

August 2023

Memorandum of Understanding 2023-2024

Under the Title III program, if a district does not have a sufficient number of English Learners (ELs) enrolled to qualify for a minimum subgrant of \$10,000, it may apply for a subgrant jointly in consortia with other districts [ESSA, Title III, Sec. 3114 (b)].

This Memorandum of Understanding represents the agreed-upon program, services and products to be provided to English learner students in the Clearview Local School District, during the **2023-2024** school year. The **Educational Service Center of Lorain County** will act as local educational agency (LEA) Fiscal Agent and member. The consortium shall be named the **ESC of Lorain County Title III Consortium**.

The **Educational Service Center of Lorain County** will be responsible for acting as the fiscal agent for the Consortium and will file the required expenditure reports and maintain fiscal records. The Consortium will plan to expend all Title III funds during the **2024 fiscal year**. **The Educational Service Center of Lorain County** must continue to serve as the fiscal agent for the Consortium for the duration of the 27 months grant period and/or until all the funds are expended, after which time the Ohio Department of Education will sweep any remaining unexpended balance. The fiscal agent is responsible for ensuring that consortium members fulfill all their fiscal and programmatic responsibilities as subgrantees under Title III, including, but not limited to, meeting their responsibilities to EL students and teachers in participating nonpublic schools (ESSA, Section 8501)

According to the number of ELs enrolled in the LEAs, as well as the number of ELs enrolled and reported in the nonpublic schools(s) located within the public district's boundaries^[1], and based on the preliminary Title III allocations, the **The Educational Service Center of Lorain County** Title III Consortium enrolled 26 EL student(s), which results in a subgrant amount of approximately \$ **3164.62** after adjustments. In its role as the lead LEA, the **Educational Service Center of Lorain County** will support a total amount of programs, services, and products as indicated below:

Add Three Categories for expenditure:

- To increase the English Language Proficiency of English Learners;
- To provide professional development to classroom teachers, principals and other school leaders;
- To provide and implement other effective activities and strategies that enhance or supplement Language Instruction Educational Programs for ELs, which must include parent, family, and community engagement activities, and may include strategies that serve to coordinate and align related programs.

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Program / Service / Product (see use of funds document)	Approximate Cost
Reimburse purchase of Equipment/Materials/Supplies_____	\$3164.62
Reimburse salary of Instructional Assistant for [insert number of hours] hours of service @ \$[insert cost]/hour. This instruction will be supplemental to our Tier 1 services for all English Learners.	\$0
Reimburse costs of Ohio TESOL Membership / TESOL Conference	0
Provide professional development series regarding effective EL instructional practices to [insert number] consortium teachers @ \$[insert cost] each.	0
Total Consortium Grant Allocation	\$3164.62

Changes regarding the provision, the scope and/or nature of these services must be made by agreement of the Member LEAs. Funds must be used before the 27-month grant period ends. LEA's will agree to attend the Lorain County EL Network meetings either face to face or virtually.

In addition to the above services and products, the Department will coordinate meetings for the purpose of assessing the needs of the consortium.

Also, the **Educational Service Center of Lorain County** will be responsible for completing and submitting Consolidated State Performance Report (CSPR) surveys and completing the Compliance surveys, as applicable and any other reports requested by the Ohio Department of Education. The signature of each LEA representative below represents the indication that the consortium has met and conferred and the Member LEAs are in agreement to all stated.

Signatures of Authorized Representatives:

Consortium Lead LEA Representative
(Superintendent or Designee)

District Treasurer

Kelly Dever
Print Name

Print Name

Kelly Dever
Signature

Signature

8/22/2023
Date

Date

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