's Remediation Free Standards and LCCC's placement criteria which includes considering high school preparation, performance on the college placement assessment and/or ACT or SAT scores, and GPA.

LCCC will administer the college placement assessment (and other assessments as necessary) at the high school. Class time and mode of delivery will be structured to suit partner needs.

The course framework will be the same as courses taught at the LCCC campus and apply toward a degree or professional certificate*. The course description, course syllabus and course description with student outcomes (CDSO) document will be shared and reviewed - prior to the start of the term with the high school instructor. Textbooks used will be the same as those used at the LCCC campus, including any online homework system used in particular courses.

LCCC academic deans have overarching responsibility for the standards, consistency and quality of the LCCC courses delivered at all sites.

Clearview Local School District and LCCC will be in possession of confidential educational records and may not share or disclose these educational records with any party other than the student, the student's parents, school district and LCCC partners unless the student grants written permission otherwise.

Cost-Sharing

The tuition cost to the school district for courses taught at the high school by high school teachers serving as LCCC Adjunct Instructors is the "floor" amount as set by the Ohio General Assembly, which is currently \$41.64 per credit hour per student. Courses taught by LCCC college faculty are \$52.5 per credit hour per student. Courses taught on an LCCC campus or online are discounted at the rate of \$80 per credit.

The textbooks and required materials are the responsibility of the school district.

For students enrolled in LCCC courses online or located at an LCCC college campus the school district will be charged a \$25 per credit hour flat rate for **ALL** required course materials which includes textbooks, both physical and digital formats, and any other supplies noted on course syllabus as required. Course materials subject to this rate include materials such as electronic resources that provide instant access or have been curated by faculty. Students will return all course materials to the LCCC Commodore Books and More (bookstore) at the end of each semester. Students who do not return their books may be billed for the balance of the cost of the book.

For students enrolled in LCCC classes taught at their high school the school district is responsible for the purchase of and reuse of textbooks. The textbooks may be purchased through LCCC Commodore Books and More (bookstore) or another vendor. LCCC will provide the names of required textbooks and corresponding ISBNs.

Course fees are the responsibility of the College.

The LCCC Bursar's Office is responsible for invoicing the state of Ohio each semester for tuition at LCCC, at agreed upon rates.

Partner Responsibilities

LCCC will:

- Identify qualified instructors with school partner who meet Ohio Department of Higher Education's academic credential requirements*.
- Meet with the high school instructor prior to course delivery and thereafter via phone, email, virtual platform, discussion board, in-person, etc.*
- Assign an LCCC college advisor to each student who will coordinate career and academic advising services as well as connect students to opportunities and resources that foster student success*.
- Share course resources (course archive materials, sample syllabi, common projects, essays, assignments, exams, and rubrics) as applicable.
- Ensure expectations and protocols are in place regarding accreditation, faculty roles and responsibilities.
- Provide at least one, three-hour professional development session for high school faculty per school year*.

*Denotes a required component of Ohio Revised Code Chapter 3365.

- Conduct at least one classroom observation per school year of each course offered through College Credit Plus. These visits will be scheduled prior to visiting the site*.
- Promote College Credit Plus opportunities on LCCC's website*.
- Annually coordinate with each school district partner to present at least one dedicated College Credit Plus event for students and parents*.

School District will:

- Send written notice of expulsion of any shared College Credit Plus students, including date of expulsion and expiration date to the School & Community Partnership Office via ccp@lorainccc.edu.
- Complete and submit attendance reports and student outcome assessments by the required deadlines.
- Assist in identifying district faculty who meet Ohio Department of Higher Education's academic credential requirements.
- Access and utilize LCCC's course management system (Canvas) to upload course materials and resources as well to provide current class status via the gradebook function.
- Assure school district faculty meet with LCCC faculty prior to course delivery and thereafter via phone, email, virtual platform, discussion board, in-person, etc.
- Provide support to LCCC in assuring the course deliverables as described in the Course Description with Student Outcomes (CDSO) document, including course rigor and depth, are achieved.
- Provide dedicated space for course delivery that supports the delivery of instructional programs and operational needs, including laboratory space with the appropriate equipment and consumables.
- Supply space for meetings, interviewing, and information sessions when appropriate.
- Provide computer technology access and connectivity as necessary.
- Increase awareness of the college pathways through College Credit Plus and the MyUniversity Guarantee.

Together we will:

- Develop and/or update pathways that must be published as part of the school district's official course offerings*. A minimum of two pathway opportunities through College Credit Plus will be created.
 - One where a student can earn 15 transcribed credits
 - One where a student can earn 30 transcribed credits
- Develop and publish pathways aligned to in-demand career and technical certificates and degrees.
- Develop and publish pathways to college career-technical certificates with embedded industry - recognized credentials that connect to associate degrees at LCCC and other colleges.
- Develop and publish pathways to the MyUniversity Guarantee connecting students to bachelor degree opportunities through the University Partnership will be developed and published too.

*Denotes a required component of Ohio Revised Code Chapter 3365.

- Meet all the requirements of the Ohio Revised Code, Chapter 3365 which governs College Credit Plus.


Term


This Agreement shall be re-evaluated and renewed yearly. It can be modified in writing by mutual agreement of partners and can be terminated by either party upon a six-month written notice of such intent to the other party.

This Agreement will be effective July 1, 2024-June 30, 2025.

For Lorain County Community College

1005 Abbe Road North, Elyria, OH 44035



 _____ 1/5/2024
 Jonathan M. Volpe, MBA Date
 Vice President for Administrative Services/Treasurer


 _____ 1/5/2024
 Marcia J. Ballinger, Ph.D. Date
 President
 Lorain County Community College

For Clearview Local School District

4700 Broadway Ave, Lorain, OH, 44052


 _____ 1/11/2024
 Mary Ann Nowak Date
 Treasurer


 _____ 1-11-2024
 Jerome Davis Date
 Superintendent
 Clearview Local School District

*Denotes a required component of Ohio Revised Code Chapter 3365.