



**Service Agreement Between
The Educational Service Center of Lorain County
and
Clearview Local School District**

The Educational Service Center of Lorain County (ESCLC) and the Clearview Local School District enter into this agreement for the ESCLC to provide Translation and Interpretation services through PGLS for the FY 2024-25 school year. Through this agreement the parties agree to the following terms:

Terms and Assurances

Clearview Local School District agrees to pay all Translation and Interpretation costs, per the attached rates, plus a 4% administrative fee. Clearview Local School District will be invoiced for services received and agrees to pay the ESCLC within 30 days of invoicing.

Clearview Local School District

Board President

Treasurer

Superintendent

Date: _____

PO #: _____

***Educational Service Center
of Lorain County***

Deborah R. Melda

Board President

Angela Dotson
Treasurer

Superintendent

Date: *10/15/24*

Once executed, please return one signed copy to: Angela Dotson, Treasurer, Lorain County ESC
Via mail or email to dotson@esclc.org

THE PREMIER CHOICE FOR YOUR EDUCATIONAL NEEDS
1885 Lake Avenue, Elyria, OH 44035 ♦ Phone: 440-324-5777 ♦ Fax: 440-324-7355
www.esclc.org



**ATTACHMENT A: FEE SCHEDULE
#EVERYWORDMATTERS**

☒ OVER-THE-PHONE (OPI) INTERPRETATION SERVICES

LANGUAGE	RATE PER MINUTE
Spanish	\$0.65
All Other Languages	\$0.79

- OPI services may be accessed on demand or by scheduling an appointment.
- There is no minimum usage for on demand service; scheduled service incurs a 30-minute minimum charge. Usage after 30 minutes will be billed at the per minute rate.
- Services scheduled with fewer than 24 hours' notice will incur a 25% rush fee.
- Scheduled services canceled with fewer than 24 hours' notice will incur the minimum fee.

☒ VIDEO REMOTE INTERPRETATION (VRI) SERVICES

LANGUAGE	RATE PER MINUTE
Spanish	\$0.99
All Other Spoken Languages	\$0.99
American Sign Language (ASL)	\$2.49

- VRI services may be accessed on demand or by scheduling an appointment.
- There is no minimum usage for on demand service; scheduled service incurs a 30-minute minimum charge. Usage after 30 minutes will be billed at the per minute rate.
- Services scheduled with fewer than 24 hours' notice will incur a 25% rush fee.
- Scheduled services canceled with fewer than 24 hours' notice will incur the minimum fee.

☐ ON-SITE INTERPRETATION SERVICES

LANGUAGE	RATE PER HOUR
Spanish	\$70.00
All Other Spoken Languages	\$95.00
American Sign Language (ASL)	\$125.00

- On-site requests incur a 2-hour minimum fee; after 2 hours, billing is in 15-minute increments.
- ASL requests incur a 1-hour travel fee.
- Mileage is charged at the prevailing IRS mileage rate.
- Services scheduled with fewer than 48 hours' notice will incur a 25% rush fee.
- Depending on the appointment time and duration, a team of 2 interpreters may need to be assigned. Each interpreter incurs the hourly fee.
- For ASL, scheduled services canceled with fewer than 48 hours' notice will incur the minimum 2-hour fee; services for all other languages canceled with fewer than 24 hours' notice will incur the minimum 2-hour fee.

☒ TRANSLATION AND LOCALIZATION SERVICES

RATE PER WORD

LANGUAGE	MACHINE TRANSLATION WITH POST EDITING	ONE-PASS TRANSLATION	VERIFIED TRANSLATION
Spanish	\$0.08	\$0.12	\$0.14
Arabic	\$0.10	\$0.12	\$0.18
Chinese	\$0.10	\$0.12	\$0.18
Russian	\$0.11	\$0.16	\$0.22
Ukrainian	\$0.11	\$0.16	\$0.22
Vietnamese	\$0.12	\$0.17	\$0.22
Portuguese	\$0.12	\$0.17	\$0.22
Italian	\$0.12	\$0.17	\$0.22
French	\$0.14	\$0.18	\$0.22
German	\$0.14	\$0.18	\$0.22
Korean	\$0.14	\$0.19	\$0.24
Japanese	\$0.14	\$0.19	\$0.24
Haitian Creole	\$0.16	\$0.19	\$0.24
Group 1 Languages	N/A	\$0.19	\$0.24
Group 2 Languages	N/A	\$0.21	\$0.26
All Other Languages	As quoted		

- Verified Translation follows ISO 17100:2015 guidelines for translation and revision by two trained linguists.
- Waiving minimum order fees. Will charge per word only.

Group 1 Languages

Belarusian	Gujarati	Punjabi
Bengali	Hebrew	Romanian
Bosnian	Hindi	Serbian
Bulgarian	Hungarian	Serbo-Croatian
Burmese	Indonesian	Slovak
Croatian	Khmer	Slovene
Czech	Lao	Somali
Danish	Latvian	Swedish
Dari	Lithuanian	Tagalog
Dutch	Malay	Thai
Estonian	Montenegrin	Turkish
Farsi	Nepali	Urdu
Finnish	Norwegian	
Flemish	Pashto	
Greek	Polish	

Group 2 Languages

Afrikaans	Hausa	Tamil
Albanian	Hmong	Telugu
Amharic	Icelandic	Tibetan
Armenian	Igbo	Twi

Azeri	Ilokano	Uzbek
Bambara	Mongolian	Wolof
Catalan	Samoan	Yiddish
Cebuano	Sanskrit	Yoruba
Fulani	Swahili	Zulu
Georgian	Ta'lik	

☐ **ADDITIONAL SERVICES SPECIFY ALL THAT APPLY:**

SERVICE	RATE
Desktop Publishing	\$65.00 per hour
Certificate of Accuracy	\$10 per certificate
Localization	
Voiceover recording	
Subtitling	
Transcription	
Glossary Development	
Translation Memory Management	
Other Related Services	

All additional translation and localization services are quoted per project.

TRANSLATION MEMORY DISCOUNTS

MATCH	DISCOUNT
100% & REPETITION	50%
95% - 99%	45%
85% - 94%	35%

STANDARD TURNAROUND TIMES

NUMBER OF WORDS PER DOCUMENT	TURNAROUND TIME
1-2,500 WORDS	1-2 days
2,501-6,000 Words	3-4 days
6,001-10,000 Words	5-6 days