

EXHIBITS



AIA[®] Document G701[™] – 2017

Change Order

PROJECT: <i>(Name and address)</i> Clearview Bus Garage	CONTRACT INFORMATION: Contract For: General Construction Date: February 12, 2020	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: March 25, 2020
OWNER: <i>(Name and address)</i> Clearview Local School District 4700 Broadway Avenue Lorain, Ohio 44052	ARCHITECT: <i>(Name and address)</i> GPD Group 520 South Main Street Suite 2531 Akron, Ohio 44311	CONTRACTOR: <i>(Name and address)</i> Seitz Builders, Inc. 8055 Broadway Road Broadway Heights, Ohio 44147

THE CONTRACT IS CHANGED AS FOLLOWS:



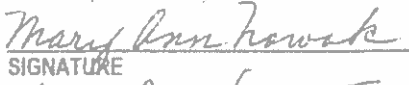
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Installation of underground electrical service

The original Contract Sum was	\$ 1,687,000.00
The net change by previously authorized Change Orders	\$ -5,437.36
The Contract Sum prior to this Change Order was	\$ 1,681,562.64
The Contract Sum will be increased by this Change Order in the amount of	\$ 1,250.00
The new Contract Sum including this Change Order will be	\$ 1,682,812.64
The Contract Time will be increased by Zero (0) days	
The new date of Substantial Completion will be unchanged	

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

GPD Group ARCHITECT <i>(Firm name)</i>  SIGNATURE Russell Gayheart, Project Architect PRINTED NAME AND TITLE March 23, 2020 DATE	Seitz Builders, Inc CONTRACTOR <i>(Firm name)</i>  SIGNATURE Digitally signed by Robert B. Seitz DN: cn=Robert B. Seitz, o=Seitz Builders, Inc, ou=President, email=robert.seitz@seitzbuilders.com, c=US 2020.03.27 09:33:17 -0400 B. Seitz PRINTED NAME AND TITLE DATE	Clearview Local School District OWNER <i>(Firm name)</i>  SIGNATURE MARY ANN NOWAK, TREAS./CFO PRINTED NAME AND TITLE 3/28/2020 DATE
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**AMENDMENT
TO THE
Clearview Local Schools Flexible Spending Plan**

WHEREAS, Clearview Local Schools (the "Employer") maintains the above-titled employee benefit plan (the "Plan") for the benefit of its eligible employees; and

WHEREAS, under the terms of the document pursuant to which the Plan is maintained (the "Plan Document"), the Employer has reserved the right to amend the Plan from time to time in any and all respects; and

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act") has amended the Internal Revenue Code effective January 1, 2020 to allow the Plan to reimburse the cost of over-the-counter drugs and products without a prescription; and

NOW, THEREFORE, the Employer hereby amends the Plan Document as follows:

Effective January 1, 2020, the definition of the term "Qualifying Medical Care Expense" or "Eligible Expense", as the case may be, is amended by adding the following thereto:

"Qualifying Medical Care Expense" or "Eligible Expense" shall include the cost of any drugs, medications or medical products obtained on or after January 1, 2020 without a prescription."

IN WITNESS WHEREOF, the Employer has caused this amendment to be executed by an authorized officer or other representative of the Employer as of the date above indicated.

Clearview Local Schools

Mary Ann Nowak, Treasurer/CFO



AIA® Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Clearview Bus Garage	CONTRACT INFORMATION: Contract For: General Construction Date: February 12, 2020	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: March 4, 2020
OWNER: <i>(Name and address)</i> Clearview Local School District 4700 Broadway Avenue Lorain, Ohio 44052	ARCHITECT: <i>(Name and address)</i> GPD Group 520 South Main Street Suite 2531 Akron, Ohio 44311	CONTRACTOR: <i>(Name and address)</i> Seitz Builders, Inc 8055 Broadway Road Broadway Heights, Ohio 44147

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

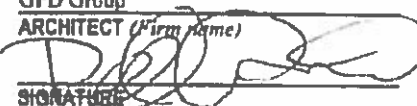
Per the pre-construction meeting on 2/27 and PR-001, the Owner accepted the substitution request to allow Clopay as an acceptable manufacturer for the garage doors: (\$6,000.00)


The original Contract Sum was	\$ 1,687,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 1,687,000.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 6,000.00
The new Contract Sum including this Change Order will be	\$ 1,681,000.00


The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

GPD Group
ARCHITECT (Firm name)

SIGNATURE
Russell Gayheart, Project Architect
PRINTED NAME AND TITLE
March 4, 2020
DATE

Seitz Builders, Inc.
CONTRACTOR (Firm name)

SIGNATURE
Digitally signed by Robert B. Seitz
DN: cn=Robert B. Seitz,
o=Seitz Builders, Inc.,
ou=President,
email=rob@seitzbuilders.com,
c=US
Date: 2020.03.09 11:20:19
-0400
Robert B. Seitz
PRINTED NAME AND TITLE
DATE

Clearview Local School District
OWNER (Firm name)

SIGNATURE
Mary Ann Nowak, Treasurer
PRINTED NAME AND TITLE
3/9/2020
DATE

SEITZ BUILDERS, INC.

PAGE 1 OF 3

PRE-CHANGE ORDER SUMMARY AND ADDITIONAL WORK AUTHORIZATION OR FIELD CHANGE DIRECTIVE

P.C.O.S. #1 PROPOSAL REQUEST 001 – CLOPAY DOORS

SUBMITTED TO: RUSSELL GAYHEART
 GPD GROUP

DATE: 2/28/20

OWNER'S NAME: CLEARVIEW LOCAL SCHOOLS

JOB NAME: CLEARVIEW BUS GARAGE

EXISTING CONTRACT OR PROJECT NO. & DATE: 2018200.13 – FEBRUARY 20,2020

SUMMARY OF CHANGES: PER YOUR REQUEST WE HAVE PRICED THE FOLLOWING:

SEE ATTACHED PRICING QUOTE.

SEITZ BUILDERS, INC.

PAGE 2 OF 3

PCOS # - 1

TOTAL COSTS	\$ -
15 % OVERHEAD	\$ -
SUBTOTAL	\$ -
<u>3% BOND & INSURANCE</u>	<u>\$ -</u>
SUBTOTAL	\$ -
DEDUCT	\$ (6,000.00)

WE WILL REQUIRE A WRITTEN CHANGE ORDER ACCORDING TO THE CONTRACT DOCUMENTS. WE WILL NEED 0 ADDITIONAL DAYS TO COMPLETE THIS WORK, PROVIDING A SIGNED CHANGE ORDER IN ACCORDANCE TO THE CONTRACT DOCUMENTS IS RECEIVED BEFORE _____. IF NOT RECEIVED BEFORE THIS DATE THE ABOVE PRICING IS NULL AND VOID.

SIGNATURE: _____ DATE _____
OWNER

SIGNATURE: _____ DATE _____
SEITZ BUILDERS, INC.

NO WORK WILL COMMENCE UNTIL SIGNED ACCEPTANCE IS RECEIVED PER THE CONTRACT.

SEITZ BUILDERS, INC.

PAGE 3 OF 3

CHANGE ORDER ARTICLES (To be included with each Change Order agreement)

ARTICLE I

THIS CHANGE ORDER MAY CAUSE UNFORESEEN AND UNCONTEMPLATED DELAYS TO, HINDRANCES TO, INTERFERENCES WITH AND/OR DISRUPTIONS TO ORIGINAL CONTRACT WORK AND/OR TO OTHER CHANGE ORDER WORK. THE COSTS OF THOSE DELAYS, HINDRANCES, BOTH IN TIME AND MONEY ARE NOT PART OF THIS CHANGE ORDER AND THE RIGHT TO SUCH ADDITIONAL COSTS AND TIME IS SPECIFICALLY RESERVED AND NOT ACCORDED OR SATISFIED BY THIS CHANGE ORDER.

ARTICLE II

CHANGES TO AND EFFECTS UPON CONSTRUCTION SCHEDULES, AND ORIGINAL PERFORMANCE TIME, ORIGINAL COSTS, METHODS, MEANS, SEQUENCES AND PROCEDURES OF CONSTRUCTION OF ALL OTHER CONTRACT CHANGE ORDERS ARE NOT PART OF THIS CHANGE ORDER. ALL RIGHTS ARE RESERVED AND NOT ACCORDED OR SATISFIED REGARDING SUCH CHANGES AND EFFECTS.

ARTICLE III

THE AMOUNT (S) SET FORTH IN THIS CHANGE ORDER ARE FULL REIMBURSEMENT FOR THE DIRECT COST OF ALL LABOR, MATERIAL AND EQUIPMENT NECESSARY TO PERFORM THE WORK DESCRIBED IN THIS PRE-CHANGE ORDER SUMMARY ATTACHED. ALL RIGHTS ARE RESERVED AND ARE NOT ACCORDED OR SATISFIED BY THIS CHANGE ORDER REGARDING ADDITIONAL TIME REQUIRED OR ADDITIONAL COST INCURRED TO PERFORM ANY AND ALL OTHER WORK OF THIS CONTRACT (INCLUDING OTHER CHANGES ORDERS), CAUSED BY THIS CHANGE ORDER

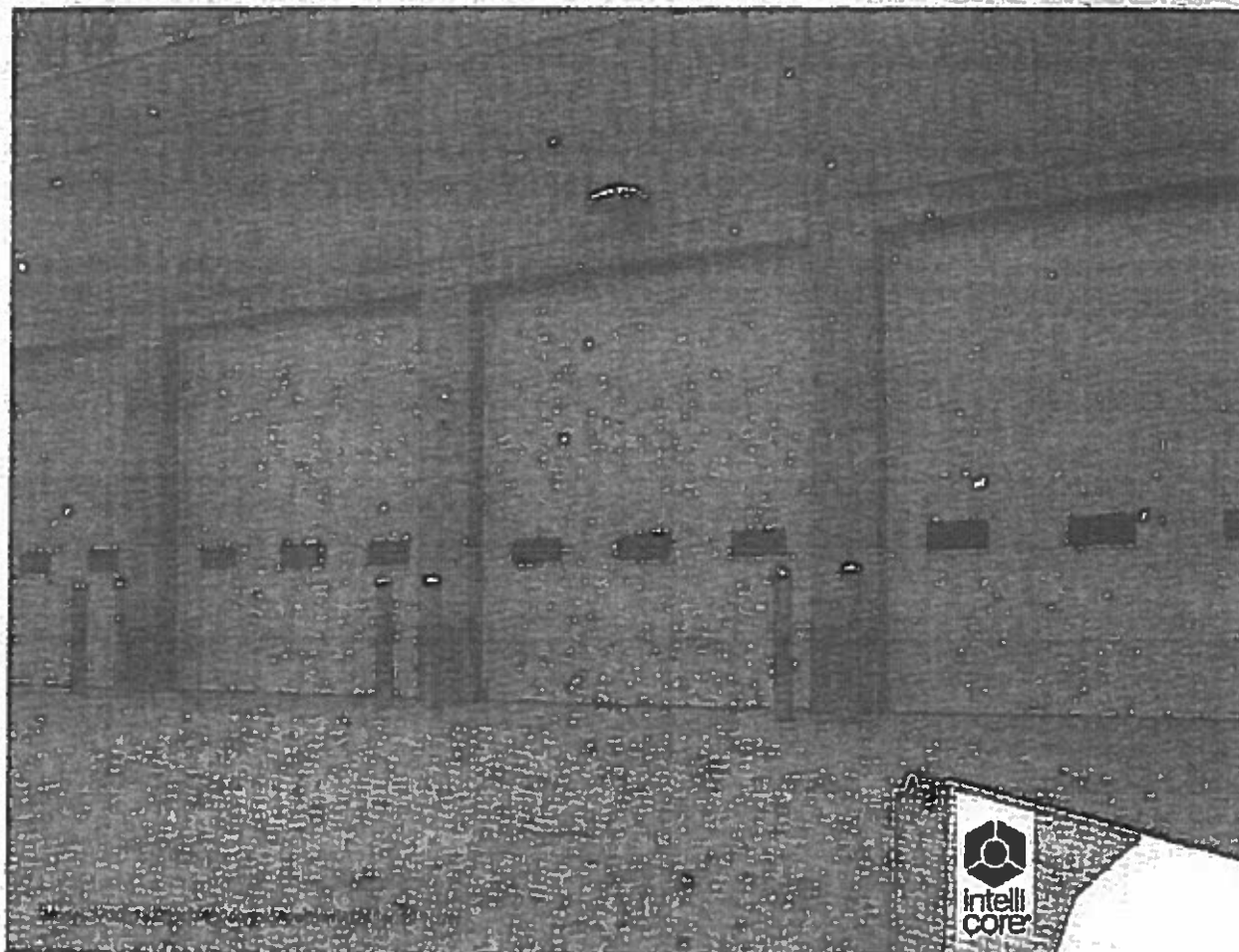
CLS- P.C.O.S. #1

< 6,000⁰⁰ >

DEDUCT

CLOPAY COMMERCIAL - MODEL 3730

energy series with intellicore®



POLYURETHANE INSULATED STEEL DOORS WITH MINOR RIBS

Clopay Model 3730 is for commercial and industrial facilities where ease of maintenance, versatility, durability and high R-value considerations are all important.

- Intellicore® polyurethane insulation and thermal break for improved energy efficiency.
- Three-layer steel plus steel insulation enhances durability, strength and quiet operation.
- 3-stage paint process delivers a virtually maintenance-free finish.
- Injection-molded lite frames with integral weatherseal are durable and seal against the elements. Many glass options available for visibility, privacy or energy efficiency.

clopaycommercial.com



Panels are prepainted inside and out to inhibit rust. Hot-dipped, galvanized steel is painted with primer and given a tough oven-baked polyester top coat to provide the most rust-resistant steel door available. Ten-year warranty against rust-through.

EXTERIOR SKIN PATTERN



Mino Ribbed

COLOR OPTIONS

Standard White

Due to the printing process, colors may vary.

Chocolate

CUSTOM PAINT OPTION



Color Blast® offers more than 1,500 Sherwin-Williams® color options to complement your building design. This durable two-part paint system has been thoroughly tested and is backed by a five-year warranty.

Due to solar reflective limitations to meet greater than a 38 LRV, some colors may not be available.

FEATURES

STANDARD HARDWARE

- TPE extruded in aluminum retainer
- Commercial 10-ball steel rollers (nylon tires available)
- Steel stop plate and lift handle
- Galvanized steel end stiffeners
- Inside slide lock for increased security
- 2" (50.8 mm) track
- 10,000 cycle springs
- Galvanized aircraft cable with minimum 7:1 safety factor
- Variety of track configurations to meet building specifications

MATERIALS AND CONSTRUCTION

Panel Thickness	3" (76.2 mm)
Insulation	CFO and HCFC free Intelliflex® polyurethane
R-Value	22.2*
Thermal Break	Continuous foam
Exterior Steel	27 gauge (0.18" min.) (.41 mm)
Interior Steel	28 gauge (0.15" min.) (.38 mm)
Exterior Steel Emboss	Stucco
Max Width	30'2" (9.2 m)
Max Height	18'0" (5.5 m)
Exterior Colors	Standard White and Chocolate. Also available in Color Blast®
Interior Color	Standard White
Limited Warranties	10-year delamination 10-year rust-through 1-year material and workmanship

*Calculated door section R-value is in accordance with DASMA TDS-152.

For special sizes, applications and options, consult Commercial Information Assistance (CIA) at 1-800-528-4301

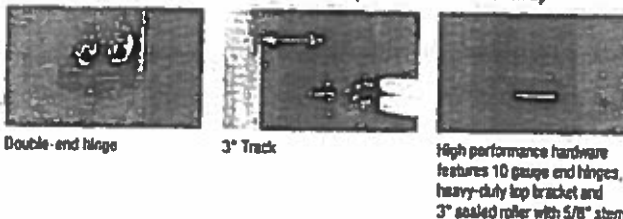
ADDITIONAL OPTIONS

WINDOW OPTIONS



Available with nominal insulated triple pane DSB glass.

HEAVY-DUTY HARDWARE (where not standard)

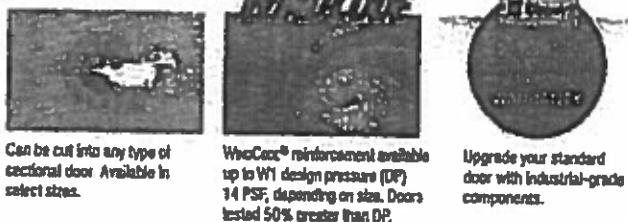


Double-end hinge

3" Track

High performance hardware features 10 gauge end hinges, heavy-duty top bracket and 3" sealed roller with 5/8" stem.

EXHAUST PORT



Can be cut into any type of sectional door. Available in select sizes.

WwoCox® reinforcement available up to W1 design pressure (DP) 14 PSF, depending on size. Doors tested 50% greater than DP.

Upgrade your standard door with industrial-grade components.

HIGH CYCLE SPRINGS



25,000, 50,000 or 100,000 cycle springs available.

CODE COMPLIANT

This Clopay door complies with the 2015 IECC (International Energy Conservation Code) with an air infiltration rating of .40 cfm/ft³ or less (IECC, Section 402.5.2), and also meets the U-factor requirement of .37 or less (IECC, Section C402.4, for Climate Zones 1 through 8).



MADE IN USA

For more information on these and other Clopay products, call 1-800-528-4301 or visit clopaycommercial.com

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ARCAT



CMOC-3735-12_NEW120

AIA® Document G701™ – 2017

Change Order

PROJECT: (Name and address) Clearview Bus Garage	CONTRACT INFORMATION: Contract For: General Construction Date: February 12, 2020	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: March 23, 2020
OWNER: (Name and address) Clearview Local School District 4700 Broadway Avenue Lorain, Ohio 44052	ARCHITECT: (Name and address) GPD Group 520 South Main Street Suite 2531 Akron, Ohio 44311	CONTRACTOR: (Name and address) Seitz Builders, Inc. 8055 Broadway Road Broadway Heights, Ohio 44147

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)


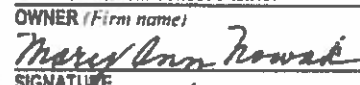
Changes to S100

Extra materials to change 3 F4 footers to F5.5 footers: \$562.64

The original Contract Sum was	\$ 1,687,000.00
The net change by previously authorized Change Orders	\$ -6,000.00
The Contract Sum prior to this Change Order was	\$ 1,681,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 562.64
The new Contract Sum including this Change Order will be	\$ 1,681,562.64
The Contract Time will be increased by Zero (0) days.	
The new date of Substantial Completion will be unchanged	

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

GPD Group ARCHITECT (Firm name)  SIGNATURE Russell Gayheart, Project Architect PRINTED NAME AND TITLE March 23, 2020 DATE	Seitz Builders, Inc. CONTRACTOR (Firm name) Robert B. Seitz Digitally signed by Robert B. Seitz DN: cn=Robert B. Seitz, o=Seitz Builders, Inc., email=robert.seitz@seitzbuilders.com, c=US Date: 2020.03.23 10:54:48 -0400 SIGNATURE Seitz PRINTED NAME AND TITLE DATE	Clearview Local School District OWNER (Firm name)  SIGNATURE MARY ANN NOWAK TREAS/CFO PRINTED NAME AND TITLE 3/26/2020 DATE
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SEITZ BUILDERS, INC.

PAGE 1 OF 3

PRE-CHANGE ORDER SUMMARY AND ADDITIONAL WORK AUTHORIZATION OR FIELD CHANGE DIRECTIVE

P.C.O.S. #2 - Changes to S-100

SUBMITTED TO: RUSSELL GAYHEART
GPD GROUP

DATE: 2/28/20

OWNER'S NAME: CLEARVIEW LOCAL SCHOOLS

JOB NAME: CLEARVIEW BUS GARAGE

EXISTING CONTRACT OR PROJECT NO. & DATE: 2018200.13 – FEBRUARY 20, 2020

SUMMARY OF CHANGES: PER YOUR REQUEST WE HAVE PRICED THE FOLLOWING:

SEE ATTACHED PRICING QUOTE.

SEITZ BUILDERS, INC.

PAGE 2 OF 3

PCOS # - 2

SEE ATTACHED QUOTE FROM SLOAN CONCRETE

\$ 475.00

SEITZ BUILDERS, INC. HR. @ \$75.00/HR COST OF SUPERVISION AND FIELD
OFFICE PERSONNEL DIRECTLY ATTRIBUTED TO THIS CHANGE

\$ -

TOTAL COSTS

\$ 475.00

15 % OVERHEAD

\$ 71.25

SUBTOTAL

\$ 546.25

3% BOND & INSURANCE

\$ 16.39

SUBTOTAL

\$ 562.64

WE WILL REQUIRE A WRITTEN CHANGE ORDER ACCORDING TO THE CONTRACT DOCUMENTS. WE WILL NEED 0 ADDITIONAL DAYS TO COMPLETE THIS WORK, PROVIDING A SIGNED CHANGE ORDER IN ACCORDANCE TO THE CONTRACT DOCUMENTS IS RECEIVED BEFORE _____. IF NOT RECEIVED BEFORE THIS DATE THE ABOVE PRICING IS NULL AND VOID.

SIGNATURE: _____ DATE _____
OWNER

SIGNATURE: _____ DATE _____
SEITZ BUILDERS, INC.

NO WORK WILL COMMENCE UNTIL SIGNED ACCEPTANCE IS RECEIVED PER THE CONTRACT.

SEITZ BUILDERS, INC.

PAGE 3 OF 3

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(To be included with each Change Order agreement)

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CLS- P.C.O.S. #2

Sloan Concrete
500 Virginia Avenue
Ashland, OH 44805
(419)651-4477
jusloan55@yahoo.com

Estimate

ADDRESS
Seltz Builders

ESTIMATE # 3540
DATE 03/17/2020


ACTIVITY	QTY	RATE	AMOUNT
Job: Clearview Bus Garage			
Add	1	475.00	475.00
Includes			
Changes to S100			
Extra materials to change 3 F4 footers to F5.5 Footers			
Thank you for considering Sloan Concrete for your project.			
TOTAL			\$475.00

Accepted By

Accepted Date



BLEACHERS

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Bleacher Safety Inspection Report



CLEARVIEW

LOCAL SCHOOLS

Date:

Revised, August 14, 2019

District:

Clearview Local Schools

Mark Smarsh - Maintenance Supervisor

4700 Broadway Ave

Lorain, OH 44052

Inspections:

19-24640 Durling MS, Main Gym

19-24645 Clearview HS, Main Gym

19-24650 Clearview HS, Football Home

19-24655 Clearview HS, Football Visitor

19-24651 Clearview HS, Football End Zone


19-24656 Clearview HS, Football 2nd Stand

19-24660 Clearview HS, Baseball

19-24661 Clearview HS, Softball



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BLEACHERS


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BLEACHERS

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SAFETY INSPECTION SCOPE:

Bleacher/Athletic Equipment Inspections are conducted at the request of our clients. They are based on a visual inspection of the overall bleacher/athletic equipment and its components. Conditions reported are based on code requirements and/or our expertise in bleacher/athletic equipment safety and maintenance.

Inspectors/technicians hold legitimate independently accredited certifications including: welding, electrical, and safety. They are professionally trained by BR Bleachers based on nearly 50 years in business with experience inspecting, repairing and maintaining all makes and models of indoor and outdoor bleachers/athletic equipment and bleacher/athletic equipment components. Inspections meet federal, state and building code requirements and are accepted by all major insurance companies






Bleacher/athletic equipment conditions can change rapidly. Bleacher/athletic equipment should also be checked before and after each use by in-house staff as recommended by the U.S. Consumer Product Safety Commission report #330.

INSPECTION REPORT DEFINED:

This report is designed to be part of an overall risk management program that:

- Identifies & Prioritizes Risks
- Offers Immediate & Ongoing Risk Reduction Solutions
- Budgets Based on Relative Risks, Community Need and Financial Resources Available

SAFETY RATINGS IN THIS REPORT:

 Code FAIL:	Significant code safety issue. Immediate correction is required by code.
 Repair:	Damaged, missing or broken component that must be repaired promptly.
 Concern:	Unsafe condition or maintenance need. Recommend attention soon.
 Acceptable:	No significant deficiencies noted at time of inspection.
 Replace:	Repair not advisable or economical: Replacement for the system is recommended.

Service recommendation abbreviations used in this report:

US Understructure; the supporting framework and miscellaneous bracket, wheels, anchors, fasteners*.

SF Surface structure; the seating boards, panels and modules that make up the seating surfaces including supporting and miscellaneous brackets and exposed fasteners*.

PR Power system; the supporting framework and miscellaneous bracket, wheels, anchors, fasteners*.

RE Guard rails; perimeter (end, top and front) guard rails and mounting system brackets and fasteners*.

AL Aisle way system; the dedicated pathway to accommodate egress and includes rails, rail cups/attachments, steps, end caps, supporting framework and miscellaneous bracket and fasteners*.


HC Handicap wheelchair spaces and ramps (outdoor only); the wheelchair space, mechanisms, guards, panels and miscellaneous bracket, wheels, fasteners*, etc. use for the space.

Additional abbreviations may be used.

*Some fasteners on various systems are not readily available or accessible and are not included in routine maintenance and service. Plastic modular seating and other systems may have fasteners that are not accessible when assembled and tightening loose internal fasteners is not included. May be available additional cost based on time and materials required or specified in repair descriptions only. Some seat and other system looseness may be caused by damage to the seat module or other conditions and would require special ordering materials and additional costs.



BLEACHERS

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BLEACHER CODES AND STANDARDS

Bleacher evaluation and recommendations are based on portions of the building code that apply to bleachers, industry standards, professional and the recommendations of independent professional safety organizations as follows:

IBC 2009

Requirement that Bleachers Adhere to ICC300

Chapter 10, Section 1025 Assembly, 1025.1.1

ICC 300

New Bleacher Requirements

IBC ICC/ANSI 300-2009, Chapter 1

- **Inspections:** Professional annual inspections
- **Maintenance:** Maintain structurally sound: so that all components and all systems operate properly
- **End and Rear Guards Rails:** Required on all seating 55" or higher and must meet 4" gap standard on all areas 30" or above
- **Open gaps:** Open gaps above 30" must be 4" or less on bleachers over 55" tall
- **Aisle ways:** 48" wide with center handrails**
- **Wheelchair Spaces:** Must be provided**
(* ** Number required is based on formulas in the code.)

Existing Bleacher Requirements:

IBC ICC/ANSI 300-2009, Chapter 5

- **Inspections:** Professional annual inspections
- **Alterations:** Must comply with new bleachers requirements
- **Maintenance:** Maintain structurally sound: so that all components and all systems operate properly
- **End and Rear Guards Rails:** Required on all seating 55" or higher and must meet 4" gap standard on all areas 30" or above
- **Open gaps:** Gaps above 30" must be 4" or less on bleachers over 55" tall

FIRE CODE

Spaces Beneath or Adjacent to Seating Structures Must Comply with Building Code.

IBC ICC/ANSI 300-2009-305.1

IBC ICC/ANSI 300-2009-309.1, Fire protection systems shall be provided


IBC ICC/ANSI 300-2009-502.4, all flammables, vehicles and combustibles in fire protected areas only

U.S. Consumer Product Safety Commission Report #330

Professional Inspector Includes Qualified Professional Bleacher Service Firm.



BLEACHERS

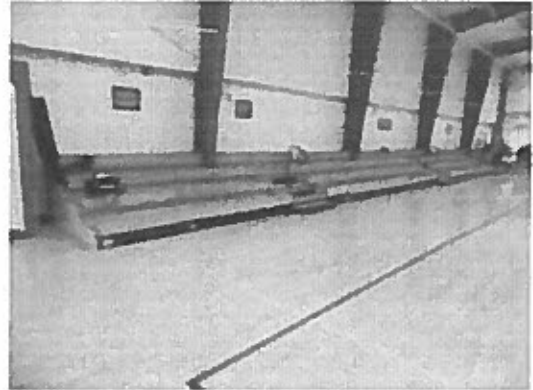
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Safety Plan Recommendations

19-24640 Durling MS, Main Gym

BLEACHER DESCRIPTION

Manufacturer:	FBC
Model:	G2, Stationary
	4 Sections, 4 Rows
Estimated Gross Seating:	212
Operation:	Manual
Surface:	Wood
Estimated Replacement Cost:	\$ 23,000



SAFETY and CONDITION

Overall Rating:	Fair	△	General maintenance, service & upgrades needed
IBC ICC/ANSI 300-2009, Chapter 5			
Understructure:	Service	△	Check, tighten exposed fasteners and anchors
Surface:	Hazard	●	Cracked/damaged boards need to be replaced
Guards/Rails:	Ok	✓	Check, adjust, tighten as needed
Deck Gaps:	Ok	✓	
Aisle ways/Egress:	Ok	✓	Aisle system meets egress codes
Power System:			
Wheelchair Spaces:	Upgrade	△	Add bank end handicap spaces to meet ADA requirements
Athletic Equipment:	Service	△	Yearly service recommended, maintain safe operation

RECOMMENDATIONS

US 4 • Check and tighten loose and missing anchors and frame fasteners, replace as needed.
 SF 1 • (4) boards are damaged and need to be replaced.
 SF 2 • Check and tighten loose and missing exposed surface fasteners, replace as needed.
 RE 1 • End rail system meets existing bleacher codes; adjust for alignment and tightening.
 HC 1 • Wheelchair spaces are needed to meet ADA requirements.
 AE 1 • Basketball Backstop and athletic equipment safety inspection and service recommended.



BLEACHERS

a proud brand of  **Faciliserv**

Safety Plan Recommendations

19-24645 Clearview HS, Main Gym

BLEACHER DESCRIPTION

Manufacturer: Hussey
Model: Maxam
8 Sections, 8 Rows
Estimated Gross Seating: 968
Operation: Powered
Surface: Plastic
Estimated Replacement Cost: \$ 98,000



SAFETY and CONDITION

Overall Rating: Ok	✓	General maintenance & service recommended
IBC ICC/ANSI 300-2009, Chapter 5		
Understructure: Service	△	Maintain lubrication, check, tighten exposed fasteners and anchors
Surface: Ok	✓	Check, tighten exposed fasteners
Guards/Rails: Ok	✓	Check, adjust, tighten as needed
Deck Gaps: Ok	✓	
Aisle ways/Egress: Ok	✓	Aisle system meets egress codes
Power System: Service	△	Clean power system for traction
Wheelchair Spaces: Ok	✓	ADA compliant
Athletic Equipment: Service	△	Yearly service recommended, maintain safe operation

RECOMMENDATIONS

US 1 • Lubrication needs to be maintained.
US 3 • Safety rowlocks need service/repair for safe, even operation and row stability.
US 4 • Check and tighten loose and missing anchors and frame fasteners, replace as needed.
SF 2 • Check and tighten loose and missing exposed plastic modules surface fasteners, replace as needed.
Note: Plastic seat modules' loose condition may be due to loose internal hardware or damage to the module. No service or repair work for plastic seat modules is included. Replacement plastic seat modules specially ordered and subject to manufacturer's availability.
PR 1 • Power unit drive rollers need cleaning to restore traction and even operation. Spinning drive rollers can damage the surfaces, further reducing traction.
RE 1 • End rail system meets existing bleacher codes; adjust for alignment and tightening.
AE 1 • Basketball Backstop and athletic equipment safety inspection and service recommended.



BLEACHERS

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Safety Plan Recommendations

19-24650 Clearview HS, Football Home

BLEACHER DESCRIPTION

Manufacturer: Unknown
Type: Elevated Angle Frame
Surface: Aluminum
Grounding: Anchored
1 Section, 10 Rows x 188' long
Estimated Gross Seating: 1253



SAFETY and CONDITION


Overall Rating: Ok	✓	General maintenance service recommended
IBC ICC/ANSI 300-2009, Chapter 5		
Understructure: Service	△	Check, tighten & replace missing frame fasteners and anchors
Surface: Service	△	Check, tighten & replace missing fasteners
Front, End & Rear Rails: Ok	✓	Check fasteners and ties
Deck Gaps: Ok	✓	
Aisle ways/Egress: Ok	✓	Aisle system meets egress codes
Wheelchair Spaces: Ok	✓	ADA compliant

RECOMMENDATIONS

US 1 • General service of the fasteners for the framework, anchors, rails, aisles and surface.
RE 1 • End rail system meets existing bleacher codes; adjust for alignment and tightening.
SF 1 • Check and tighten loose and missing exposed surface fasteners, replace as needed.



BLEACHERS

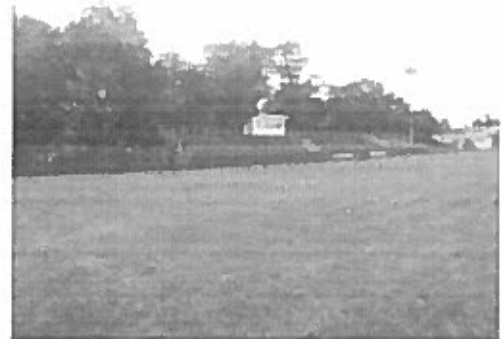
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Safety Plan Recommendations

19-24655 Clearview HS, Football Visitor

BLEACHER DESCRIPTION

Manufacturer: Unknown
Type: Elevated Beam Frame
Surface: Wood
Grounding: Anchored
1 Section, 9 Rows x 162' long
Estimated Gross Seating: 972



No service or upgrades available on outdoor bleachers with wood surfaces.

SAFETY and CONDITION

Overall Rating: Poor	⊗	Bleacher replacement recommended
IBC ICC/ANSI 300-2009, Chapter 5		
Understructure: Service	△	Check, tighten & replace missing frame fasteners and anchors
Surface: Hazard	⊗	Cracked/weathered wood boards need to be replaced with all-weather aluminum plank
Front, End & Rear Rails: FAIL	Code	Rail systems do not meet required 4" gap or height codes
Deck Gaps: FAIL	Code	Deck gaps do not meet required 4" gap code
Aisle ways/Egress: Upgrade	△	Aisle system does not meet egress codes
Wheelchair Spaces: Upgrade	△	Add bank end handicap spaces to meet ADA requirements

RECOMMENDATIONS

- US 1 • General service of the fasteners for the framework, anchors, rails, aisles and surface.
- RE 1 • Rail systems need replacement to meet required* 4" gap and height codes.
- AL 1 • Aisle system with center handrails and 48" steps is needed for safety and will meet egress code.
- DC 1 • Large row deck gaps need to meet required* existing bleacher 4" gap codes.
- HC 1 • Wheelchair spaces are needed to meet ADA requirements.
- SF 1 • Check and tighten loose and missing exposed surface fasteners, replace as needed.
- SF 2 • Cracked/weathered wood boards need to be replaced with all-weather aluminum planks.

Code-compliant, all-weather aluminum bleachers and installations available.



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Safety Plan Recommendations

19-24651 Clearview HS, Football End Zone

BLEACHER DESCRIPTION

Manufacturer: Unknown
Type: Non-Elevated Angle Frame
Surface: Aluminum
1 Section, 10 Rows x 15' long
Estimated Gross Seating: 100



SAFETY and CONDITION


Overall Rating:	Ok to Fair	△	General maintenance service and upgrades recommended
IBC ICC/ANSI 300-2009, Chapter 5			
Understructure:	Service	△	Check, tighten & replace missing frame fasteners
Surface:	Service	△	Check, tighten & replace missing fasteners
Front, End & Rear Rails:	Ok	✓	Check fasteners and ties
Deck Gaps:	Ok	✓	
Aisle ways/Egress:	Upgrade	△	Aisle system needed to meet egress codes

RECOMMENDATIONS

US 1 • General service of the fasteners for the framework, rails, and surface.
RE 1 • End rail system meets existing bleacher codes; adjust for alignment and tightening.
AL 1 • Aisle system with center handrails and 48" steps is needed for safety and will meet egress code.
SF 1 • Check and tighten loose and missing exposed surface fasteners, replace as needed.



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Safety Plan Recommendations

19-24656 Clearview HS, Football 2nd Stand

BLEACHER DESCRIPTION

Manufacturer: Unknown
Type: Elevated Scaffold Frame
Surface: Aluminum
1 Section, 10 Rows x 61' long
Estimated Gross Seating: 407



Upgrades unavailable on scaffold frame bleachers.

SAFETY and CONDITION

Overall Rating: Poor
IBC ICC/ANSI 300-2009, Chapter 5
Understructure: **Hazard**

Surface: Service
Front, End & Rear Rails: **FAIL**
Deck Gaps: **FAIL**
Aisle ways/Egress: Upgrade
Wheelchair Spaces: Upgrade



Bleacher replacement recommended



Bent/damaged frame upright

Rusted frame should be checked by structural engineer



Check, tighten & replace missing fasteners

Code

Rail systems do not meet required 4" gap code

Code

Deck gaps do not meet required 4" gap code



Aisle system does not meet egress codes



Does not meet ADA requirements

RECOMMENDATIONS

- US 1 • General service of the fasteners for the framework, rails, aisles and surface.
- RE 1 • Rail systems need replacement/upgrades to meet required* 4" gap code.
- AL 1 • Aisle system with center handrails and 48" steps is needed for safety and will meet egress code.
- DC 1 • Large row deck gaps need to meet required* existing bleacher 4" gap codes.
- HC 1 • Wheelchair spaces are needed to meet ADA requirements.
- SF 1 • Check and tighten loose and missing exposed surface fasteners, replace as needed.

Code-compliant bleachers and installations available.



BLEACHERS

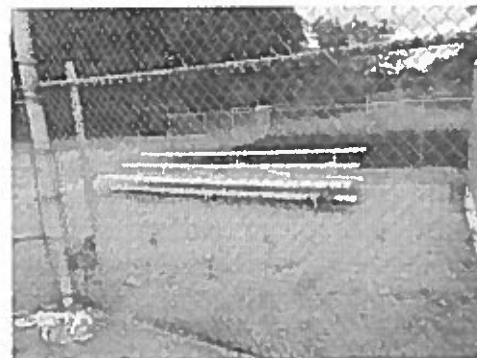
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Safety Plan Recommendations

19-24660 Clearview HS, Baseball

BLEACHER DESCRIPTION

Manufacturer: Unknown
Type: Non-Elevated Angle Frame
Surface: Aluminum
2 Sections, 3 Rows x 15' long
Estimated Gross Seating: 60



SAFETY and CONDITION

Overall Rating:	Ok	✓	
IBC ICC/ANSI 300-2009, Chapter 5			
Understructure:	Ok	✓	
Surface:	Ok	✓	
Front, end & rear rails:	Ok	✓	Under 55"
Gaps:	Ok	✓	Under 55"
Aisle ways/Egress:			

RECOMMENDATIONS

Bleachers are in good condition and meet all required codes.



BLEACHERS

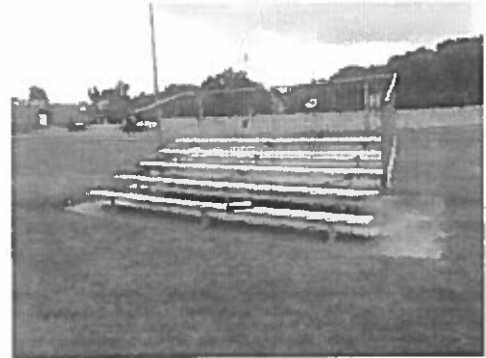
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Safety Plan Recommendations

19-24661 Clearview HS, Softball

BLEACHER DESCRIPTION

Manufacturer: Unknown
Type: Non-Elevated Angle Frame
Surface: Aluminum
2 Sections, 5 Rows x 15' long
Estimated Gross Seating: 100



SAFETY and CONDITION

Overall Rating:	Ok	✓	
IBC ICC/ANSI 300-2009, Chapter 5			
Understructure:	Ok	✓	
Surface:	Ok	✓	
Front, end & rear rails:	Ok	✓	Under 55"
Gaps:	Ok	✓	Under 55"
Aisle ways/Egress:			

RECOMMENDATIONS

Bleachers are in good condition and meet all required codes.



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Safety Plan Recommendations

*IBC ANSI/ICC-300 requires existing seating to be maintained free of damage, defects and missing components and all existing stands with seats over 30" or 55" tall (depending on code in effect at the time of installation) to comply with the 4" diameter gap codes for rows and rails and 36" or 42" height for rails on all surfaces 30" or higher. All modifications must be made to meet new code requirements (4" gap and 42" height). Code requires full access for inspections and observance of opening and closing operations and set up.

Egress codes are required for new construction seating (or depending on code in effect at the time of installation) and are recommended for safe egress only.

NOTE: BR reserves the right to reject purchase orders if report pricing was in error, all items subject to change and availability. All purchase orders are subject to review & approval by BR. All prices quoted must be accepted in writing (purchase order or contract) within 30 days of this report (after that, may be subject to change) and are based on completion at the same time as the understructure service work, if not being completed with other work, additional charges may apply. Note: All services based on the conditions at the time of inspection. IBC and ICC require all bleacher inspections to include observation of the bleachers opening and closing. If inspections are performed without opening and closing the bleachers the evaluation will be limited and subject to change. *International Building Code I.C.C. 300 standards are used in this report. BR Bleachers' inspections include a visual check of your seating. They are not intended to be a substitute for the evaluation of a licensed structural engineer. If requested, evaluation of your bleacher's structural integrity is available at an additional charge. Code requires existing seating to be maintained for full functionality and must meet current gap and rail safety codes. Unsafe seating should not be used until all repairs made and are upgraded or replaced with code compliant seating. All upgrades must conform to new seating code specifications. BR Bleachers is not liable for any injuries that may arise from the use of damaged and/or non-code compliant seating. A certificate of insurance is available with specified parties named as additional insured for an additional \$35 per year fee for each additional insured. It is renewable upon request each November 1st for said annual fees

Discounts & special offers may apply. Call for information.

If you would like information on additional products & services please call: 815-334-6364

Sincerely,

BR Bleachers

Copy of our disclaimers available online or by request

Terms and Conditions

GENERAL TERMS & CONDITIONS: BR Bleachers (BR) pricing includes products & services per your specifications & per the terms & conditions shown herein. In the unlikely event of a manufacturing defect, BR's liability is limited to the replacement of the part and installation. 30% restocking fee on non-customized products ordered in error. Sales of customized parts or products including (but not limited to): Plastic Replacement Seats; Bleacher Boards; Replacement Power Systems; Aisle way Systems, etc. are final and returns and/or refunds due to customer ordering errors are not permitted. Payment due in full upon receipt of BR's invoice. Credit card payments are subject to an additional 3% service charge. Credit card payments are not a substitute if "good as cash" payment is required by our accounting department.

LABOR: Unless otherwise stated herein & approved by an officer of BR in writing: 1) Prices based on all work being performed by BR & not split with other firms or individuals. 2) All work to be performed during normal weekday, non-holiday business hours, (weather permitting if outdoors) on a continuous business days, without interruption, until completed. 3) Electrical work does not include the parts or labor to install the power supply to equipment being installed.

OVERHEAD WORK: If customer supplies lift, it must: 1) Be readily available in the area being serviced; 2) Be fully powered, battery must hold a full charge, and must be fully charged upon arrival; 3) Be in safe, well maintained condition; 4) Have all safety features & safety harnesses in place. We reserve the right to inspect lift condition & function before use. If it not in satisfactory condition the customer will be required to pay for lift rental. If delayed or required to return later due to rental lift unavailability or related delays, additional charges will also apply. For your safety, students & staff may not be use the gym while overhead work is in progress.

PRICING & EXCLUSIONS: Unless otherwise stated herein & approved by an officer of BR in writing: 1) Pricing good for 30 days. 2) Pricing does not include certified or shop drawings, taxes, permits, bonds, engineer's drawings, other equipment installations, commissions, local code compliances, ADA compliance or other extraneous fees. 3) If so required by state or local statutes/codes, the customer is responsible for obtaining all necessary building, occupancy, or any other work permits. 4) Customer responsible for all site preparations as required by applicable code(s) & as per BR specifications and/or recommendations.

MATERIAL SHORTAGES & DEFECTS: Missing, discolored or damaged materials must be noted on the bill of lading at time of arrival & reported to BR immediately. BR is not responsible for the cost to replace damaged, defective or missing materials that are not noted on the bill of lading upon arrival or have not been immediately reported to BR. Colors of plastic seating, other plastic, vinyl, or wood stains are approximate & may not exactly match the color of existing parts. It is normal for them to fade & wear quickly. In the unlikely event of a manufacturing defect, BR's liability is limited to the replacement of the part only.

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Service & Repair Order Sheet

Facility Indoor & Outdoor Service & Repair Order Sheet

√ the end column for Services you would like completed

Report #	Facility	Area	Work to be performed	Price	√
19-24640	Durling MS,	Main Gym	General service, check, adjust and tighten	\$ 837	
	Hazard: Replace (4) cracked/damaged boards at time of service:			\$ 1,100*	
	Service and Inspection: (4) backstops, (1) batting cage			\$ 1,245	
19-24645	Clearview HS,	Main Gym	General service, check, adjust and tighten	\$ 1,717	
	Service and Inspection: (6) backstops			\$ 1,360	
19-24650	Clearview HS,	Football Home	General service, check, adjust and tighten	\$ 1,040	
19-24655	Clearview HS,	Football Visitor			
	Hazard/Code: Please contact your BR Bleachers representative for more information			-	
19-24651	Clearview HS,	Football End Zone	General service, check, adjust and tighten	\$ 198	
19-24656	Clearview HS,	Football 2nd Stand			
	Hazard/Code: Please contact your BR Bleachers representative for more information			-	
19-24660	Clearview HS,	Baseball	No additional service required	Ok	
19-24661	Clearview HS,	Softball	No additional service required	Ok	
ADA: Add wheelchair spaces to meet requirements				Inquire	
+ Lift Charge				\$ 300/day	
+ Mandatory Service Fee				\$ 300	√
TOTAL SERVICE & REPAIR*					

To complete your order please fill out the information below, sign and fax to our office as soon as possible at (877)-994-1715.

Clearview Local Schools

4700 Broadway Ave

Lorain, OH 44052

Purchase Order # _____

Date of acceptance: _____

Facility Representative Signature

Print Name

Title

Date

BR Bleacher Representative

Print Name


Title

Date

Continue next page



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Service & Repair Order Sheet

All prices quoted must be accepted in writing, purchase order or contract within 30 days of this report. Prices may be subject to change after 30 days.

***Prices for repairs and upgrades are contingent upon completion at time of service.** If repairs and upgrades are not being completed with service, additional charges may apply.

Overhead athletic equipment work may require a suitable lift. If your school has a lift that meets BR Bleachers' safety requirements and our use of same is approved by school, no additional charges will apply. If a suitable lift for a working height over 26' needs to be provided by BR Bleachers, additional fees may apply.

***If a specialized lift, scaffolding, and/or floor protective materials are needed, additional charges may apply.**

***See Terms and Conditions**

**BLEACHERS**a proud brand of **FaciliServ**

Multi-Year Service Agreement

Multi-Year Service Agreement

Take advantage of our *Multi-Year Service Agreement* with a savings on service and free inspections over (5) years - Call sales for more details 815-334-6364

Report #/Facility	Service	2020-2024	✓
19-24640 Durling MS, Main Gym	Service and Inspection	\$ 753	
(4) backstops, (1) batting cage	Service and Inspection	\$ 1,121	
19-24645 Clearview HS, Main Gym	Service and Inspection	\$ 1,546	
(6) backstops	Service and Inspection	\$ 1,224	
19-24650 Clearview HS, Football Home	Service and Inspection	\$ 936	
19-24655 Clearview HS, Football Visitor	Inspection Only	\$ 99	
19-24651 Clearview HS, Football End Zone	Service and Inspection	\$ 178	
19-24656 Clearview HS, Football 2nd Stand	Inspection Only	\$ 99	
19-24660 Clearview HS, Baseball	Inspection Only	\$ 99	
19-24661 Clearview HS, Softball	Inspection Only	\$ 99	
	+ Lift Charge	\$ 300/day	
	+ Mandatory Service Fee	\$ 300	✓
	Total per year		

To complete your order please fill out the information below, sign and fax to our office as soon as possible at (877)-994-1715.

Clearview Local Schools

4700 Broadway Ave

Lorain, OH 44052

Purchase Order # _____

Date of acceptance: _____

Facility Representative Signature	Print Name	Title	Date
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BR Bleacher Representative	Print Name	Title	Date
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* BR Service Agreements include maintenance service and inspection to current BR Bleachers serviced bleachers and are non-binding to allow you to set and rely on a consistent budget and a lower cost than individual annual inspections and service.


Overhead athletic equipment work may require a suitable lift. If your school has a lift that meets BR Bleachers' safety requirements and our use of same is approved by school, no additional charges will apply. If a suitable lift needs to be provided by BR Bleachers, additional fees may apply.

*If a specialized lift, scaffolding, and/or floor protective materials are needed, additional charges may apply.

*See Terms and Conditions



BLEACHERS

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Multi-Year Service Agreement

Bleacher Service Agreement Terms

Service Agreement #: 19-24640, BR Bleachers,

Corvus Industries Ltd., Inc., dba BR Bleachers (BR) will render the services described herein.

Unless otherwise specifically exempted in writing, BR must perform initial service on the bleachers before a service agreement can begin.

BR reserves the right to reject this Agreement if the bleachers are in such poor condition that service may be unsatisfactory to both parties.

The amount above will be due each year for a 5 year period from the posted date below. Work will be performed only during non-holiday periods, normal daytime weekday hours, **between September 1st and March 30th** of each year. Prices are based upon BR's servicing all schools at the same time (i.e. on consecutive days) to avoid additional trips.

Warranty: Work performed is warranted for a period of one year from date of Maintenance Service completion. Faulty material or workmanship (excluding items that have been subject to accident, abuse, misuse, neglect or alteration), shall be replaced by BR at no charge. The above named facility agrees to notify BR at the onset of any malfunction in order to avoid further damage to the bleacher system. Notification must occur immediately by calling 815-334-6364. Failure to do so will render this agreement null and void. **Note – Warranty not in effect until payment is made in full and acceptance is signed and dated.**

This agreement does not include parts or labor for the following items:

Any work required due to negligence, misuse of equipment, fire, flood, acts of God, shortage of supply, sabotage, or vandalism.

Replacement Power Systems - Integral (Push-Button), Portable, Chain Drive.

Surface Structure – Replacement of Wood Boards, Plastic Modules, Vinyl on Steel, or other surface components.

Rail Systems – Replacement of End Rails, Aisle Rails, Last Row Rails or Rear Rails.

Major Weld Fractures - Items that failed due to normal wear and tear, accident, misuse, neglect or alteration are not included.

At the customer's request and with sufficient advance notice, non-covered work may be performed at the same time as routine maintenance, for an additional discounted charge.

Pricing: Quoted prices for this Bleacher Maintenance Service Agreement are valid for 60 days from above date. Maintenance agreement prices are subject to adjustment after the term expires.

Scheduled Work: BR reserves the right to apply a rescheduling charge if less than 72 hour notice is given by the customer.


Entire Agreement: The terms and conditions set forth herein, together with all exhibits and attachments contain all of the promises, agreements, conditions and understanding between the Parties. There are no other promises, conditions or understandings, either oral or written, between the Parties. All previous communications between the Parties, either written or oral are superseded by the terms of this Agreement, unless specifically exempted in writing by BR. Any subsequent modification of this Agreement must be in writing. Should any portion of this agreement be deemed unenforceable, it is agreed that the balance of the agreement will remain in effect.

Governing Law: This contract shall be solely governed by the laws of the State of Illinois, both as to interpretation and performance.

Interest: All monies not paid when due shall bear interest at a rate of 1.5% per month. BR reserves the right to decline to offer a service agreement if it deems a bleacher in too poor condition to be so covered.



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Other Services Available

ATHLETIC PRODUCTS & SERVICES

Safety, Inspections, Service & Repair for:

- Basketball Backstops - Divider Curtains - Batting Cages - Wrestling Mats -
- Climbing Ropes - and other Athletic Equipment ...

Includes:

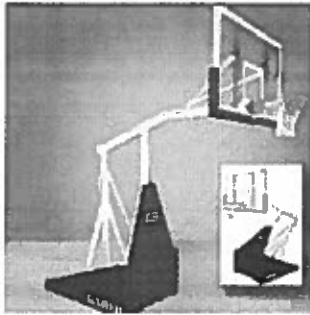
1. Inspection of all structure attachment fasteners, clamps and anchors for secure fit and that mounts have not moved from their original locations.
2. Inspection of all assembly hardware.
3. Lubricate all pivot points and guides as necessary.
4. Inspect condition of hoist winch gearbox, cable take-up drum, belt and mounts.
5. Adjust limit switches as necessary to prevent excessive cable slack and over-winding.
6. Test-operate and inspect the operation switches for electric winches if so equipped.
7. Inspect cables for fraying, flattening (at drum), and proper pulley alignment to winch and secure connection points.
8. Inspect take-up belts on divider curtains for fraying and tears.
9. Verify backboards and goals are plumb, level and aligned with the court.
10. Inspect the goal for fatigue and testing breakaway goals for proper function.
11. Check the goal and backboard for regulation 10' height.
12. Inspecting the backboard, goal, and padding for CIF safety compliance as required.
13. Inspect safety strap type mechanisms, if so equipped, for proper function.



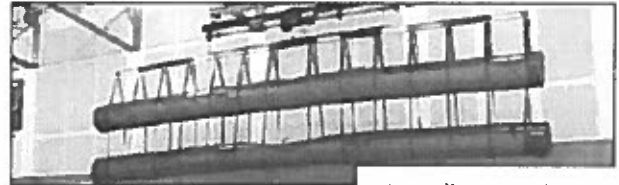
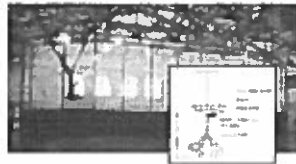
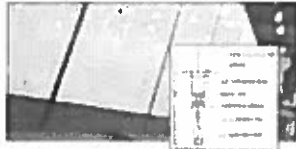
BLEACHERS

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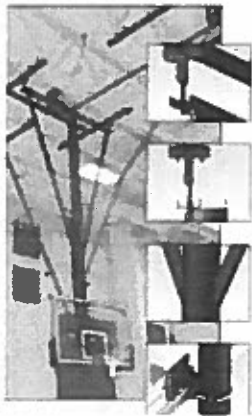
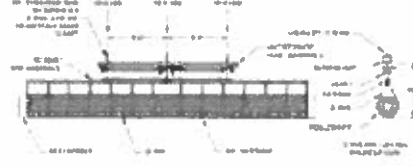
Other Services Available



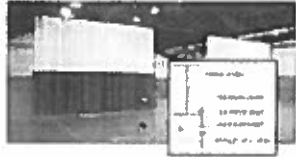
Divider Curtains



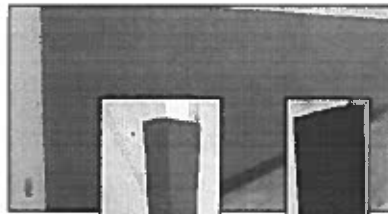
Wrestling Mat Storage



New Backstops

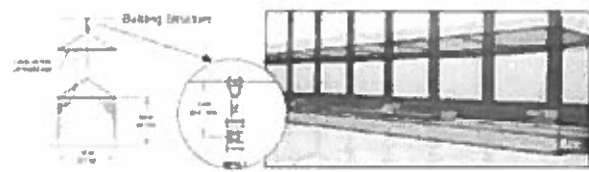


Wall Padding



COLUMN PADDING

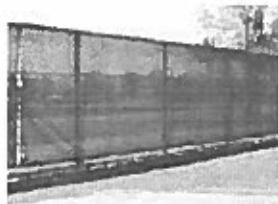
CORNER PADDING



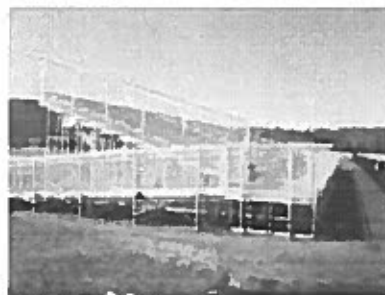
Batting Cages



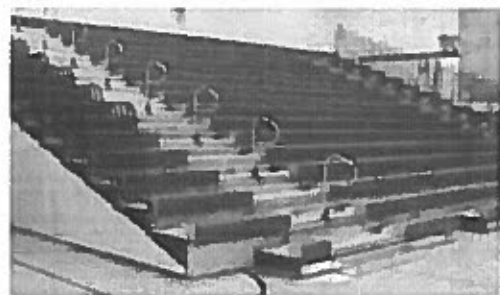
Volleyball Systems



Windscreen



New Outdoor Bleachers



New Indoor Bleachers



AIA® Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Clearview Bus Garage	CONTRACT INFORMATION: Contract For: General Construction Date: February 12, 2020	CHANGE ORDER INFORMATION: Change Order Number: 005 Date: April 22, 2020
OWNER: <i>(Name and address)</i> Clearview Local School District 4700 Broadway Avenue Lorain, Ohio 44052	ARCHITECT: <i>(Name and address)</i> GPD Group 520 South Main Street Suite 2531 Akron, Ohio 44311	CONTRACTOR: <i>(Name and address)</i> Seitz Builders, Inc. 8055 Broadway Road Broadway Heights, Ohio 44147

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Ground Penetrating Radar Systems performed the following work on this project:

Scanning the specified area to locate underground utilities and other significant anomalies. A tracer signal was sent along any accessible metallic utility or tracer wire, and the area was scanned with GPR to locate any additional targets. The locations of any detected utilities and anomalies were marked directly at the site with paint, flags, stakes, or other appropriate means, and results were reviewed with onsite personnel.

Attempt to locate gas line from main to bus garage - \$650.00

15% Overhead - \$97.50


3% Bond & Insurance - \$22.43

TOTAL - \$769.93

The original Contract Sum was	\$ 1,687,000.00
The net change by previously authorized Change Orders	\$ 222.53
The Contract Sum prior to this Change Order was	\$ 1,687,222.53
The Contract Sum will be increased by this Change Order in the amount of	\$ 769.93
The new Contract Sum including this Change Order will be	\$ 1,687,992.46
The Contract Time will be unchanged by Zero (0) days.	
The new date of Substantial Completion will be unchanged	

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

GPD Group ARCHITECT <i>(Firm name)</i>  SIGNATURE Russell Gayheart PRINTED NAME AND TITLE April 22, 2020 DATE	Seitz Builders, Inc. CONTRACTOR <i>(Firm name)</i> Robert B. Seitz SIGNATURE Bob Seitz PRINTED NAME AND TITLE DATE	Clearview Local School District OWNER <i>(Firm name)</i> Mary Ann Nowak SIGNATURE Mary Ann Nowak PRINTED NAME AND TITLE DATE
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SEITZ BUILDERS, INC.

PAGE 1 OF 3

PRE-CHANGE ORDER SUMMARY AND ADDITIONAL WORK AUTHORIZATION OR FIELD CHANGE DIRECTIVE

P.C.O.S. #5 GPR LOCATING

**SUBMITTED TO: RUSSELL GAYHEART
 GPD GROUP**

DATE: 4/21/2020

OWNER'S NAME: CLEARVIEW LOCAL SCHOOLS

JOB NAME: CLEARVIEW BUS GARAGE

EXISTING CONTRACT OR PROJECT NO. & DATE: 2018200.13 -- FEBRUARY 20, 2020

SUMMARY OF CHANGES: PER YOUR REQUEST WE HAVE PRICED THE FOLLOWING:

SEE ATTACHED PRICING QUOTE.

SEITZ BUILDERS, INC.

PAGE 2 OF 3

PCOS # - 5

SEE ATTACHED INVOICE FROM GPRS

\$ 650.00

SEITZ BUILDERS, INC. HR. @ \$75.00/HR COST OF SUPERVISION AND FIELD
OFFICE PERSONNEL DIRECTLY ATTRIBUTED TO THIS CHANGE

\$

TOTAL COSTS

\$ 650.00

15 % OVERHEAD

\$ 97.50

SUBTOTAL

\$ 747.50

3% BOND & INSURANCE

\$ 22.43

TOTAL

\$ 769.93

WE WILL REQUIRE A WRITTEN CHANGE ORDER ACCORDING TO THE CONTRACT DOCUMENTS. WE WILL NEED T.B.D. ADDITIONAL DAYS TO COMPLETE THIS WORK, PROVIDING A SIGNED CHANGE ORDER IN ACCORDANCE TO THE CONTRACT DOCUMENTS IS RECEIVED BEFORE 4-29-2020, IF NOT RECEIVED BEFORE THIS DATE THE ABOVE PRICING IS NULL AND VOID.

SIGNATURE: _____ DATE _____
OWNER

SIGNATURE: _____ DATE _____
SEITZ BUILDERS, INC.

NO WORK WILL COMMENCE UNTIL SIGNED ACCEPTANCE IS RECEIVED PER THE CONTRACT.

SEITZ BUILDERS, INC.

PAGE 3 OF 3

CHANGE ORDER ARTICLES

(To be included with each Change Order agreement)

ARTICLE I

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ARTICLE II

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ARTICLE III

THE AMOUNT (S) SET FORTH IN THIS CHANGE ORDER ARE FULL REIMBURSEMENT FOR THE DIRECT COST OF ALL LABOR, MATERIAL AND EQUIPMENT NECESSARY TO PERFORM THE WORK DESCRIBED IN THIS PRE-CHANGE ORDER SUMMARY ATTACHED. ALL RIGHTS ARE RESERVED AND ARE NOT ACCORDED OR SATISFIED BY THIS CHANGE ORDER REGARDING ADDITIONAL TIME REQUIRED OR ADDITIONAL COST INCURRED TO PERFORM ANY AND ALL OTHER WORK OF THIS CONTRACT (INCLUDING OTHER CHANGES ORDERS), CAUSED BY THIS CHANGE ORDER

CLS- P.C.O.S. #5



5217 Monroe St.
Toledo, OH 43623
(419) 843- 9804
<http://www.gprsinc.com>

INVOICE : 315801

Bill To: 66900
SEITZ BUILDERS INC
8055 BROADVIEW RD
BROADVIEW HEIGHTS OH 44147

Job Location: Clearview Local Schools
Lorain, OH

SRO Num	PO Number	Job Number	Paid With	GPRS Technician	Date
187784		CBG		BROUGHTON, COLIN	4/7/2020

Description

Ground Penetrating Radar Systems performed the following work on this project:

Scanning the specified area to locate underground utilities and other significant anomalies. A tracer signal was sent along any accessible metallic utility or tracer wire, and the area was scanned with GPR to locate any additional targets. The locations of any detected utilities and anomalies were marked directly at the site with paint, flags, stakes, or other appropriate means, and results were reviewed with onsite personnel.

- Attempt to locate gas line from main to bus garage.

Invoice Amount \$650.00

Tax \$0.00

Total Invoice \$650.00

TERMS & CONDITIONS - Full terms and conditions at : <http://www.gprsinc.com/termsandconditions.html>

Site Contact : Nick Hurst

Phone: (440) 773-9493

Email: nick.h@seitzbuilders.com

We are going green! Please send your accounts payable contact name and email address to invoices@gprsinc.com

Detach below and mail with payment

Remit To

Ground Penetrating Radar Systems, LLC
PO BOX 932
TOLEDO, OH 43697

Invoice Amount : \$650.00

Date : 4/8/2020

Invoice # : 315801

Bill to # : 66900

SRO # : 187784

AIA® Document G701™ – 2017

Change Order

PROJECT: (Name and address) Clearview Bus Garage	CONTRACT INFORMATION: Contract For: General Construction Date: February 12, 2020	CHANGE ORDER INFORMATION: Change Order Number: 006 Date: April 28, 2020
OWNER: (Name and address) Clearview Local School District 4700 Broadway Avenue Lorain, Ohio 44052	ARCHITECT: (Name and address) GPD Group 520 South Main Street Suite 2531 Akron, Ohio 44311	CONTRACTOR: (Name and address) Seitz Builders, Inc. 8055 Broadway Road Broadway Heights, Ohio 44147

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives)

See attached invoice from A. Miller

Total costs: \$2,808.00

15% Overhead: \$421.20

Subtotal: \$3,229.20

3% Bond & Insurance: \$96.88

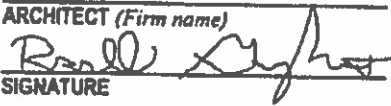


TOTAL: \$3,326.08

The original Contract Sum was	\$ 1,687,000.00
The net change by previously authorized Change Orders	\$ 992.46
The Contract Sum prior to this Change Order was	\$ 1,687,992.46
The Contract Sum will be increased by this Change Order in the amount of	\$ 3,326.08
The new Contract Sum including this Change Order will be	\$ 1,691,318.54

The Contract Time will be increased by Zero (0) days.
 The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

GPD Group ARCHITECT (Firm name)  SIGNATURE Russell Gayheart, Project Manager PRINTED NAME AND TITLE April 28, 2020 DATE	Seitz Builders, Inc. CONTRACTOR (Firm name) Robert  SIGNATURE Robert B. Seitz PRINTED NAME AND TITLE Digitally signed by Robert B. Seitz DN: cn=Robert B. Seitz, o=Seitz Builders, Inc., ou=President, email=robert.seitz@seitzbuilders.com, c=US Date: 2020.05.04 09:13:35 -0400 DATE	Clearview Local School District OWNER (Firm name)  SIGNATURE Mary Ann Nowak, Treasurer/CFO PRINTED NAME AND TITLE 5/11/2020 DATE
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SEITZ BUILDERS, INC.

PAGE 1 OF 3

PRE-CHANGE ORDER SUMMARY AND ADDITIONAL WORK AUTHORIZATION OR FIELD CHANGE DIRECTIVE

P.C.O.S. #6 UNDERGROUND OBSTACLES

SUBMITTED TO: RUSSELL GAYHEART
GPD GROUP

DATE: 4/23/2020

OWNER'S NAME: CLEARVIEW LOCAL SCHOOLS

JOB NAME: CLEARVIEW BUS GARAGE

EXISTING CONTRACT OR PROJECT NO. & DATE: 2018200.13 -- FEBRUARY 20, 2020

SUMMARY OF CHANGES: PER YOUR REQUEST WE HAVE PRICED THE FOLLOWING:

SEE ATTACHED PRICING QUOTE.

SEITZ BUILDERS, INC.

PAGE 2 OF 3

PCOS # - 6

SEE ATTACHED INVOICE FROM A. MILLER

\$ 2,808.00

SEITZ BUILDERS, INC. HR. @ \$75.00/HR COST OF SUPERVISION AND FIELD
OFFICE PERSONNEL DIRECTLY ATTRIBUTED TO THIS CHANGE

\$ _____

TOTAL COSTS
15 % OVERHEAD

\$ 2,808.00
\$ 421.20

SUBTOTAL

\$ 3,229.20

3% BOND & INSURANCE

\$ 96.88

TOTAL

\$ 3,326.08

WE WILL REQUIRE A WRITTEN CHANGE ORDER ACCORDING TO THE CONTRACT DOCUMENTS. WE WILL NEED T.B.D. ADDITIONAL DAYS TO COMPLETE THIS WORK, PROVIDING A SIGNED CHANGE ORDER IN ACCORDANCE TO THE CONTRACT DOCUMENTS IS RECEIVED BEFORE 4-29-2020, IF NOT RECEIVED BEFORE THIS DATE THE ABOVE PRICING IS NULL AND VOID.

SIGNATURE: _____ DATE _____
OWNER

SIGNATURE: _____ DATE _____
SEITZ BUILDERS, INC.

NO WORK WILL COMMENCE UNTIL SIGNED ACCEPTANCE IS RECEIVED PER THE CONTRACT.

SEITZ BUILDERS, INC.

PAGE 3 OF 3

CHANGE ORDER ARTICLES (To be included with each Change Order agreement)

ARTICLE I

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ARTICLE II

CHANGES TO AND EFFECTS UPON CONSTRUCTION SCHEDULES, AND ORIGINAL PERFORMANCE TIME, ORIGINAL COSTS, METHODS, MEANS, SEQUENCES AND PROCEDURES OF CONSTRUCTION OF ALL OTHER CONTRACT CHANGE ORDERS ARE NOT PART OF THIS CHANGE ORDER. ALL RIGHTS ARE RESERVED AND NOT ACCORDED OR SATISFIED REGARDING SUCH CHANGES AND EFFECTS.

ARTICLE III

THE AMOUNT (S) SET FORTH IN THIS CHANGE ORDER ARE FULL REIMBURSEMENT FOR THE DIRECT COST OF ALL LABOR, MATERIAL AND EQUIPMENT NECESSARY TO PERFORM THE WORK DESCRIBED IN THIS PRE-CHANGE ORDER SUMMARY ATTACHED. ALL RIGHTS ARE RESERVED AND ARE NOT ACCORDED OR SATISFIED BY THIS CHANGE ORDER REGARDING ADDITIONAL TIME REQUIRED OR ADDITIONAL COST INCURRED TO PERFORM ANY AND ALL OTHER WORK OF THIS CONTRACT (INCLUDING OTHER CHANGES ORDERS), CAUSED BY THIS CHANGE ORDER.

CLS- P.C.O.S. #6

A. Miller

EXCAVATING LLC

P.O. Box 380
Vermilion, OH 44089

Date 4/14/2020
Invoice # 2924

Bill To
Seitz Builders
8055 Broadview Rd.
Broadview Heights, OH 44147

P.O. #
Terms Net 15

Description	Qty	Rate	Amount
Extra Cost- Clearview Bus Garage, 4700 Broadway Avenue, Lorain OH 44052.			
Hourly Rates to remove large rock during storm sewer excavation: 60 Excavator with hammer and bucket- 3 5 hours= \$402.50. Labor- 3 5 hours= \$227.50. Dump truck (hauling extra debris and dirt from large hole)- 3 hours= \$255.00. Large Excavator mobilization to remove large rock from hole- 2 hours= \$310.00. Total= \$1,195.00	1	1,195.00	1,195.00
Hourly Rate to relocate 8" storm line around unknown concrete water vault and slow excavation to locate location of live gasline. 60 excavator- 4 hours= \$480.00. Labor- 8 hours= \$520.00. Dump truck- 3 hours= \$255.00. Extra #57 limestone fill used for wider trench due to using bucket with no teeth to locate gasline without damage. (18 ton) = \$378.00. Total= \$1,613.00	1	1,613.00	1,613.00
Sales Tax		6.75%	0.00

Please make checks payable to Abraham Miller Excavating LLC

Abraham/Miller Excavating LLC
miller-excavating@hotmail.com

440-225-5639
440-984-0067

Total	\$2,808.00
Payments/Credits	\$0.00
Balance Due	\$2,808.00

William Seitz

From: William Seitz <william.seitz@seitzbuilders.com>
Sent: Thursday, April 16, 2020 2:51 PM
To: 'Nicholas Hurst'
Cc: 'ROBERT B SEITZ'; 'Justin Miller'
Subject: RE: Invoice from Abraham/Miller Excavating Services

Forward this to the Architect. It has to be approved by them and the owner prior to adding to the AIA Billing.

From: Nicholas Hurst <nick.h@seitzbuilders.com>
Sent: Thursday, April 16, 2020 11:31 AM
To: 'William Seitz' <william.seitz@seitzbuilders.com>
Cc: 'ROBERT B SEITZ' <robert.seitz@seitzbuilders.com>
Subject: FW: Invoice from Abraham/Miller Excavating Services

See attached and below from Miller Excavating for added digging time around unforeseen underground items in conflict with storm line installation.

Thank You,
Nick Hurst
Superintendent
440.773.9493
Seitz Builders Inc.
8055 Broadview Rd
Broadview Heights, OH 44147
P: 440.838.1011
F: 440.838.1806

From: miller-excavating@hotmail.com <miller-excavating@hotmail.com>
Sent: Thursday, April 16, 2020 10:25 AM
To: nick.h@seitzbuilders.com
Subject: Invoice from Abraham/Miller Excavating Services

Abraham/Miller Excavating LLC

Invoice

Amount Due: **\$2,808.00**

Nick,

This is the time I figured we had wrapped up in dealing with these items. Please look it over and let me know if I need to put this on an AIA form. Thanks Nick!

Your invoice is attached. Please remit payment at your earliest convenience.

Thank you for your business - we appreciate it very much.

Sincerely,

Abraham/Miller Excavating Services
440-225-5639



AIA Document G701™ – 2017

Change Order

PROJECT: (Name and address) Clearview Bus Garage	CONTRACT INFORMATION: Contract For: General Construction Date: February 12, 2020	CHANGE ORDER INFORMATION: Change Order Number: 004 Date: April 14, 2020
OWNER: (Name and address) Clearview Local School District 4700 Broadway Avenue Lorain, Ohio 44052	ARCHITECT: (Name and address) GPD Group 520 South Main Street Suite 2531 Akron, Ohio 44311	CONTRACTOR: (Name and address) Seitz Builders, Inc. 8055 Broadway Road Broadway Heights, Ohio 44147

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Spray foam to be applied per architect and manufacturers specs \$3,723.00
(see attached)

15% Overhead \$558.45

3% Bond & Insurance \$123.44


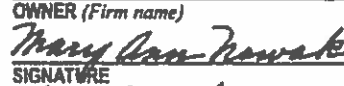
TOTAL **\$4,409.89**

The original Contract Sum was	\$	1,687,000.00
The net change by previously authorized Change Orders	\$	-4,187.36
The Contract Sum prior to this Change Order was	\$	1,682,812.64
The Contract Sum will be increased by this Change Order in the amount of	\$	4,409.89
The new Contract Sum including this Change Order will be	\$	1,687,222.53

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

GPD Group ARCHITECT (Firm name)  SIGNATURE	Seitz Builders, Inc. CONTRACTOR (Firm name) Seitz SIGNATURE <small>Digitally signed by Robert B. Seitz DN: c=US, o=Seitz Builders, Inc., ou=President, email=robert.seitz@seitzbuilders.com, cn=US Date: 2020.04.14 10:11:29 -0400</small>	Clearview Local School District OWNER (Firm name)  SIGNATURE
Russell Gayheart, Project Architect PRINTED NAME AND TITLE	Bob Seitz PRINTED NAME AND TITLE	MARY ANN NOWAK PRINTED NAME AND TITLE
April 14, 2020 DATE	DATE	4/30/2020 DATE

SEITZ BUILDERS, INC.

PAGE 1 OF 3

PRE-CHANGE ORDER SUMMARY AND ADDITIONAL WORK AUTHORIZATION OR FIELD CHANGE DIRECTIVE

P.C.O.S. #4-REVISED SCOPE - SPRAYFOAM INSULATION AS NOTED ON PEMB SUBMITTAL.

**SUBMITTED TO: RUSSELL GAYHEART
 GPD GROUP**

DATE: 4/7/20

OWNER'S NAME: CLEARVIEW LOCAL SCHOOLS

JOB NAME: CLEARVIEW BUS GARAGE

EXISTING CONTRACT OR PROJECT NO. & DATE: 2018200.13 – FEBRUARY 20,2020

SUMMARY OF CHANGES: PER YOUR REQUEST WE HAVE PRICED THE FOLLOWING:

SEE ATTACHED PRICING QUOTE.

SEITZ BUILDERS, INC.

PAGE 2 OF 3

PCOS # - 4

SEE ATTACHED QUOTE FROM SPRAY FOAM SOLUTIONS

\$ 3,723.00

SEITZ BUILDERS, INC. HR. @ \$75.00/HR COST OF SUPERVISION AND FIELD
OFFICE PERSONNEL DIRECTLY ATTRIBUTED TO THIS CHANGE

\$ -

TOTAL COSTS

\$ 3,723.00

15 % OVERHEAD

\$ 558.45

SUBTOTAL

\$ 4,281.45

3% BOND & INSURANCE

\$ 128.44

TOTAL

\$ 4,409.89

WE WILL REQUIRE A WRITTEN CHANGE ORDER ACCORDING TO THE CONTRACT DOCUMENTS. WE WILL NEED T.B.D. ADDITIONAL DAYS TO COMPLETE THIS WORK, PROVIDING A SIGNED CHANGE ORDER IN ACCORDANCE TO THE CONTRACT DOCUMENTS IS RECEIVED BEFORE _____, IF NOT RECEIVED BEFORE THIS DATE THE ABOVE PRICING IS NULL AND VOID.

SIGNATURE: Mary Ann Howarth DATE 4/20/2020
OWNER

SIGNATURE: _____ DATE _____
SEITZ BUILDERS, INC.

NO WORK WILL COMMENCE UNTIL SIGNED ACCEPTANCE IS RECEIVED PER THE CONTRACT.

SEITZ BUILDERS, INC.

PAGE 3 OF 3

CHANGE ORDER ARTICLES (To be included with each Change Order agreement)

ARTICLE I

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CLS- P.C.O.S. #4



Date: 3/26/2020
Bid #: Job14852
Project Name: Clearview Bus Garage
Nick Hurst
Seitz Builders, Inc.
8055 Broadview Rd.
Broadview Heights, OH 44147

Project Proposal

Scope of Work:

Spray Foam Solutions will have at least one generator powered mobile spray rig onsite for the duration of the project.

Spray foam will be applied as per architect and manufacture's specs.

This quote is for: **EAVE EXTENSIONS**

Closed cell foam sprayed on bolts connecting eave extension and building eave strut to an average depth of 2".

Spray Foam Solutions will contain areas if necessary, we will coordinate with General and Sub Contractors.

Spray Foam Solutions will cover anything deemed necessary for overspray protection. We will set up ventilation fans while foam is being installed.

All clean up related to the spray foam installation process.

Projected completion time - (1) active working day (depending upon jobsite conditions and access)

Note: Variations of up to half an inch either way with closed cell foam is within our quality control parameters and will not affect the efficiency of the insulation.

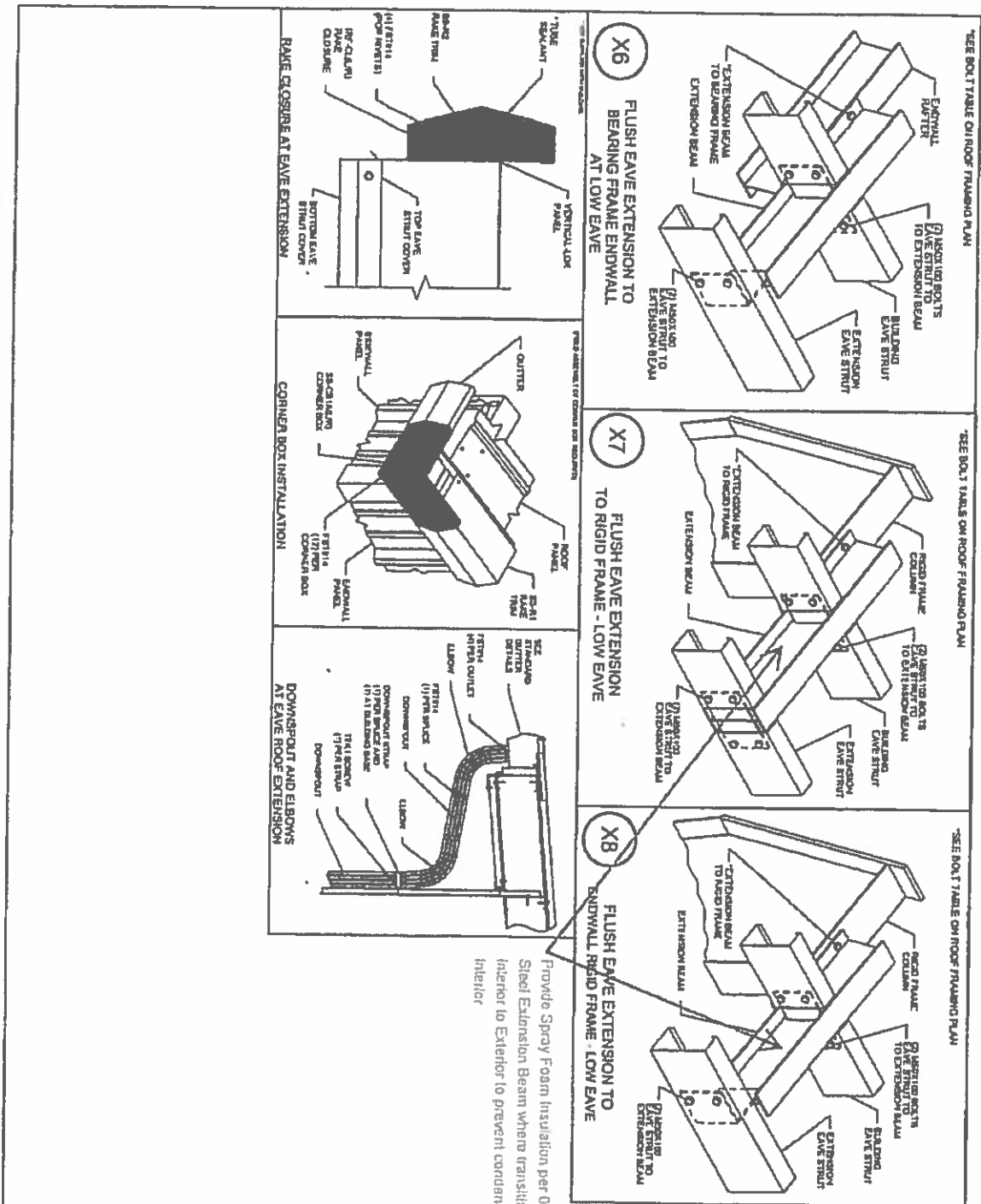
TOTAL PROJECT AMOUNT:

\$3,723.00

Acceptance of Work:

I have read and understand the scope of work, terms and conditions, and the steps to complete the project as specified in this proposal. By signing below, I authorize Spray Foam Solutions to purchase materials, schedule my project, install specified products, and perform services listed in this proposal. I understand that if additions/subtractions need to be made, a revised proposal or change order will be drafted by a Spray Foam Solutions representative for verification. I also understand that I may cancel this project by notifying Spray Foam Solutions in writing and that upon cancellation a minimum of \$200 or 10% of Job total may be retained in addition to any bank charges, credit card fees or other fees incurred for my project (eg. Re-stocking fees, cancellation charges, etc.)

Spray Foam Solutions
106 N. Kansas Rd. Orrville, OH 44667
<http://www.sprayfoamsolutionsohio.com>



PROJECT: Clearview School Bus Garage 4700 Broadway Ave. Lorain OH, 44052	CUSTOMER: Seitz Builders 8055 Broadview Road Broadview Heights OH, 44147	IRON CITY STRUCTURES, LLC 6731 SURLYN COURT LOVELAND, OH 45140	
		REVISION HISTORY	
		DATE: 3/9/2020 ENG: DAZ	REVISION: 0 DWN: APPD: DAZ



Temporary Changes Coming to FSAs



Dear P&A Group Flexible Spending Account Employers:

On May 12, the IRS issued two notices, [Notice 2020-29](#) and [Notice 2020-33](#) that affect Cafeteria Plan elections and Flexible Spending Account, HSA and ICHRA plans in response to the impact of COVID-19. Under this guidance, key changes include:

#1: Liberalization of Election Change Rules During the Remainder of 2020

Participants may change their Health FSA and Dependent Care FSA elections for the rest of the current plan year without needing to provide a reason to do it. Options include revoking an election so that no further salary reduction contributions will be required and making a brand new election when none was made during open enrollment.

The IRS relief does not include account balance refunds for participants who have been unable to access the services of medical services providers and dependent care providers due to the coronavirus. However, FSA elections may be stopped so that no additional salary reductions are required to maintain the FSA account, and the relief described in #2 and #3 is designed to minimize account balance forfeitures resulting from these circumstances.

#2 Extension of the Deadline for Incurring Eligible Expenses

Under normal IRS rules, FSA account balances at the end of a plan year and any applicable grace period must be forfeited (unless the plan has a carryover feature). The new relief makes it possible for a plan to limit the potential for 2020 FSA forfeitures by allowing unspent FSA balances to be used to reimburse eligible expenses through December 31, 2020.

Here's an example: A plan with a plan year ending 6/30 also has a 2 1/2-month grace period. So, the last day for incurring eligible expenses for the plan year that began 7/1/19 normally would be 9/15/20. With the relief, the last day to incur an eligible expense for the 7/1/19 plan year would be 12/31/20.

#3: For Plans that include a Health FSA Carryover Feature, the Maximum Carryover Amount Has Been Increased

The maximum amount that may be carried over via a Health FSA carryover provision has been increased to \$550 for carryovers from a plan year beginning in 2020 to a plan year beginning in 2021. Going forward, the amount will be adjusted to equal 20% of the largest amount of Health FSA salary reductions allowed for that plan year (\$2,750 for plan years beginning in 2020).

#4: These changes are not automatic. A plan amendment will be required to take advantage of any of these provisions. An amendment to add the rules described in 1 and/or 2 above must be adopted by 12/31/21 (irrespective of a plan's plan year). An amendment to take advantage of the new carryover maximum for 2020 must be adopted by the last day of a plan's plan year beginning in 2021. The election changes are not mandatory, and an employer may choose which changes will be permissible under the plans. Additional fees may apply.

#5: Provides further guidance to Notice 2020-15 regarding HSA-compatible HDHP and services for COVID-19 testing and treatment including definition of treatment and providing for expenses incurred after January 1.

More information and guidance will be developed in the coming days and we will continue to keep you informed as the next action steps are outlined. If you have any questions, please contact your P&A Group account manager Monday – Friday, 8:30 AM to 5:00 PM ET at (800) 688-2611.

Thank you,
P&A Group

P&A Group
May 15, 2020
IRS FSA changes offer relief for participants
www.padmin.com
(800) 688-2611



GREAT LAKES PETROLEUM

SERVICE • VALUE • TECHNOLOGY

Historical price analysis for: Clearview Schools
Terminal City: Cleveland
Date Range: 04/01/2020 - 05/04/2020

Listed prices include applicable Federal and State taxes. Sales and Prepaid taxes are not included.
Great Lakes Petroleum does not charge NORA.
Pricing is based on regional averages.

Daily Data

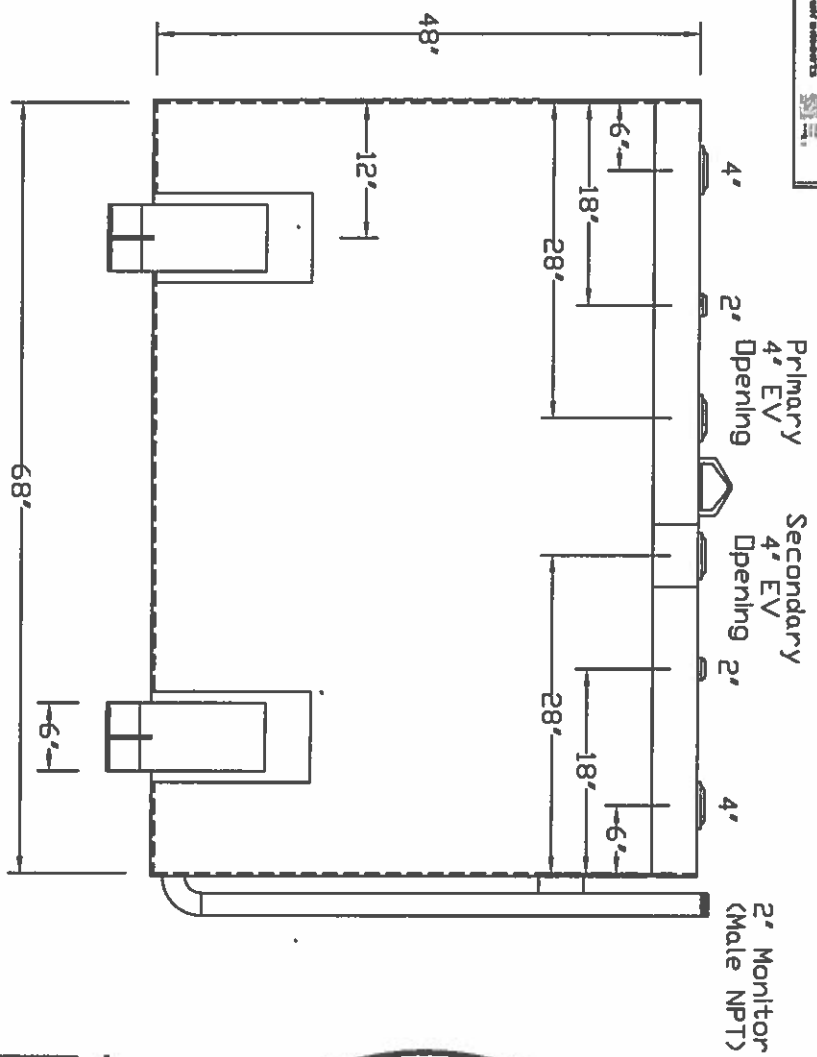
	<u>ON RD</u>		<u>ON RD</u>
04/01/20	1.9990	04/28/20	1.5680
04/02/20	1.9586	04/29/20	1.6503
04/03/20	2.0145	04/30/20	1.7420
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04/19/20	1.7418		
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04/22/20	1.5275		
04/23/20	1.5326		
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04/26/20	1.5407		
04/27/20	1.5407		

ID# CLE65540.2500

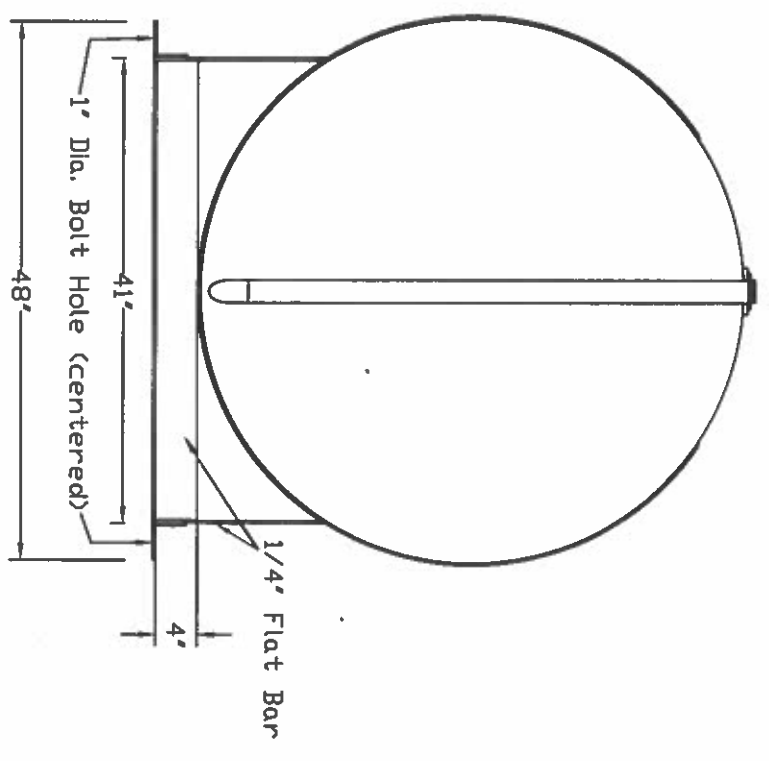
1-800-686-FILL (3455)
4500 Renaissance Parkway • Cleveland, OH 44128-5702
(P) 216-478-0501 • (F) 216-514-3275
www.greatlakespetroleum.com

Stanwade Metal Products, Inc.
 6868 State Route 305 PO Box 10
 Hartford, Ohio 44424
 Phone: 800-826-5243 Fax: 1-330-772-3307
 www.tankstore.com

Capacity	520 Gallons	Heads	Primary	10 Ga.	Paint Ext.	White Urethane
Design	Doublewall	Shell Primary	12 Ga.	Paint Int.		
Code	UL 142 Flameshield	Heads Secondary	12 Ga.	Weight Empty	1150 lbs.	
Test Pres.	5 PSI	Shell Secondary	12 Ga.	Rev.#	Date:	



Tank for Stationary Use Only



Customer: _____ Drg. Date: _____
 Quoted Lead Times Begin Upon Receipt of signed Approved
 Drawing, Which Must be Returned Before Production Can Begin.
 Drawing Approved By: _____

AGREEMENT FOR OHIO MEDICAID SCHOOL PROGRAM SERVICES

This Agreement is made between the Board of Education of the **Clearview Local School District** (District) and **Weswurd, LLC** (Weswurd) the exclusive provider of services to assist the District in obtaining reimbursement for Medicaid-eligible expenses incurred under the Ohio Medicaid School Program (OMSP) for claims with dates of service from **July 1, 2020 through June 30, 2021**.

DEFINITIONS

CMS – Centers for Medicare and Medicaid Services

OMSP – the Ohio Medicaid School Program; sometimes referred to as MSP

ODM – the Ohio Department of Medicaid

ODE – the Ohio Department of Education

OAC – the Ohio Administrative Code – rules for OMSP

ORP – Ordering, Referring, Prescribing mandate from federal Medicaid was addressed in Ohio Administrative Code rule 5160-1-17.9 to comply with new program integrity regulations contained in Section 6401 of the Patient Protection and Affordable Care Act (ACA). There is no ORP in MSP. Therapists can only REFER services and; therefore, are being asked to comply by becoming Ohio Medicaid Providers.

RMTS – Random Moment Time Study – the RMTS is an **integral** part of the OMSP. It allows state departments, school district Medicaid programs and other eligible public agencies to accurately document staff activities relating to reimbursable Federal programs. All employed staff delivering services under the OMSP must participate in the RMTS each quarter.

Medicaid School Program Cost Report (CR) – An OMSP required financial report completed annually by each participating Medicaid Provider (each city, exempted village, and local school district). The report documents the actual costs the OMSP Provider district incurs for the Medicaid eligible services delivered. This report serves as the basis for ODM to final settle the Total Cost Reimbursable amount against the Interim reimbursements already received by the Medicaid

Provider. Annual settlements are paid by the District or rebated by the State based on the findings of this report.

Electronic Signature (e-signature) – an electronic signature is intended to provide a secure and accurate identification method for the signatory to provide a seamless transaction.

EDI – Electronic Data Interchange – “Electronic data interchange (EDI) transactions” are transactions developed by standard development organizations recognized by the federal Centers for Medicare and Medicaid Services (CMS) and adopted by the Ohio Department of Medicaid (ODM).

Trading Partner Agreement – A trading partner, as defined in the Ohio Administrative Code (OAC) 5101:3-1-20.1 is a covered entity (CE) that submits, receives, routes, and/or translates EDI transactions directly related to the administration or provision of medical assistance provided under a public assistance program.

Services listed in OAC 5120.35.05 & 5120.35.06 – The services listed in these two sections of the OMSP rule are Occupational Therapy services, Physical Therapy services, Speech & Audiology services, one-on-one Nursing services, School Psychology services, Mental Health services, Transportation, and reimbursements for Medical Supplies.

OMSP Service Documentation – daily documentation that supports the delivery of a service delivered under OAC 5120.35.05 & 5120.35.06. All services submitted to ODM for reimbursement must be supported by documentation that contains a description of the service, procedure, and method provided to the Medicaid recipient.

Compliance Auditor – One who ensures compliance with regulations and controls by examining and analyzing records, reports, operating practices, and documentation; recommending opportunities to strengthen the internal control structure.

IN CONSIDERATION OF their mutual promises, the **District** and **Weswurd** agree as follows:

MSP COORDINATION OF PROGRAM & SERVICES

1. Weswurd will maintain an EDI Trading Partner Agreement with ODM in order to submit Medicaid claims in the HIPAA compliant claim format.
2. Weswurd will assist, if necessary, the District in obtaining its Medicaid Provider Certification in accordance with the OMSP regulations necessary to receive OMSP reimbursements for Medicaid-eligible services provided to students in accordance with special education laws and as permitted through the OMSP. **Weswurd will assist the District through the re-certification process required every five years if re-validation falls during the term of this agreement.**
3. Weswurd will provide annually to both district service practitioners and administrators **OMSP training** for eligible services, program requirements, RMTS requirements and use of the Weswurd Web Documentation Program. Further training will be provided as needed at no additional cost via phone, in person, or other available means (e.g. Skype, GoToMeeting).
4. Weswurd will make available a **secure internet documentation program** to district service practitioners listed in OAC 5120.35.05.
5. Weswurd will accept written service documentation if provided on a **Weswurd pre-approved and OMSP compliant form.**
6. Weswurd is **reliant upon the accuracy of the service documentation as provided by the District** and Weswurd shall not be responsible for submitting improper claims based on service documentation which is false or completed in error by the District;
7. Weswurd will submit all qualifying District OMSP claims for reimbursement in accordance with ODM processing procedures **based on the District's ability to secure a PR-10 (Parental Consent to Share Health information for the Ohio Medicaid School Program), a related service referral, and service documentation provided by the District;**
8. Weswurd will be responsible for all claim submission and reconciliation. Weswurd will resubmit any erred claims whenever possible. Weswurd will serve as the **official Trading Partner for the District** in order to permit the processing of electronic claims to ODM on behalf of the District **and will remain as the appointed Trading Partner until all claims submitted by Weswurd have been received back from ODM even if this takes place outside the contract period.**

9. Weswurd will not seek OMSP reimbursements for students known to have Third Party Liability coverage (TPL is health insurance in addition to Medicaid insurance);
10. Weswurd will provide the District with a list of **recommended documents to retain** per OMSP & State audit requirements.
11. Weswurd will complete the annual federally-required Medicaid cost report in accordance with ODM and Ohio Department of Education (ODE) procedures for all periods under this agreement even if the reconciliation dates fall outside the dates of this agreement (e.g. FY21 gets reconciled in FY23).
12. Weswurd will serve as the **District's RMTS Coordinator** for the OMSP. In that capacity, Weswurd will comply with the RMTS requirements as established by ODE. Weswurd will provide the time study vendor for Ohio (currently, the University of Massachusetts) with an annual school district calendar and quarterly participant lists **as provided by the District**.
13. Weswurd will give implementation guidance for OMSP mandates; such as, the **Parental Consent** and **annual Notification** to Share Health information with the ODM, the **referral mandate** for services delivered, and any future mandates imposed on the OMSP participants.
14. Weswurd agrees to **make all electronically submitted service documentation available** to the District for electronic storage at such a time the contractual relationship between Weswurd and the District should be terminated. The District will incur any cost associated with said electronic storage. Electronic data will only be made **available upon receipt of all outstanding balances the District still owes Weswurd**.
15. Weswurd will assist the District for up to **five hours** without charge during any OMSP state audit **that occurs outside the contract periods for services rendered by Weswurd in the year under audit**. For any additional assistance, Weswurd will charge the District based upon a billing rate of **\$200.00** per hour.
16. Weswurd will observe all federal, State, and local laws, regulations and policies pertaining to the **confidentiality of any student education records** and information Weswurd or its agents, representatives of employees obtain in the performance of the Services under this Agreement, including, but limited to, the requirements of 20 U.S.C. §1232g *et seq.*, the Family Education Rights and Privacy Act ("FERPA"), O.R.C. §3319.321, and District Policies.
17. Weswurd will comply with the requirements of 45 CFR 164.504 (e)(1) for safeguarding and limiting access to information concerning beneficiaries of the services provided.

18. Weswurd will allow the representatives of the U.S. Department of Human Services, ODM, ODE or their respective designee access to the Weswurd books, documents, and records upon request.
19. Neither Weswurd nor its principals are suspended or debarred.

DISTRICT MSP RESPONSIBILITIES

1. **The District will identify specific personnel as part of an internal “MSP Team” to provide Weswurd with information that is integral to Weswurd’s work that permits the Medicaid Program reimbursements as expected by the District.** Weswurd recommends the following members for the team: From the Treasurer’s Department: Treasurer, Asst. Treasurer, Accts Receivable, Accts Payable, and EMIS Coordinator; from the Special Education Department: SpEd Director, SpEd secretary, and a School Psychologist.
2. The District will obtain a National Provider Identifier (NPI) number as required by the OMSP (required once).
3. The District will submit an Ohio Medicaid Provider Application **and maintain a current, valid Ohio Medicaid Provider Agreement including any associated fees as may be required by the ODM and throughout the term of this agreement.** Additionally, the District agrees to re-validate the Medicaid Provider Agreement as often as required by the ODM and to incur any associated fees.
4. **The District will ensure that Weswurd remain the assigned Trading Partner until such a time as Weswurd has received the EDI 835 response from ODM for all submitted claims even if that transpires outside the contract period.** Failure to do so will result in a \$100/hr. conversion fee for all remittance advices from the PDF format to one in which Weswurd can accurately update their billing software. **The District must give Weswurd a 30-day written notice of desire to change Trading Partner Agreement with ODM.**
5. The District acknowledges that claims for services cannot be submitted to the ODM unless the District has a Parental Consent to Share Health information with the ODM and a referral for services delivered on file. In addition, **federally compliant daily service documentation from servicing practitioners must exist;** either hard copy or electronically.
6. The District shall provide skilled services in accordance with any applicable federal and state laws governing Medicaid services to eligible individuals, including Medicaid funding rules and regulations, ODE requirements, ODM requirements, and specific OMSP rules and regulations;

7. The District will **provide a facility for the annual MSP training** provided by Weswurd and **identify an employee to coordinate the training dates and ensure said facility availability;**
8. The District will be **responsible for identifying all service professionals, whether employed or contracted,** to Weswurd **prior to the start of each new quarter** in the school fiscal year included in the term of this contract;
9. The District will appoint someone to verify quarterly RMTS Participation lists and notify Weswurd if a participant goes on a leave of absence, is dismissed, retires, or if any new practitioners have been hired by the District;
10. The District will require all employees and contractors who have in-person contact with students for the provision of services to undergo and successfully complete a criminal records check;
11. The District will provide verification and monitoring of the licensing credentials of all professional staff, whether employed or contracted, who submit documentation on behalf of the District for the purpose of receiving Medicaid reimbursements;
12. All District service practitioners will submit service documentation for the OMSP services provided to students as required by any applicable OMSP, ODM, and ODE regulations. **All practitioners, whether employed by or contracted with the District, are ultimately responsible for documenting in compliance with OMSP regulations and in accordance with their professional practice standards and in accordance with their state licensing board;**
13. All District service practitioners will submit service documentation for the OMSP services provided to students in accordance with **Weswurd approved electronic format or paper format;**
14. The District is responsible for ensuring that its OMSP practitioners document services delivered to **all students in accordance with OMSP requirements and submit documentation timely** as directed by Weswurd for processing of claims;
15. The District is responsible for ensuring that **all supporting documentation;** such as, Evaluation Team Reports, Individualized Education Plans, and attendance records are **current, are available for audit, and fully support submitted OMSP service claims;**
16. The District acknowledges **documentation maintenance and retention** as a Medicaid Provider **may conflict with other District documentation retention policies,** and the District **will take appropriate action to ensure that all OMSP documents are being**

maintained for the appropriate amount of time. Additionally, the District will ensure that all personnel responsible for documentation retention are aware of all Medicaid documentation retention timelines.

17. The District agrees that **Weswurd will complete all OMSP Cost Reports and AUP for all periods under this agreement even if the reconciliation dates fall outside the dates of this agreement (e.g. FY21 gets reconciled in FY23). The District will identify annually an employee to assist Weswurd to obtain documents required for AUP testing by an independent CPA firm of the District's choosing;**
18. The District **retains all responsibility for the cost report data provided to Weswurd to complete the OMSP Cost Report, and as such, holds Weswurd harmless for any consequences (financial or other) to the District for data that was incomplete, inaccurate, not collected, or reported within the cost report guidelines, and thus could result in audit findings and/or related financial paybacks of previously paid reimbursements.** Furthermore, the District is responsible for ensuring that if other federal funds (e.g. Title funds, VI-B funds, etc.) are utilized to directly pay for Medicaid eligible services, that they report the use of those funds on the federal OMSP Medicaid Cost Report, so that they are not paid twice through federal funding sources. The District is solely responsible for compliance with federal fund reporting in accordance with the OMSP Cost Report guidelines, and any federal requirements for acceptance of federal funds, and including any reimbursement paybacks requested from the Federal Medicaid Program if District is found to have been overpaid;
19. The District retains all responsibility for any state/federal financial paybacks of Medicaid reimbursements received by the District for the circumstances of overpayment in the annual cost report settlement process, or for state or federal program audit findings due to program documentation non-compliance or other reason specified by the Federal Medicaid Program. **District holds Weswurd harmless for any reimbursement paybacks under these circumstances;**
20. The District acknowledges upon termination of contract there may still be documentation entries on the Weswurd computer documentation system that have not yet been processed as claims and agrees to forfeit the submission of those services as claims **once the ODM Trading Partner agreement has been terminated;**
21. The District hereby acknowledges and represents to Weswurd that the appropriate staff has reviewed, understood, and implemented all regulations, guidelines, and standard procedures affecting the operation of the OMSP represented by the District authorized signature below. The District shall be solely responsible for the compliance, and the compliance of its practitioners with all such regulations, guidelines, and liability for any failure to comply.

Compensation

As compensation for services provided to the District by Weswurd, the District shall pay Weswurd an annual fee of **\$3,420.00** for services provided during each fiscal school year. Weswurd will invoice the District **\$285.00** monthly at the beginning of each month. Weswurd agrees that the total fees will not exceed 10% of the accrued reimbursement for each school year. The reconciliation process to ensure that the fee limit is not exceeded will occur after the District receives its final cost settlement from the State each year. Payment should be made within 30 days of receipt of invoice.

Indemnification

Weswurd shall indemnify and hold harmless the District, its board, administrators, agents and employees from and against all claims, damages, losses or expenses, including but not limited to attorney fees, arising out of or caused in whole or in part by the intentional or negligent acts or omissions of Weswurd, anyone directly employed by Weswurd or anyone for whose acts Weswurd may be liable. This clause shall survive termination of this Agreement.

Confidentiality

To the extent permitted by Ohio law, all materials and documents submitted by the District to Weswurd shall not be disseminated or disbursed to third parties without the express written consent of the District. Nothing contained in this paragraph shall require Weswurd to obtain consent for disclosure required by any federal, state or local law, rule or ordinance.

Entire Agreement

This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, superseding any prior written or oral discussions, negotiations and agreements.

Severability

The terms of this Agreement are severable such that if any term or provision is declared by a court of competent jurisdiction to be illegal, void, or unenforceable, the remainder of the provisions shall continue to be valid and enforceable.

Venue and Construction

This Agreement shall be governed by and construed under the laws of the State of Ohio. The parties stipulate that the appropriate venue for any litigation arising from or incident to this Agreement shall be the courts of the County in which the District is located in Ohio.

Assignment

Weswurd shall not sell, assign or transfer any part of this Agreement, or the performance required hereunder, without the written consent of the District.

Time is of the Essence

Time is of the essence in all respects in connection with this Agreement.

Waiver

No delay or failure to enforce any provision of this Agreement shall constitute a waiver or limitation of rights enforceable under this Agreement.

Modification

This Agreement shall not be modified, altered or changed except in a writing signed by both parties.

Relationship of the Parties

Weswurd is an independent contractor of the District, not a partner, agent or joint-venture of the District and neither party shall hold itself out contrary to these terms, nor shall either party be bound by any representation, act or omission whatsoever of the other.

Notice

Any notice to either party hereunder must be in writing signed by the party giving it, and shall be served either personally or by registered or certified mail at the address written below the respective party's signature.

Clearview Local School District
Board of Education

Weswurd, LLC
Susan Bollin, Owner / Operator

By: _____
Board President Date

By: Susan Bollin Date: _____

By: _____
Treasurer Date

By: _____
Superintendent Date



Process focus. Excellence.

201 Prairie Heights Drive
Verona, WI 53593

888.686.4624
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fax: 608.848.0901

www.naviant.com

SOFTWARE & HARDWARE SUPPORT MAINTENANCE AGREEMENT RENEWAL ("RENEWAL")

5/7/2020

Clearview Schools
Mary Ann Nowak
4700 Broadway Ave
Lorain, OH 44052

Contract #: CS.035424
Customer #: CS

Naviant, Inc. ("Naviant") provides support and maintenance for software and hardware via Manufacturer Maintenance ("Vendor Maintenance"), Software Support Level Agreements ("SLA's"), and Hardware Preventive Maintenance Agreements ("PMA's"). This Renewal covers the following support and maintenance elements for your current system configuration. The Customer agrees to abide by the provisions set forth in the SLA Provisions, PMA Provisions, as well as Vendor Maintenance. These provisions are available at the URLs below. This Renewal covers the period **from 08/01/2020 through 07/31/2021.**

General Provisions _____ SLA Provisions _____ PMA Provisions _____

Vendor Maintenance					
Manufacturer	License	Version	Product Description	Qty	Price
OnBase Software Maintenance					
Hyland - 3540	ONBASE	15.0.2	Licensing per Hyland Community	1	\$596.47

Vendor Maintenance Total \$596.47

Software Support Level (SLA)

Naviant Support Level Agreement - Tier 1 \$1,000.00

Hardware Preventive Maintenance (PMA)

Not Applicable

Grand Total: \$1,596.47

A copy of your renewal invoice referencing the contract number above will be sent directly to your accounts payable department for payment. All correspondence regarding your Renewal should be directed to purchasing@naviant-inc.com or via fax at 608.848.0901. Should you have any questions regarding this renewal, please do not hesitate to contact Naviant at 800.686.8789.



06-08-20 Temporary Appropriations 2021



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TEMPORARY APPROPRIATION RESOLUTION

CLEARVIEW LSD, School District, Lorain County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30th, 2021, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year as follows, viz:

RECAP OF FUNDS

Governmental Fund Type:

General Fund (Emergency Levy Included)	\$ 5,277,420.00
Special Revenue Funds	\$ 486,050.69
Debt Service Funds	\$ 121,103.25
Capital Projects Funds	\$ 29,125.00
Permanent Fund	\$ -

Proprietary Fund Type:

Enterprise Funds	\$ 291,959.33
Internal Service Funds	\$ -

Fiduciary Fund Type:

Agency Fund	\$ 80,836.83
Private Purpose Trust Fund	\$ -
Total	\$ 6,286,495.09

Clearview Local School District
Governmental Name

Filed: _____, 2020

Treasurer

By

County Auditor

Deputy



06-08-20 Temporary Appropriations 2021 ☆

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 Resolution #2020- Temporary Appropriation 2020-2021
 Clearview Local Schools

FUNDS	FUND	Full Year Appropriations	First Three Months Appropriations
Government Fund Types			
General	001	19,764,180.00	4,941,045.00
Emergency	016	1,288,500.00	322,125.00
Principals' Funds	018	57,000.00	14,250.00
Total General Fund		21,109,680.00	5,277,420.00
Debt Service			
Bond Retirement	002	484,413.00	121,103.25
Total Debt Service		484,413.00	121,103.25
Capital Projects			
Permanent Improvement	003	116,500.00	29,125.00
Total Capital Projects		116,500.00	29,125.00
Special Revenue			
Trust Fund	007	37,226.78	9,306.70
Local Grants	019	56,988.04	14,242.01
Classroom Facilities - Maintenance	034	150,000.00	37,500.00
Athletics	300	178,107.94	44,526.99
OneNet	451	5,400.00	1,350.00
Student Wellness and Success	467	410,000.00	102,500.00
State Grants	499	8,000.00	2,000.00
Race To The Top	506		
Elementary & Secondary Relief Fund	507	100,000.00	25,000.00
Governor's Emergency Relief Fund	508	100,000.00	25,000.00
Title VI B	518	360,000.00	90,000.00
Title I	536	35,000.00	8,750.00
Title IA	572	410,000.00	102,500.00
Title VI-B Preschool	587	2,500.00	625.00
Title II-A	590	55,000.00	13,750.00
Miscellaneous Federal Grants	599	36,000.00	9,000.00
Total Special Revenue		1,944,202.76	486,050.69
Total Government		23,654,795.76	5,913,698.94
Proprietary Fund Types - Enterprise			
Food Service	006	1,078,600.00	269,650.00
Uniform School Supplies	009	237.30	59.33
Latchkey	020	89,000.00	22,250.00
Total Enterprise		1,167,837.30	291,959.33
District Agency	022	180,852.70	45,213.18
Student Activities	200	142,494.61	35,623.65
Total Fiduciary		323,347.31	80,836.83
Total FY19 Temporary Appropriations		25,145,980.37	6,286,495.09

2021 Appropriation RECAP

2021 Appropriation Detail

NAVIANT, INC. SOFTWARE SUPPORT LEVEL AGREEMENT ("SLA PROVISIONS")

1. Naviant Software Support Level Agreement

Naviant, Inc. ("Naviant") agrees to provide and the Customer agrees to accept ongoing system support on the software products utilized in customer's system at the annual charges as invoiced, in accordance with the terms and conditions contained within these SLA Provisions.

A Software Support Level Agreement will provide phone, remote access, and email support for issues related to the performance of the installed system. Naviant standard business hours are 7:00 AM – 6:00 PM CT Monday through Friday, excluding holidays observed by Naviant. Naviant's Weekly Evening Hours are 6:00 PM – 7:00 AM CT Monday evening through Friday morning. Weekend Hours are 6:00 PM – 7:00 AM CT Friday evening through Monday morning. When Time & Materials billing is applicable, actual and reasonable travel expenses (mileage, transportation, lodging, and meals) will be charged per visit per Naviant resource to the customer as incurred, and Naviant will estimate such fee prior to dispatching onsite support. Naviant's multi-tier Software Support Level Agreement options are outlined below:

	Tier One	Tier Two	Tier Three
Phone Support	Standard Business Hours	24 / 5 Support	24 / 7 Support
Bank of Hours	8 Hours Annually	16 Hours Annually	24 Hours Annually
Time & Materials Rates	Standard Hours Beyond Bank (\$165/Hr) Weekly Evenings (\$245/Hr) Weekend (\$245/Hr)	Standard Hours Beyond Bank (\$165/Hr) Weekly Evenings (\$165/Hr) Weekend (\$205/Hr)	Standard Hours Beyond Bank (\$165/Hr) Weekly Evenings (\$165/Hr) Weekend (\$165/Hr)
Included Services			
Naviant Live Chat Support	•	•	•
Access to Webinars	•	•	•
Basic Audits	•	•	•
Comprehensive Audit	50% Discount	•	•
Remote License Certificate Activation	•	•	•
Cloud Configurations Storage	•	•	•
OnBase SQL Settings Verifications	•	•	•
Naviant Custom Report Bundle	•	•	•
Naviant Reporting Dashboard Bundle	•	•	•

If a Software Support Level Agreement is not purchased or kept in force, all support requests not covered by the Manufacturer Software Maintenance will be billed at Naviant's then prevailing Professional Services rates. Professional Services will be billed at ¼ hour increments.

2. Manufacturer Software Maintenance

In general, "Manufacturer Software Maintenance" provides access to product upgrades & enhancements, product error correction & fixes, technical documentation, and access to manufacturer escalated technical support facilitated through Naviant. When purchased, Manufacturer Software Maintenance provides Customer ongoing software support by the software manufacturer including commercially reasonable efforts to correct any properly reported errors in the software that are confirmed by the software manufacturer in the exercise of its commercially reasonable judgment. Access to Manufacturer Software Maintenance is provided by Naviant. Naviant will undertake to report to the software manufacturer for confirmation any reported errors promptly after receipt of proper notice from Customer, and will perform services in an effort to correct confirmed errors promptly after making such confirmation as directed by the software manufacturer. Manufacturer Software Maintenance provides software maintenance and troubleshooting for product error correction and related fixes coordinated or facilitated through Naviant via phone or email for issues not caused by Customer actions, inactions, hardware, or non-Naviant supplied or supported software. Requests for intervention from the software manufacturer will be at the discretion of Naviant.

3. Naviant Software Support Protocol

Naviant maintains a dedicated help desk to provide the first line of support to receive and resolve support inquiries for all Enterprise Content Management (ECM) solution implementations. By utilizing this streamlined approach to support, Naviant ensures that each customer inquiry will be answered in a timely and efficient manner, minimizing disruption to both system operation and work processes, and that all issues are reported and tracked accordingly. Naviant customers are provided with a dedicated toll-free number to use when calling in for support, as well

as a dedicated support email address to email support inquiries. When contacting Naviant Support, the Customer will be connected directly with a help desk technician, the issue will be logged into the Naviant's Support System, assigned a reference number, and the Customer will receive an email confirmation for tracking purposes. Naviant's standard response time objective is to respond to Customer support inquiries within one hour during Naviant standard business hours; however, Naviant's response time protocol is not to exceed three hours for either callback phone support or remote access to resolve the issue. If the issue requires further investigation, status updates will be provided in a timely manner until the issue is resolved.

4. Customer Responsibilities

- A. Onsite Support. When support is performed at Customer's premises, Customer agrees to provide reasonable and safe access to the software and equipment consistent with the requirements of these SLA Provisions and shall be liable for any damages to persons or property arising from its failure in this respect.
- B. Operating Environment. Customer is responsible for maintaining the appropriate operating environment for their system, including but not limited to hardware, software, and disk space. Customer must also provide appropriate electrical power and protective devices. If an appropriate operating environment causes system problems, Naviant will complete a problem definition and resolution effort. If the system problems may be resolved by a recommended change/upgrade to components that are required by the system, Customer at its expense will be responsible for executing said upgrade. If said upgrade is not executed, then at Naviant's option the Software Support Level Agreement may be terminated. System (hardware) enhancement necessitated by a software upgrade must be purchased by Customer prior to the installation of such software upgrade. Customer acknowledges and agrees that Naviant requires online access to the software installed on Customer's systems in order for the software manufacturer to provide maintenance and for Naviant to provide support. Customer shall install and maintain, at Customer's sole cost and expense, communications software approved by Naviant. Customer shall establish and maintain at its sole cost and expense, an adequate or dedicated connection to facilitate the provision of Maintenance and Support Services.

5. Products and Services Not Covered

Software Support Level Agreements do not cover installation fees for initial system configuration, expansion of the system in applications, enhanced functionality, or inclusion of additional users. Unless specifically agreed to in writing, Software Support Level Agreements shall not cover: (i) Support for scripting, API or workflow changes or additions by Customer; (ii) Customized application functions or device support for the software and/or the hardware utilized by the software; (iii) Conversions for the Customer, whether such conversion be to data or to programs; (iv) Onsite support, training, and implementation services beyond the terms specified; (v) Installation of software version upgrades; (vi) Annual system audits not outlined in Section I; (vii) Support calls related to issues traced to a Customer action, inaction, non-Naviant supported hardware, or non-Naviant supplied or supported software not covered under these SLA Provisions.

Software Support Level Agreements do not provide support for any hardware or software not purchased from Naviant that is used with or attached to the system, or any hardware or software that is required to make the supported system work with excluded items. Any services provided by Naviant to provide compatibility with non-Naviant hardware and software and identify and resolve problems caused by these excluded items will be charged to Customer at Naviant's prevailing Professional Services Group rates. Naviant is not responsible for any damages resulting from Customer's improper use of the system, from the Customer's failure to follow standard back-up procedures, or from any consequences arising from failure of the various computer media used. The use of an unauthorized part, component, modification, or person to effect repairs or changes will cause the Software Support Level Agreement to be null and void at the option of Naviant. Software Support Level Agreements do not cover software reinstallations due to Customer computer moves, relocations, or replacements.

6. Term

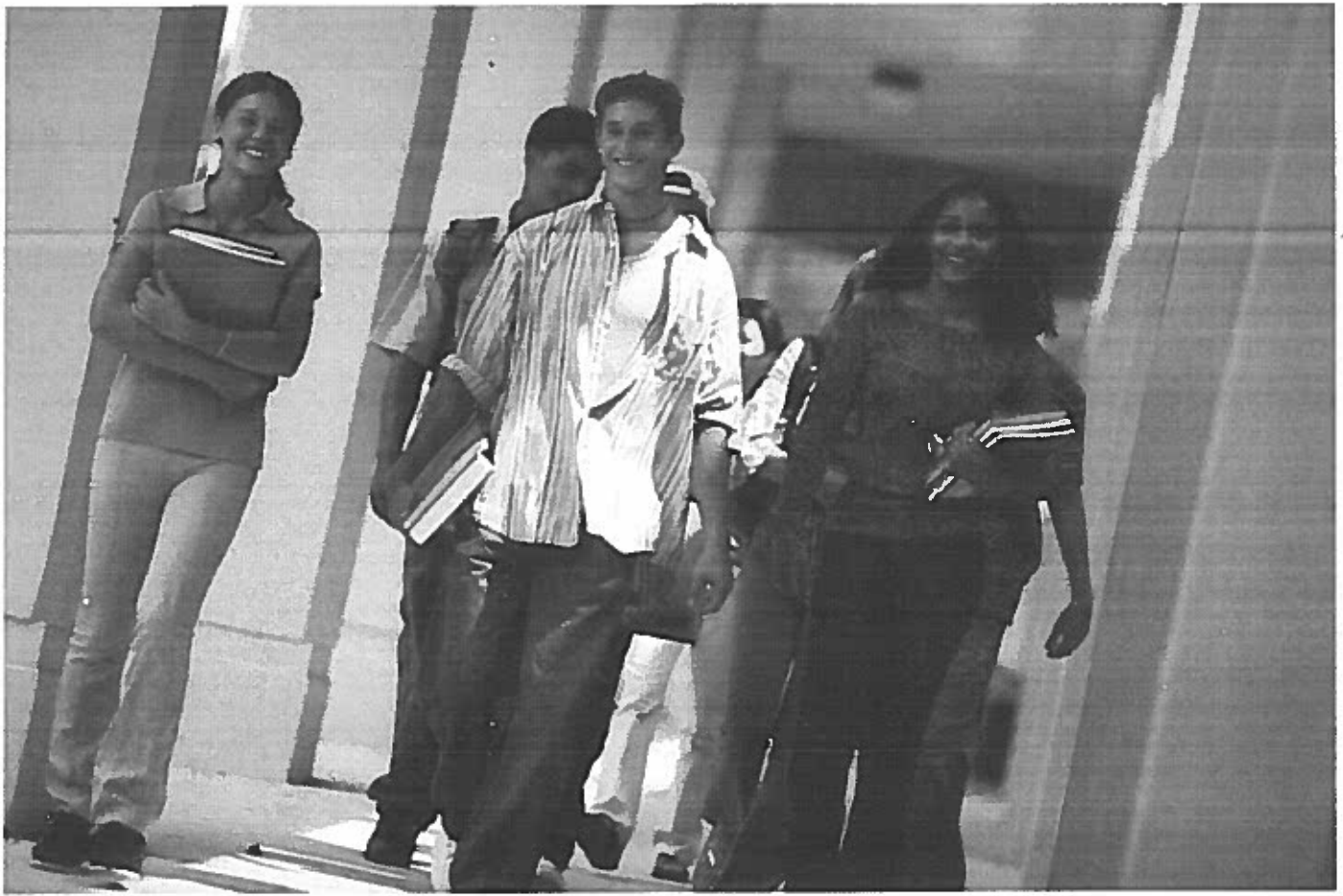
- A. Software Support Level Agreements are effective from the commencement date and shall continue for an initial minimum term of one (1) year, unless otherwise stated. Unless Customer notifies Naviant of intent to terminate Software Support Level Agreement in writing via certified mail or registered mail within thirty (30) days prior to expiration of the initial term, the Agreement shall automatically renew for an additional one (1) year term and shall thereafter renew for additional one (1) year terms until canceled by either party in writing via certified mail or registered mail within thirty (30) days prior to the anniversary date of any successive one (1) year term. Naviant shall have the right to change the rates contained in the Software Support Level Agreement for any aforementioned successive one (1) year term upon written notice to Customer at least forty-five (45) days prior to any anniversary date of the Software Support Level Agreement. Payment must be received within 20 days of renewal invoice date; if Software Support Level Agreement lapses and Customer calls for service, Customer will be billed at Naviant's then prevailing Time & Materials rate for the service call and Naviant will require a PO or credit card prior to scheduling service. The Software Support Level Agreement may be reinstated *after* the service call has been resolved and will be valid for a 12 month term. All Software Support Level Agreements shall be billed for one year in advance.
- B. Notwithstanding the foregoing, this Software Support Level Agreement may be terminated in whole or in part at the option of Naviant in the event that (i) Customer defaults in payment or performance of any of its liabilities or obligations pursuant to the SLA Provisions and such default continues for a period of thirty (30) days after written notice thereof specifying the default or (ii) Customer becomes the subject of any voluntary or involuntary bankruptcy; insolvency, reorganization or liquidation proceedings; makes an assignment for the benefit of creditors; or admits in writing its inability to pay its debts when due. The right of termination provided in this subparagraph B is in addition to any other remedy available to Naviant at law or in equity with respect to default by Customer or in any proceeding referred to in clause (ii) hereof.

7. Software Licensing Agreement

A manufacturer software licensing agreement for each software product utilized in a Customer's system must be in effect at all times during the term of the Software Support Level Agreement.

8. Limitation of Liability

In no event shall Naviant be liable for any special, consequential, incidental, punitive, or similar damages (including, without limitation, lost profits, loss of use, loss of revenue and lost data). In no event shall Naviant be liable for any damages in excess of the aggregate amounts actually paid by Customer for the specific product or service date dispute.



RENEWAL PROPOSAL PREPARED FOR:

Clearview Local School District

CF Risk & Insurance, LLC

Chris Fichtner

JULY 1, 2020 TO JULY 1, 2021

Membership Advantages

DISAPPEARING DEDUCTIBLE PROGRAM

Membership Has Advantages – Avoiding Claims Has Rewards!

Our unique **Disappearing Deductible Program** rewards members who manage to avoid claims. The longer your school district is a claim-free SORSA member, the greater the reward.

Here's how it works.

With each coverage type; Property and Automobile Physical Damage, *the deductible decreases each year that the member does not have a claim.* For example, you could still have a zero deductible on Property coverage, even if you had a claim in Automobile Physical Damage.

This graph shows how the deductible eventually "disappears" over time.

YEARS WITHOUT CLAIM	#	PROPERTY	AUTO PHYSICAL DAMAGE	EDUCATORS LEGAL LIABILITY	D E D U C T I B L E
	1	1,000	1,000	5,000	
	2	500	500	4,000	
	3	250	250	2,500	
	4	-0-	-0-	1,000	
	5	-0-	-0-	-0-	

After a member has a claim in one of these coverage categories, the deductible for that coverage alone will increase the following year to the standard deductible.

How To Report A Claim

CONTACT YOUR LOCAL AGENT

Chris Fichtner

Main: 440-213-3842

fichtnerchris@yahoo.com

CF Risk & Insurance, LLC

4456 N. Abbe Road, #112

Sheffield, OH 44054

TO REPORT EMERGENCIES WITH PROPERTY DAMAGE OR TO
REPORT A CLAIM AFTER HOURS.

EMERGENCIES THAT CAUSE PHYSICAL DAMAGE TO YOUR SCHOOL PROPERTY

CALL
BELFOR PROPERTY
RESTORATION
800-922-3848

Identify yourself as a SORSA
insured red alert client
fire • water • storm damage
24 hour reporting • 365 days

ALL OTHER CLAIMS

CALL
GREG GILLIAM
SORSA CLAIMS MANAGER
1-844-369-3830
OR e-mail
greg@sorsaschools.org

SUSPECT A CYBER INCIDENT?

If you suspect a cyber incident
has occurred, or is in progress,
call the CyberEdge Claims
Hotline Immediately!

1-800-292-7345

Other SORSA Contact Information

BOILER INSPECTIONS

BOILINSP@Travelers.com

CERTIFICATES OF INSURANCE

sorsaservice@willistowerswatson.com

614-326-4898

COVERAGE QUESTIONS

sorsaservice@willistowerswatson.com

SCHOOLS OF OHIO RISK SHARING AUTHORITY

555 Metro Place North

Suite 645

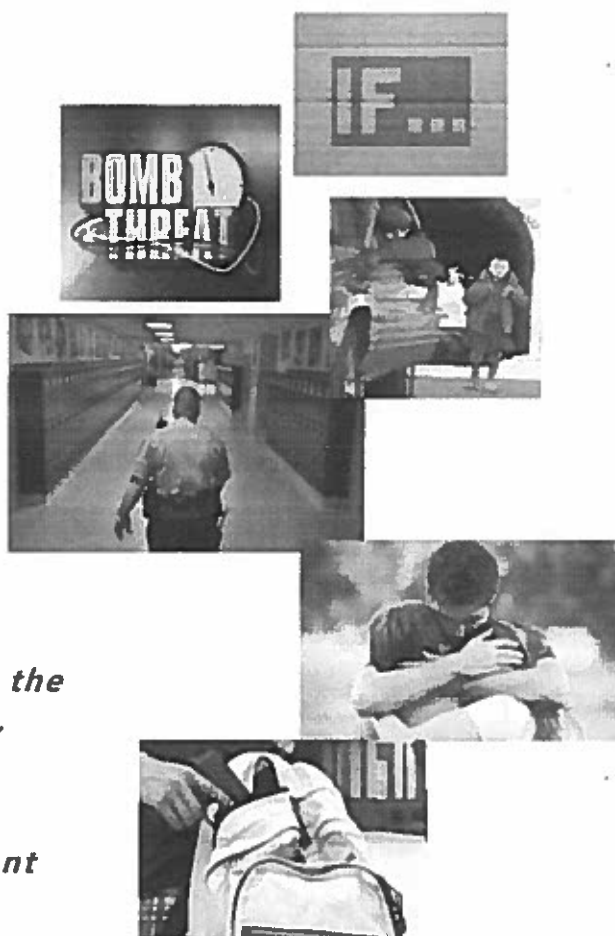
Dublin, Ohio 43017

866-767-7299

www.sorsaschools.org

School Security Risk Coverage

- › Legal Liability
- › Bomb Threat Expense
- › Child Abduction
- › Physical Assault
- › Ransom & Extortion Payments
- › Student Travel - Political Evacuation



In cases with exceptional security risk, when the stakes are highest, reasonable precautionary resources may be exceeded.

SORSA includes SSRI coverage as an important part of your plan for school security.

Who is Covered?

All school students, administrators, employees, alumni, board members, parents and family members while attending or participating in an activity organized or sponsored by the school district.

Cyber Liability Coverage

Cyber Liability provided through AIG Specialty Company offers a solution in an ever-changing technological environment. This coverage protects data in any form whether paper, electronic, or any other means.

What's covered?



- ◆ \$10,000,000 All Member Annual Aggregate
- ◆ Security and Privacy Liability
 - ◇ \$1,000,000 Per Member Aggregate Sublimit (Third Party)
- ◆ Regulatory Action Liability
 - ◇ \$1,000,000 Per Member Aggregate Sublimit (Third Party)
- ◆ Event Management
 - ◇ \$1,000,000 Per Member Aggregate Sublimit (First Party)
- ◆ Cyber Extortion
 - ◇ \$1,000,000 Per Member Aggregate Sublimit (First Party)
- ◆ \$10,000 Retention is applicable to all coverage sections



STOPit™

EDUCATION SOLUTION

INTRODUCING STOPit

STOPit is the smart technology
that saves you time.

S · O · R · S · A
SCHOOLS OF OHIO RISK SHARING AUTHORITY

It was through this app that systemic abuse was able to be reported, documented and resolved.

Dr. Andrew Williams, Principal
Tuacahn High School

STOPit has been proven to help schools across the country and the world save time and get back to educating students by addressing and preventing pervasive issues such as:

- ✓ Bullying
- ✓ Cyberbullying
- ✓ Violence
- ✓ Inappropriate student-teacher relationships
- ✓ Hazing
- ✓ Drugs/alcohol
- ✓ Self-harm
- ✓ Any issue which can negatively impact the learning environment

The STOPit mobile app provides a safe, anonymous and comfortable way for students to share information with you so that you can provide help – as quickly and efficiently as possible.

STOPit gives administrators powerful investigative tools – such as real-time alerts, built-in reports, and the ability to communicate directly with incident submitters – so that you can resolve issues quickly.



STOPit is a proven and powerful deterrent.

We've seen an 83% decrease in harassment, intimidation and bullying Reports since we launched this program.

Brian Luciani, Principal
David Brearley Middle and High School
Kenilworth, NJ

I see STOPit as a major tool for change....Additionally, the deterrent effect of the program was powerful and evident Immediately...When I talk to students and parents about a situation I now present them with factual, legally defensible evidence...Overall, STOPit functions as a security blanket for us and ensures we are leveraging the latest technology to help our students.

CAPT Neil May, USN (Ret.)
Washington HS Navy JROTC

HOW IT WORKS

Real Time MESSAGING



Real Time REPORTING



Real Time AWARENESS



STOPit

The easy, fast, and anonymous mobile app for students

- » Report incidents anonymously
- » Submit photo or video evidence
- » Communicate anonymously with administrators with STOPit Messenger
- » Stand up for themselves and their peers without risk of reprisal

DOCUMENTit

The simple, time-saving, & comprehensive incident management system for administrators

- » Real-time email and SMS alerts of new incidents and messages
- » Follow up with incident submitters to ask questions or get more information via STOPit Messenger
- » Proactively get notified of patterns or problems with custom Alerts
- » Cloud-based system stores evidence securely
- » Get actionable data in our built-in Reports dashboard
- » Time- and date-stamped audit trail of all investigative activity

STOPit Benefits Everyone

- » Reduce your workload as a result of STOPit's deterrent effect
- » Save time with powerful investigative tools
- » Be proactive by addressing problems early, before they spiral out of control
- » Automate regulatory compliance and risk mitigation



PROPOSAL SUMMARY

PROPERTY

Limits and Deductibles

Building & Business Personal Property Limit Including Property Extensions of Coverage	\$ 52,661,309
As Reported to SORSA; Subject to \$350,000,000 Pool Limit	
Deductible:	\$ 1,000
Earth Movement per Occurrence:	\$ 2,000,000
Annual Aggregate all members:	\$ 8,000,000
Deductible:	\$ 50,000
Flood Limit (Zone A or V Excluded):	\$ 2,000,000
Annual Aggregate all members:	\$ 8,000,000
Deductible:	\$ 50,000
Equipment Breakdown (PD, BI and EE), in any one accident:	\$ 52,661,309
As Reported to SORSA; Subject to \$300,000,000 Pool Limit	
Hazardous Substance, any one accident:	
Ammonia Contamination:	\$ 250,000
Any Other Substance:	\$ 250,000
Water Damage, in any one accident:	\$ 250,000
Consequential Damage, in any one accident:	\$ 250,000
Deductible:	\$ 1,000
Total Property Premium:	\$ 42,784

CRIME COVERAGE

Limits and Deductibles

Employee Theft Including Faithful Performance of Duty, in any one occurrence	\$ 1,000,000
Forgery or Alteration, in any one occurrence	\$ 1,000,000
On Premises, in any one occurrence	\$ 1,000,000
In Transit, in any one occurrence	\$ 1,000,000
Money Orders and Counterfeit Money, in any one occurrence	\$ 1,000,000
Computer Crime, in any one occurrence	\$ 1,000,000
Computer Program and Electronic Data Restoration Expense, in any one occurrence	\$ 350,000
Funds Transfer Fraud, in any one occurrence	\$ 1,000,000
Social Engineering Fraud, in any one occurrence*	\$ 1,000,000
Deductible	\$ 1,000
Total Crime Premium:	\$ 1,238

Terms, Conditions, Exclusions, Subject To's

Covered Property at Undescribed Premises does not apply to Electronic Data Processing Equipment and Electronic Data Processing Data and Media;

No Coverage applies if Building and Business Personal Property coverage is not quoted

Property Extension	Standard Limits	Additional Limits	Total
Accounts Receivable, in any one occurrence	\$ 1,000,000		\$ 1,000,000
Arson Reward	\$ 5,000		\$ 5,000
Automobile Physical Damage, in any one occurrence	Optional	\$ 775,752	\$ 775,752
Backup of Sewers and Drains	\$ 2,000,000		\$ 2,000,000
Business Income, in any one occurrence	\$ 2,000,000	\$ -	\$ 2,000,000
Ordinary Payroll: Excluded			
Dependent Property, in any one occurrence	\$ 250,000		\$ 250,000
Ordinance or Law - Increased period of restoration, in any one occurrence	\$ 250,000		\$ 250,000
Newly Acquired Locations, in any one occurrence	\$ 250,000		\$ 250,000
Undescribed Premises, in any one occurrence	\$ 500,000		\$ 500,000
Civil Authority 30 days			
Extended Business Income at 60 days			
Claim Data, in any one occurrence	\$ 100,000		\$ 100,000
Claim Data Expense, in any one occurrence	\$ 25,000		\$ 25,000
Covered Property in Transit, in any one occurrence	\$ 100,000		\$ 100,000
Debris Removal (additional), in any one occurrence	\$ 250,000		\$ 250,000
Electronic Data Processing Equipment Data and Media, in any one occurrence	\$ 1,250,000	\$ -	\$ 1,250,000
Extra Expense, in any one occurrence	\$ 2,000,000	\$ -	\$ 2,000,000
Ordinance or Law - Increased period of restoration, in any one occurrence	\$ 50,000		\$ 50,000
Newly Acquired Locations, in any one occurrence (120 days)	\$ 50,000		\$ 50,000
Undescribed Premises, in any one occurrence	\$ 50,000		\$ 50,000
Civil Authority 30 days			
Claim Data, in any one occurrence	\$ 25,000		\$ 25,000
Fine Arts, in any one occurrence	\$ 250,000	\$ -	\$ 250,000
Fire Department Service Charge / Fire Protective Equipment Discharge	Included		Included
Inventory expense after a loss	Included		Included
Mobile/Contractors Equipment, in any one occurrence	Optional	\$ 115,500	\$ 115,500
Musical Instruments, Athletic Equipment, or Band & Athletic Uniforms, in any one occurrence	\$ 1,000,000	\$ -	\$ 1,000,000
Newly Constructed or Acquired Property, at any one building, in any one occurrence	\$ 5,000,000		\$ 5,000,000
Number of days: 120			
Ordinance or Law			
Loss to Undamaged Portion, in any one occurrence	\$ 1,000,000		\$ 1,000,000
Demolition, in any one occurrence	Included		Included
Increased Cost of Construction, in any one occurrence	Included		Included
Outdoor Property including debris removal, in any one occurrence	\$ 1,000,000		\$ 1,000,000
Trees, shrubs and plants (maximum per item)	\$ 1,000		\$ 1,000
Lawn limit (per occurrence)	\$ 2,000		\$ 2,000
Personal effects of students/employees for perils except theft			
Student	\$ 1,500		\$ 1,500
Employee	\$ 3,000		\$ 3,000
In any one occurrence	\$ 100,000		\$ 100,000
Pollutant Cleanup and Removal, aggregate in any one coverage document year	\$ 100,000		\$ 100,000
Preservation of Property	Included		Included
Protection of Property	\$ 250,000		\$ 250,000
Theft Damage Repair to Non-Owned Buildings	\$ 100,000		\$ 100,000
Errors and Omissions, in any one occurrence	\$ 1,000,000		\$ 1,000,000
Utility Services, in any one occurrence - Direct Damage including Boiler and Machinery	\$ 500,000		\$ 500,000
Valuable Papers, in any one occurrence	\$ 1,000,000		\$ 1,000,000

PROPOSAL SUMMARY

GENERAL LIABILITY AND EDUCATORS LEGAL LIABILITY

COVERAGES	LIMIT OF LIABILITY (Primary and Excess)	MEMBER DEDUCTIBLE
I. General Liability - Occurrence Form		
Bodily Injury and Property Damage per Occurrence	\$ 15,000,000	\$ -
Personal Injury/Advertising Liability per Occurrence	\$ 15,000,000	\$ -
Products/Completed Operations per Occurrence	\$ 15,000,000	\$ -
Employers Stop Gap Liability		
Bodily Injury by Accident, Each Accident	\$ 15,000,000	\$ -
Bodily Injury by Disease, Each Employee	\$ 15,000,000	\$ -
Bodily Injury by Disease, Policy Limit	\$ 15,000,000	\$ -
General Annual Aggregate	\$ 17,000,000	\$ -
Fire Legal Liability	\$ 500,000	\$ -
Medical Payments, Per Person / Each Accident	\$10,000/\$25,000	\$ -
General Liability Premium:		\$ 31,656
II. Educators Legal Liability - Claims Made Form		
Wrongful Acts Coverage Per Occurrence	\$ 15,000,000	\$ -
Wrongful Acts Coverage Aggregate	\$ 15,000,000	\$ -
Retroactive Date	2/1/2002	
Employee Benefits Liability	\$ 15,000,000	\$ -
Retroactive Date	2/1/2002	

Educators Legal Liability Premium is Included in General Liability Premium

Terms, Conditions, Exclusions, Subject To's

General Liability includes coverage for Sexual Molestation

Trampoline Exclusion applies

Absolute Pollution, Asbestos and Lead Exclusions apply

Toxic Mold/Fungus Exclusion applies

Known Injury Exclusion applies

UM/UIM Excluded Excess of \$1,000,000

Continuous claims made coverage has been carried since retro date shown above and that all known incidents and losses have been reported to current carriers(s).

PROPOSAL SUMMARY

AUTOMOBILE LIABILITY AND PHYSICAL DAMAGE

III. Automobile Liability	LIMIT OF LIABILITY (Primary and Excess)	DEDUCTIBLE	PREMIUM
Bodily Injury & Property Damage - per Occurrence (including Owned/Hired/Non-Owned)	\$15,000,000	\$ -	Included
Medical Payments - Per Person / Each Accident	\$10,000/\$25,000	\$ -	Included
Uninsured/Underinsured Motorist	\$1,000,000 Aggregate	\$ -	Included
Garagekeepers Legal Liability	ACV (\$500,000 maximum)	\$ -	Included
Automobile Liability Premium is Included in General Liability Premium			
Additional Defense Costs Per Occurrence to Sections I., II., and III. Above	\$500,000	\$ -	Included
Physical Damage	LIMIT OF LIABILITY	DEDUCTIBLE	PREMIUM
Other than Collision	Actual Cash Value*	\$ 1,000	Included
Collision	Actual Cash Value*	\$ 1,000	Included
Automobile Physical Damage Premium is Included in Property Premium			

Terms, Conditions, Exclusions, Subject To's

Contracted Buses Exclusion applies

This Quotation is based on

- 12 Buses
- 6 Other Vehicles
- 2 Trailers

*For buses 5 years or newer, the value will be determined at Replacement Cost. For buses over 5 years, the value will be determined at the Actual Cash Value as if the bus is 5 years newer.

Total Premium - Property and Liability Coverages

\$ 75,678

S . . R . S . A

SCHOOLS OF OHIO RISK SHARING AUTHORITY

Order to Bind Coverage Form

MEMBER NAME: Clearview Local School District

TERM: 7/1/2020 to 7/1/2021

Total Property Limit

Total Liability Limit

Total Premium

\$52,661,309

\$15,000,000

\$75,678

TRIA Coverage - Terrorism Risk Insurance Act is included

Member Signature: _____

Agent's Signature: _____

Agency Name: CF Risk & Insurance, LLC



PREMIUM INVOICE

Contract Number: SD-047C

Member Name: Clearview Local School District
Address: 4700 Broadway
City: Lorain

State: OH

Zip Code: 44052

Inception: July 1, 2020 12:01 a.m.

Expiration: July 1, 2021 12:01 a.m.

LINE OF BUSINESS	CONTRIBUTION
Property	42,784
General Liability	31,656
Educators Legal	Included
Auto	Included
Crime	1,238
TOTAL DUE:	75,678

Please remit check to:

Schools of Ohio Risk Sharing Authority
814 N. Locust Street, Suite 3
Ottawa, OH 45875

Additional payment instructions on the following page.
Payment due within 30 days of effective date



PAYMENT INSTRUCTIONS

1. ACH Credit – Initiated by you and credited to our account.
2. ACH Debit – Initiated by SORSA and debited from your bank account.
3. Check Payment

1 ACH CREDIT

We authorize your organization, a valid SORSA Member, to initiate debit entries and, if necessary, adjustments for any credit entries in error to our account or accounts listed below.

FINANCIAL INSTITUTION NAME: Superior Federal Credit Union
BANK TRANSIT / ABA NUMBER: 241279616 (if ACH) call Verhoff & Co 419-523-5447 (if Wire)
ACCOUNT NUMBER: 1410000110656
TYPE OF ACCOUNT (Check One): ☒ Checking ☐ Savings

The Authority is to remain in full force until SORSA provides written notification of its termination in such timely manner as to afford Member a reasonable opportunity to act on it.

NAME (Printed) Randal J. Verhoff

DATE _____ SIGNATURE _____

2 ACH DEBIT

We authorize Schools of Ohio Risk Sharing Authority and Huntington Bank to initiate entries to our business account indicated below for premium-related liabilities. This authority is to remain in full force and effect until we notify Schools of Ohio Risk Sharing Authority in writing to cancel it in such time and manner as to afford Schools of Ohio Risk Sharing Authority and our disbursement banking institution a reasonable opportunity to act on it. We can stop payment of any entry by notifying our financial institution three days before our account is charged.

FINANCIAL INSTITUTION NAME: _____
BANK TRANSIT / ABA NUMBER: _____
ACCOUNT NUMBER: _____
TYPE OF ACCOUNT (Check One): ☐ Checking ☐ Savings

Treasurer Name Treasurer Signature

3 CHECK PAYMENT

Mail to:

Schools of Ohio Risk Sharing Authority
c/o Verhoff & Company LLC
814 N. Locust Street, Suite #3
Ottawa, OH 45875

Return this form to:

Verhoff & Company LLC
814 N. Locust Street, Suite #3
Ottawa, OH 45875
Ph: (419) 523-5447 Fax: (419) 523-6447
maryrose@verhoffcpa.com

Payment due within 30 days of effective date

Services Agreement Reinstatement

Name of Employer: Clearview Local Schools

The Services Agreement for the fiscal year Jul 1, 2019 – Jun 30, 2020 entered into by your organization and U.S. OMNI is hereby reinstated and amended for the fiscal year Jul 1, 2020 - Jun 30, 2021 with the following fee schedule below:

FEE SCHEDULE FOR 2020-2021 YEAR

Billing Type: Preferred Provider Program (P3)

<u>Description</u>	<u>No. of Accounts</u>	<u>Rate</u>	<u>Annual Amount</u>
<u>P3 Administrative Fee</u>		\$ 0.00 \$ 0.00	
<u>Non-P3 Service Provider 403(b)*</u>	1	\$ 36.00	\$ 36.00
<u>457(b) Accounts</u>	10	\$ 0.00	Included
<u>Vanguard Accounts**</u>	0	\$ 36.00	\$ 0.00
<u>Total 2020-2021</u>			<u>\$ 36.00</u>

**Includes 403(b) ROTH Accounts if allowed*

***If Vanguard is a participating service provider in Employer's plan, Employer reinstates one of the following alternatives: 1. Vanguard is ineligible for new accounts and Employer shall be responsible for applicable TPA fees; 2. Vanguard is eligible for new accounts and Employer shall be responsible for applicable TPA fees; 3. Vanguard is eligible for new accounts and Employer directs Vanguard to pay applicable TPA fees by charging an equal fixed dollar amount to each plan participant.*

EMPLOYER:

OMNI FINANCIAL GROUP, INC. d/b/a U.S.

OMNI

By: _____

Name: Robert F. McLean

Title: _____

By: Robert F. McLean, President

Date: _____

Date: May 24, 2020

PLEASE RETURN A SIGNED COPY BY JULY 1, 2020

OH-1109

- 1. Accept the financial reports, bank reconciliation and check register for the month of May 2020.**
- 2. Approve the participation agreement in the amount of \$75,678.00 with Schools of Ohio Risk Sharing Authority [SORSA] for renewal of general liability insurance coverage for the 2020-2021 fiscal year ending June 30, 2021. EXHIBIT**
- 3. Approve an advance in the amount of \$8,000.00 from the general fund [001] to the Clearview High School Girls Basketball fund [300-9354] to allow for efficient organization of the annual golf outing fundraiser.**
- 4. Approve a transfer to the athletic fund in the amount of \$30,000.00 for the purpose of maintaining a quality athletic program for the 2020-2021 fiscal year.**
- 5. Approve a temporary appropriation for the year ending June 30, 2021. EXHIBIT**
- 6. Approve a final permanent appropriation for the year ending June 30, 2020.**
- 7. Approve the necessary repairs to bleachers in accordance with the Bleacher Safety Inspection Report. EXHIBIT**
- 8. Approve the software support agreement with Naviant for record maintenance at Clearview High School at a cost of \$1,596.47 for the period 08-01-20 through 07-31-21. EXHIBIT**
- 9. Approval of the Vinson Managed Service Agreement for the term 07-01-2020 through 06-30-2024 at a monthly cost of \$7,083.34. EXHIBIT**
- 10. Approve the purchase and installation of a fuel tank from Great Lakes Petroleum through a fuel contract with Ohio Schools Council. Cost of pad, bollards and electric service to be a change order through Seitz Builders. EXHIBITS**

- 11. Approve change orders #1 through #6 as they relate to the construction of the bus/maintenance facility as reported to the Board of Education through the minute record of the construction meetings. EXHIBITS**
- 12. Transfer \$1,000,000.00 to the construction fund #004.**
- 13. Approve an amendment to the Clearview Local Schools Flexible Spending Plan in connection with the CARES Act. EXHIBIT**
- 14. Approve the agreement for Ohio Medicaid School Program services for the period July 1, 2020 through June 30, 2021 at an annual fee of \$3,420.00/ \$285.00 per month. EXHIBIT**
- 15. Approve the OMNI Services Agreement Reinstatement for the preferred provider program for the 2020-2021 school year at a cost of \$36.00. EXHIBIT**
- 16. Accept Fund 507 – Elementary and Secondary School Relief Fund**
- 17. Accept Fund 508 – Emergency Education Relief Fund**



Managed Services Agreement

Clearview Local School District

The following Managed Services Agreement for the Clearview Local School District contains a combination of services to help the Client build capacity for supporting Technology & Information Systems.

Mike Nutter
President
mnutter@vinsonedu.com

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MANAGED SERVICES AGREEMENT

This Managed Services Agreement ("Agreement") is entered into as of July 1st, 2020 by and between the Clearview Local School District ("Client") and Vinson Group, LLC, an Ohio limited liability company with principal place of business at 100 East Campus View Blvd., Suite 250, Columbus, OH 43235 ("Vinson"). Client and Company are collectively referred to herein as the "Parties" and singularly as a "Party."

WHEREAS, Client desires to retain Vinson to provide technology management services and Vinson has been selected by the Client to provide such services as set forth in this Agreement.

NOW, therefore, in consideration for the promises set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

A. Scope and Deliverables.

Vinson will provide to Client the services described in the deliverables set forth in this Section A that are listed as “included” in Section B. below. For the avoidance of doubt, Vinson is not responsible for providing any services and/or deliverables that are listed as “not included” in Section B. below.

Scope 1: Director Services

Deliverable 1.1: Tech Coordinator Services

Vinson will take a team approach to providing Director level services to Client. These services will provide leadership & consulting in the following areas:

- **Technology Coordinator Services**
 - **Inventory**
 - Vinson will provide inventory documentation for technology related hardware. This documentation will be used for auditing and tracking purposes. Technology specific devices will be labeled with an asset tag number if instructed by the client. **Vinson is not responsible for personal devices.*
 - **Lifecycle Management Plan**
 - Vinson will use your completed technology inventory to recommend replacement of hardware and software, based on the client desired functionality, technology goals, or if the technology is obsolete.
 - **Budget**
 - Vinson will review and manage your current technology budget and make recommendations on provisions of equipment and software purchases.
 - **Disaster Recovery Plan**
 - Vinson will help to establish a documented plan and provide details as to how the client’s data and essential network infrastructure are protected. Vinson’s technology disaster recovery plan will act as a guide as to establish the necessary steps that should be taken should an event occur which renders the district’s information technology infrastructure to become unavailable for an extended period of time.
 - **Monthly and/or Quarterly Meetings**
 - Vinson will provide monthly or quarterly meetings based on the request of the client. Clients may opt out of meetings in which they will be performed on an as-need basis.

Deliverable 1.2: Consulting Services

Vinson will provide high-level, student-centric consulting and recommendation in the areas listed below. Recommendations will provide a basis and direction for seeking federal and state funds.

- **Consulting Services**
 - **Cyber Security Awareness Training**
 - Vinson will provide the client with a one-time Cyber Security Awareness Training to accessible staff. Additional training can be purchased if requested.
 - **New Building Strategies**
 - Vinson will work with the client, on a project need basis, to establish network infrastructure and collaborative spaces for new building setup. If an excess amount of time is required, Vinson holds the right to discuss a separate contract with the client.
 - **Policy Guidance**
 - Assess, create, and implement policies and procedures aligned with technology utilization best practices.
 - **Classroom Design Strategies**
 - Vinson will provide classroom design strategy advice in order to increase utilization and adoption of technology. If an excess amount of time is required, Vinson holds the right to propose a separate contract with the client.
 - **Technology Plan**
 - Vinson will guide staff through the technology planning process that will help educators with creating sound, research-based actions plans for implementing personalized student-centered learning. Vinson will use industry standards to deliver the service but will utilize the requested program.
 - **Technology Committee Meetings**
 - Vinson will lead or participate in technology focused committee meetings with established personnel.
 - **Cabinet Strategy Meetings**
 - Vinson will attend client strategy meetings to offer support regarding technology and answer related questions for the department.

Scope 2: Network & Infrastructure Services – Manage, Support & Monitor

Scope 2.1: District LAN/WAN (Switches/Routers)

Deliverable 2.1.1: Monitor

Vinson, using Industry Standard Remote Monitoring and Management (RMM) tools, will monitor the switch/router infrastructure, where appropriate.

Data and Notifications: Notifications would be sent on system failures or high utilization; Vinson's Site Based Team ("SBT") will be alerted of a failure or high utilization and suggest a resolution.

Deliverable 2.1.2: Support and Manage

All MDF and IDF switches, circuits, as well as connectivity with ITC, will be managed and supported.*

- Patch alerts will be generated but Vinson will not generate email or text notifications
- Reports will be available for service metrics and data tracking
- Vinson will work with ITC to troubleshoot any outages

*In all cases, the Parties agree that Vinson is not responsible for hardware failure. All hardware and vendor support contracts are the responsibility of the Client.

Scope 2.2: District Wireless Network and VLANs

Deliverable 2.2.1: Monitor

Vinson will monitor the Client's wireless network and send alerts to the SBT, when appropriate.

Deliverable 2.2.2: Support and Manage

The SBT will support, manage, and maintain the Client's wireless network and will make sure licensing is in compliance.

Scope 2.3: District Servers (Virtual and Physical)

Deliverable 2.3.1: Server Monitoring

Where applicable, Vinson will monitor the following:

Active Directory	Agent Status	Connectivity	CPU
Data Stores	DHCP Queue	Disk I/O	DNS
Fans / Temp	Guest Status of VM	Licensing	Logical Drives
Maintenance Mode	Memory	Network	Physical Drives
Processes	Power Consumption	Power Supplies	RAID
System Warranty	Up Time	Windows Events	

Deliverable 2.3.2: Server Support & Management

Vinson will **manage virtual and physical servers** as well as cloud-based applications and URL/external IP addresses as follows:

- Server patch management for Windows updates will be installed. Third party updates are not included (an optional service is available)
- Patch alerts will be generated but will not generate email or text notifications. Windows updates will be installed after 15 updates are ready for install and scheduled to run after hours
- Server reboots will be coordinated with on-site technical resource(s) in order to keep within patching cycle
- Reports will be available for service metrics and data tracking
- Event logs that result in failures will be monitored but will not generate email or text notifications

Scope 2.4: Project Management

Deliverable 2.4.1: Project Management

Vinson will provide support for network-based projects up to 40 hours. All projects will be scoped and presented to the Client prior to the project starting. If a project scope exceeds 40 hours, a separate contract will be required to start or continue work.

Scope 3: End-User Technologies Services

(Please note Vinson cannot install projectors or other interactive equipment. Vinson cannot work on non-Client owned devices.)

Deliverable 3.1.1 Incident Management

Request Fulfillment: Through the utilization of Vinson's Professional Services Automation Platform, the SBT will respond to and solve incidents as they relate to supporting:

- Chrome OS Devices
 - Chromebooks
 - Chromeboxes
- Computers (Mobile & Desktop)
 - Student Devices
 - Staff Devices
- Printers
 - Local
 - Network
- Mobile Devices
 - Tablets
 - iPads
- Interactive Devices
 - TVs
 - Smartboards
 - Projectors (Interactive)
 - Equipment
- Projectors

Deliverable 3.1.2 Third-Party Vendor Management

Vinson will manage the Client's relationship with its third-party technology vendors. Vinson will work with the Client to identify third-party vendors for services not listed in this Agreement.

Deliverable 3.1.3 Device Set Up

Vinson will setup all devices listed in Deliverable 3.1.1 that are a direct and initial replacement of the current devices in place as of the effective date of this Agreement (the "Current Devices").

Vinson recognizes that the number of devices the Client uses will increase over the term of this Agreement to support 1:1 and Bring-Your-Own-Device (BYOD) programs. Vinson will also provide services under this Deliverable 3.1.3 for new devices (the "New Devices") that aren't a replacement of any of the Current Devices ("New Devices"); but in no event more than that number of New Devices equal to twenty percent of the number of the Current Devices.

Scope 4: Data & Application Services

Deliverable 4.1 Support & Manage

Vinson will provide:

- Software Management
 - Manage the Application Lifecycle
 - Monitor Use
 - Manage Licensing
 - Manage Patches and Updates
 - User and Access Management
- Directory Services (i.e. Google, Active Directory and Telephony*)
 - Manage the Client's Design of their Directory
 - Manage Moves, Additions and Changes (MAC's)
- Data Request Fulfillment (i.e. Public Records requests, student information requests)
- Email Archive

**Vinson will manage users within the Client's telephone system but is not responsible for the set-up and functionality of the system. Vinson will manage and work with any third party support partner for the telephony system.*

Scope 5: E-Rate Consulting & Filing

Deliverable 5.1: Walkthrough & Planning

- Deliverable 1: Vinson will set up initial planning meeting for e-rate and establish key timelines, including e-rate form submission.
- Deliverable 2: Vinson will conduct a review of the network and existing service.
- Deliverable 3: Vinson will go over recommendations for network to begin filing for e-rate.

Deliverable 5.2: Application & Processing

- Vinson will work with the client to file necessary forms and RFP's; as needed.
- Vinson will compile a vendor selection matrix.
- Vinson will act as the primary contact while working with vendors during the selection period.

Deliverable 5.3: Approval & Funding

- Vinson will work to complete any necessary forms needed for approval and funding process.

B. Cost.

Client will pay the following amounts to Vinson (the "Fees"):

Deliverables	Included	Not Included
Scope 1: Director Services	-	-
Deliverable 1.1 Tech Coordinator Services	-	-
Inventory	X	
Lifecycle Management Plan	X	
Budget		X
Disaster Recovery Plan		X
Monthly Meetings	X	
Deliverable 1.2 Consulting Services	-	-
Cyber Security Awareness Training		X
New Building Strategies		X
Policy Guidance		X
Classroom Design Strategies		X
Technology Plan		X
Tech Committees		X
Cabinet Strategy Meetings	X	
Scope 2: Network & Infrastructure Services	X	
Scope 2.1: District LAN/WAN (Switches/Routers)	X	
Deliverable 2.1.1: Monitor	X	
Deliverable 2.1.2: Support & Manage	X	
Scope 2.2 District Wireless Network and VLANs	X	
Deliverable 2.2.1 Monitor	X	
Deliverable 2.2.2 Support & Manage	X	
Scope 2.3 District Servers (Virtual and Physical)	X	
Deliverable 2.3.1 Server Monitoring	X	
Deliverable 2.3.2 Server Support & Management	X	

The information contained in this Agreement is intended for the Client noted on the cover page. Information within this Agreement may contain proprietary information that may require redaction prior to sharing outside the organization. Sharing outside the organization is strictly prohibited without the prior written consent of a Vinson Group, LLC executive.

Service / Deliverables	Included	Not Included
Scope 2.4 Project Management	X	
Deliverable 2.4.1 Project Management	X	
Scope 3: End-User Technologies Services	X	
Deliverable 3.1.1 Incident Management	X	
Deliverable 3.1.2 Third-Party Vendor Management	X	
Deliverable 3.1.3 Device Setup	X	
Scope 4: Data & Application Services	X	
Deliverable 4.1: Support & Manage	X	
Scope 5: E-Rate Consulting & Filing		X
Deliverable 5.1: Walkthrough & Planning		X
Deliverable 5.2: Application & Processing		X
Deliverable 5.3: Approval & Funding		X
Total Commitment for All Scopes:		

Additional Vinson services not included in this contract:

- Professional Learning
- CheckPoint
- Quantum Speed (Teacher Helpdesk)
- Security-as-a-Service
- Data Back-up & Recovery

C. Payment Milestones.

The Fees will be paid in accordance with the following schedule:

Period	Description of Payment Services	Monthly Total
7/1/2020	Monthly Services	\$7,083.34
8/1/2020	Monthly Services	\$7,083.34
9/1/2020	Monthly Services	\$7,083.34
10/1/2020	Monthly Services	\$7,083.34
11/1/2020	Monthly Services	\$7,083.34
12/1/2020	Monthly Services	\$7,083.34
1/1/2021	Monthly Services	\$7,083.34
2/1/2021	Monthly Services	\$7,083.34
3/1/2021	Monthly Services	\$7,083.34
4/1/2021	Monthly Services	\$7,083.34
5/1/2021	Monthly Services	\$7,083.34
6/1/2021	Monthly Services	\$7,083.34
7/1/2021	Monthly Services	\$7,083.33
8/1/2021	Monthly Services	\$7,083.33
9/1/2021	Monthly Services	\$7,083.33
10/1/2021	Monthly Services	\$7,083.33
11/1/2021	Monthly Services	\$7,083.33
12/1/2021	Monthly Services	\$7,083.33
1/1/2022	Monthly Services	\$7,083.33
2/1/2022	Monthly Services	\$7,083.33
3/1/2022	Monthly Services	\$7,083.33
4/1/2022	Monthly Services	\$7,083.33
5/1/2022	Monthly Services	\$7,083.33
6/1/2022	Monthly Services	\$7,083.33
7/1/2023	Monthly Services	\$7,083.33
8/1/2023	Monthly Services	\$7,083.33
9/1/2023	Monthly Services	\$7,083.33
10/1/2023	Monthly Services	\$7,083.33
11/1/2023	Monthly Services	\$7,083.33
12/1/2023	Monthly Services	\$7,083.33
1/1/2024	Monthly Services	\$7,083.33
2/1/2024	Monthly Services	\$7,083.33
3/1/2024	Monthly Services	\$7,083.33
4/1/2024	Monthly Services	\$7,083.33
5/1/2024	Monthly Services	\$7,083.33
6/1/2024	Monthly Services	\$7,083.33
Total		\$255,000.00

D. Terms and Conditions.

The Terms and Conditions attached hereto as Exhibit A are incorporated herein by reference.

Signature Page Follows

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first above written.

For Clearview Local School District:

Printed Name

Signature

Title

Date

For Vinson Group, LLC:

Christian Ballmer



Printed Name

Signature

Vice President, Operations

05/06/2020

Title

Date

Exhibit A

Terms & Conditions

1) **Services:** The services Vinson will provide is limited to the services and deliverables expressly identified as “included” in Section B. of this Agreement (the “Services”). Any additional services and deliverables requested by Client will require an amendment of this Agreement to cover the increased work scope and cost.

a) **Geography** Vinson will support technology located at the buildings and facilities owned and operated by the Client as mutually agreed upon by the Parties. If there is a new school opening, any request for technology management services to be provided at that site and for expansion of the agreed upon list of locations will require an amendment of this Agreement, or may be subject to a separate project or exclusion, depending on the scope or additional time and resources needed. The Parties will enter into an amendment of this Agreement or enter into a new contract to address any expansion of the agreed upon locations, as may be mutually agreed.

b) **Assumed Status of IT Infrastructure & Devices:** The Fees have been determined based on certain assumptions Vinson has made regarding the current status of Client’s IT infrastructure, including the state of its devices, as a result of certain representations Client has made to Vinson and visual inspections Client has afforded Vinson of Client’s facilities. As soon as practical following the date of this Agreement, Vinson will review and assess the current state of the Client’s IT infrastructure in detail. If Vinson determines that its assumptions are incorrect, at Vinson’s request Vinson and Client will meet to discuss in good faith any adjustments to this Agreement, including an adjustment to the Fees, that Vinson requests. If the Parties cannot agree on any such adjustments within ten business days of Vinson’s request to meet, then Vinson, at its sole option, may elect to terminate this Agreement and its obligations to continue to provide Services upon written notice to Client.

c) **Equipment & Applications:** The Services will support only the Client’s current inventory of hardware, software and/or telephony.

d) **Hours of Operations:** Vinson staff business hours is between 8AM-5PM Monday through Friday. Accommodations can be made to outside of business hours (nights/weekends) if given enough notice.

2) Responsibility of Client:

- a) Where Clients have their own IT staff, Client and Vinson will discuss procedures to coordinate and/or manage such staff, including a formal reporting structure.
- b) Client will provide Vinson with physical and technical access to all systems including all necessary passwords to access necessary systems during the first week of the start of the Agreement. Additional hours necessary to unlock systems in which passwords are not provided are not included in this contract. Additional hours for this service will be billed at a rate of \$125 per hour and Client agrees that billings at this hourly rate for unlocking systems may be submitted and will be paid without any need to amend this Agreement.
- c) Client will insure appropriate staff is available for online and/or video training on the ticket management system. Client will ensure that their staff, on a timely basis, completes such training classes. The Client understands that if staff does not complete required training, it may impact Vinson’s ability to provide Service.
- d) Client will provide feedback to improve Services including participating in annual satisfaction survey.
- e) Client will inform Vinson senior management, in a timely manner, of any concern or dissatisfaction with Service delivery to provide Vinson an opportunity to address and/or remedy.
- f) Client will participate in regular Operational meetings and any Planning meetings, where applicable.

- g) In contracts where Services are secondary in nature, the Client resources shall provide primary support. If Vinson Services exceed (or are anticipated to exceed) internal estimated resource allocation, Vinson reserves the right to meet with Client and provide a quote for additional resources or services.
- h) All certifications must be submitted by the appropriate Client representative. Vinson will provide the forms that need certification. For clarity, Client will be responsible for all certification of E-rate documents.
- h) Client will provide Vinson with physical and technical access to all systems so that Vinson can perform the Services.
- i) Client will inform Vinson senior management, in a timely manner, of any concern or dissatisfaction with Service delivery to provide Vinson an opportunity to address and/or remedy.

3) **Non-Solicitation & Non-Hire:** During the Term of this Agreement and for a period of two years thereafter:

(a) each Party agrees that that it will not, directly or indirectly, hire or solicit for hire, any of the other Party's then employees, contractors or consultants, or any of the other Party's former employees, contractors or consultants who provided services to such Party during the twelve month period immediately before their separation of service from such other Party, and (b) each Party shall refrain from committing any act that would jeopardize any relationship the other Party has with any of its employees, contractors, or consultants. The Parties agree that the remedy at law for any breach by it of the foregoing will be inadequate, and the non-breaching Party shall be entitled to both temporary and permanent injunctive relief (without notice or bond) enforcing such provisions, in addition to any other remedy it may have at law or in equity.

4) **Independent Contractor:** With respect to all matters relating to this Agreement, Vinson is and shall be deemed to be an independent contractor, and its employees providing services hereunder are not public employees of the Client, but shall also be deemed to be independent contractors as contemplated by applicable Ohio law. The Client shall provide an acknowledgment of the independent contractor status of Vinson's employees in accordance with Ohio Revised Code Section 145.38, within a reasonable time after Services to the Client begin, but in any event within the time periods required by applicable law. The Parties further acknowledge that Vinson has the exclusive right to direct and control its employees and that the services provided by Vinson and its employees are unique. As an independent contractor, Vinson's employees shall not be deemed members of any public or state employee retirement system and Client shall not be required to make any contributions to any state employment retirement system for services rendered under this Agreement. If, however, a State Retirement Board makes a determination that Vinson's employees are "public employees" and should not be classified as independent contractors for purposes of the Services being provided, and a finding that retirement contributions must be made for Vinson's employees, Client shall be responsible for remitting any necessary contributions and satisfying any related reporting obligation to ensure that Vinson's employees receive any applicable retirement membership benefits and privileges. Vinson shall not represent itself or its organization as having any relationship to Client other than that of an independent contractor for the limited purpose described in this Agreement. Vinson reserves the right to make staffing changes in its discretion to provide the best IT solutions and to deliver its Services in an effective and efficient manner.

5) **Fees for the Services, Billing & Payment:**

- a) The Fees are set forth in the "Cost proposal" section of the Proposal (The "Fee")
- b) The Fees do not include equipment, parts or materials as this Agreement is only for the provision of the Services.
- c) The payment schedule is outlined in Section C of the Agreement.
- d) Client shall be responsible for all attorney fees, costs and related expenses, incurred by Vinson in any collection attempts on payment for Services rendered under this Agreement.
- e) Payments are due within 15 days of the date of the invoice. If invoices are not paid on time, in addition to any other remedies, Vinson shall have the right to suspend Services until bills are paid.
- f) Payments that are late will accrue interest at a rate of 1.5% per month or the highest rate permitted by applicable law, whichever is less.

g) Payments should be remitted to PO Box 26188 Akron OH 44319.

6) **Term & Termination:** The term of this Agreement commences on 7/1/2020 and continues until 6/30/2024 unless it is earlier terminated as provided below (the "Initial Term"). Upon expiration of the Initial Term, the term of this Agreement will automatically renew for additional successive one year terms unless either Party provides written notice of non-renewal at least ninety days prior to the end of the then-current term (each, a "Renewal Term" and together with the Initial Term, the "Term") unless any Renewal Term is earlier terminated as provide below. If the Initial Term or any Renewal Term is renewed for any Renewal Term(s) pursuant to this Section 6, the terms and conditions of this Agreement during each such Renewal Term will be the same as the terms in effect immediately prior to such renewal; provided that: (a) Vinson may increase the Fees in any Renewal Term by up to 5% over the Fees in effect immediately prior to such Renewal Term, and (b) the payment dates in Section C of the Agreement will be on the same day of the year of the applicable Renewal Term.

In the event of a monetary default by Client, Vinson may terminate this Agreement upon seven (7) days' notice to Client and, if payment of any funds due and owing by Client is not made promptly after receipt of notice, Vinson may, in addition to any other right or remedy available to it, terminate the Agreement immediately.

7) **Governing Law:** This Agreement shall be governed by, and is constructed in accordance with, the laws of the State of Ohio.

8) **Warranty:** **THE SERVICES VINSON PROVIDES ARE PROVIDED ON AN AS-IS BASIS, WITHOUT WARRANTY, AND VINSON HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE UNDER THIS AGREEMENT, INCLUDING ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR USE AND ANY WARRANTY OF NON-INFRINGEMENT. WITHOUT LIMITING THE FOREGOING, VINSON DOES NOT GUARANTEE THAT ITS SERVICES WILL RESULT IN ANY SAVINGS TO CLIENT (OR ANY OTHER SPECIFIC RESULT), AND CLIENT ACKNOWLEDGES THAT VINSON'S SERVICES MAY RESULT IN INCREASED COMPLIANCE COSTS FOR CLIENT.**

9) **Projects/Exclusions:** To the extent any ticket, service request or project is not identified in this Agreement, or if included, requires more than forty (40) collective labor hours of Vinson time, it will be considered a stand-alone project ("Project"). Such Projects are not covered by the Fees outlined in this Agreement and will be billed separately.

10) **Liability Exclusions and Limitations; Indemnification:** IN NO EVENT WILL VINSON BE LIABLE TO THE CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, PROFIT, OR DATA OR OTHER PROPERTY, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL OR PUNITIVE DAMAGES, WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE (INCLUDING ANY SUCH LOSS OR DAMAGES RELATED TO IMPLEMENTATION, INSTALLATION, CONFIGURATION, ERRORS OR OMISSIONS), REGARDLESS OF WHETHER SUCH LOSS OR DAMAGES WERE FORESEEABLE AND WHETHER OR NOT THE CLIENT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGES.

Vinson shall not be liable or responsible to Client, nor be deemed to have defaulted under or breached the Agreement, for any failure or delay in fulfilling or performing any term of the Agreement, when and to the extent such failure or delay is caused by or results from acts beyond Vinson's reasonable control, including, without limitation: 1) Acts of God, including winds, fires, landslide, floods, droughts, famines; 2) acts of public enemies, insurrection, military action, sabotage, riots, or civil disturbances; and 3) failure of a utility or utility type service which is essential to Vinson's Services.

In no event shall Vinson's aggregate liability arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence) or otherwise, exceed 65% of the aggregate amounts paid to Vinson pursuant to this Agreement in the one year period preceding the event giving rise to the claim.

Client agrees to indemnify, defend and hold Vinson, its officers, members, employees and/or agents, harmless from and against any claims, suits, liabilities, loss of data or tangible property, expenses and/or damages, including, but not limited to, alleged copyright, other intellectual property claims, arising out of or related to Client's acts or omissions, including,

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without limitation, Client's use of the services provided in any manner inconsistent with the Agreement, any violation of applicable law, or breach of the Agreement.

11) Mutual Non-Disclosure: It is understood that in rendering Services, both Vinson and the Client may be exposed to confidential or private information of the other, including the names of members, staff, administration or students. Client and Vinson agree to use such information solely in connection with the current or contemplated business relationship for rendering of Services and not for any purpose other than as authorized by this Agreement or as authorized by prior written consent of the other Party or as mandated by court-order or other legally bound requirement by a third-party governing authority.

12) Entire Understanding; Assignment: This Agreement is binding when signed by both Parties. This Agreement constitutes the entire understanding of the Parties, and supersedes all prior and contemporaneous written and oral agreements, with respect to the subject matter, unless specifically incorporated into this Agreement. This Agreement may not be modified or amended except in writing signed by both Parties. The Client may not assign this Agreement without Vinson's prior written consent.

13) Severability: If any term or provision of this Agreement is invalid, illegal or unenforceable in any jurisdiction, such invalidity, illegality or unenforceability does not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon a determination that any term or provision is invalid, illegal or unenforceable, the court may modify this Agreement to effect the original intent of the parties as closely as possible in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

14) Notice to Parties: All notices shall be deemed to have been given: (a) when delivered by hand (with written confirmation of receipt); (b) when received by the addressee if sent by a nationally recognized overnight courier (receipt requested); (c) on the date sent by facsimile or e-mail of a PDF document (with confirmation of transmission) if sent during normal business hours of the recipient, and on the next business day if sent after normal business hours of the recipient; or (d) on the third day after the date mailed, by certified or registered mail, return receipt requested, postage prepaid. Such communications must be sent to the respective Parties at the following addresses (or at such other address for a party as shall be specified in a notice given in accordance with this Section 14: Clearview Local School District 840 W. State Street, Columbus, OH 43222 and Vinson, 100 East Campus View Blvd., Suite 250, Columbus, OH 43235.

**PROJECT BUILDERS' RISK
QUOTATION**

Named Insured: Clearview Local District

4700 Broadway Ave,
Lorain, OH 44052

Job Site Address: 4700 Broadway Ave
Lorain, OH 44052

Policy Period: 05/01/2020 to 05/01/2021

Writing Company: Federal Insurance Company

Limits of Insurance:	\$ 1,722,000	Contract Works
	\$ 250,000	Flood limit is an Annual Aggregate
	\$ 250,000	Earthquake limit is an Annual Aggregate
	\$ 50,000	Soft Costs
	\$ 100,000	In Transit
	\$ 1,000,000	Effects of Law
	\$ 100,000	Temporary Locations (While Awaiting Delivery)
	\$ 50,000	Electronic Data and Valuable Papers
	\$ 50,000	Expediting Expenses
	\$ 50,000	Rental Income
	\$ 25,000	Fungus Clean-up or Removal
	\$ 25,000	Loss Prevention Expenses
	\$ 150,000	Debris Removal
	\$ 50,000	Pollutant Clean Up Or Removal
	\$ 25,000	Preparation of Loss Fees
	\$ 25,000	Public Safety Service Charges

Deductible:	\$ 2,500	Per Occurrence, except
	\$ 25,000	Flood
	\$ 25,000	Earthquake
	7 Days	Soft Costs Waiting Period
	12 Hours	Rental Income Waiting Period

Coverage: As per Form 04- 02- 0604 (Rev. 9-05), basic highlights.

Ratable Exposure: \$ 1,722,000

Annual Rate: 0.116

Policy Term Premium: \$ 1,997.00

Minimum Earned Premium: \$ 1,000.00

Taxes: \$ 0.00

Surcharges: \$ 0.00

Total Premium: \$ 1,997.00

PROJECT BUILDERS' RISK QUOTATION

"Terrorism" refers to terrorism losses covered by the Terrorism Risk Insurance Act of the United States of America (15 USC 6701 note). Please refer to the Important Notice to Policyholders which outlines both the Federal Government's and the Insurance Company's obligation of payment under the Terrorism Risk Insurance Act.

*Portion of Total Premium Attributable for Terrorism and Statutory Standard Fire where applicable is \$34.00
The corresponding annual rate for this premium is 0.017.*

FATCA COMPLIANCE

The U.S. Foreign Account Tax Compliance Act, commonly known as "FATCA", became the law in the U.S. in March of 2010 and becomes effective July 1, 2014. Pursuant to FATCA, brokers, producers, agents and/or clients may need to obtain withholding certificates from insurance companies. For information on how to obtain the applicable withholding certificate from Chubb U.S. insurance companies, please go to the following web site:

<http://www2.chubb.com/us-en/u-s-foreign-account-tax-compliance-act-fatca.aspx>

Please note the underwriting company in which this quote is being offered. All insurers of the Chubb Group of Insurance Companies share the same financial ratings.

The portion attributable to Taxes and Surcharges is an estimate. The Insured is responsible for the total amount, if bound, shown on the premium bill and/or premium summary, regardless of the amount shown above.

The state in which this policy is issued may require that we advise you that if available, the following condition is added to your policy:

All references in the policy to "spouse" include a party to a civil union or domestic partnership recognized under the applicable law of the jurisdiction having authority.

OPTIONAL ENDORSEMENTS

Additional Exclusion	Not Applicable
Amended Definition	Not Applicable
Amended Exclusion	Not Applicable
Business Income	\$ Not Applicable
Deductible	\$
Waiting Period	
Civil Authority # Miles	
Auditor's Fees	\$
Loss Of Utilities	\$
Pollutant Cleanup	\$
Business Income & Extra Expense	\$ Not Applicable
Deductible	\$
Waiting Period	
Civil Authority # Miles	
Auditor's Fees	\$
Loss Of Utilities	\$
Pollutant Cleanup	\$
Deletion Of Exclusion	Not Applicable
EQ & EQ Sprinkler Leakage Exclusion	Not Applicable
EQ & EQ Sprinkler Leakage Limits of Ins	\$ 250,000 limit is an Annual Aggregate
Deductible	\$ 25,000
Earthquake Exclusion	Not Applicable
EQ Percentage Deductible	Not Applicable
Minimum Deductible	\$
Waiting Period	
EQ Specific Limits of Insurance	\$ Not Applicable
Deductible	\$

OPTIONAL ENDORSEMENTS

Flood Exclusion	Not Applicable
Flood Specific Limits of Insurance	\$ 250,000 limit is an Annual Aggregate
Deductible	\$ 25,000
Flood & Surface Water Exclusion	Not Applicable
Hot Testing Coverage Permission To Occupy	\$ 2500 Deductible
From Date	05/01/2020
To Date	05/01/2021
Named Windstorm Percentage Deductible	Not Applicable
Minimum Deductible	\$
Waiting Period	
Permission To Occupy	Not Applicable
Schedule Of Loss Payees	Not Applicable
Surface Water Specific Limits of Insurance	\$ Not Applicable
Deductible	\$
Theft From Unattended Conveyances Exclusion	Not Applicable
Theft From Unattended Conveyances During Loading & Unloading Exclusion	Not Applicable
Theft from Unlocked Conveyances Exclusion	Not Applicable
Theft From Unlocked Conveyances Including Carriers For Hire	Not Applicable
Theft & Vandalism at Jobsites & Storage Locations w/o Fencing & Lighting Exclusion	Not Applicable
Unintentional Errors Or Omissions	\$ 1,722,000
Deductible	\$ 2,500

OPTIONAL ENDORSEMENTS

Wind Or Hail Exclusion	Not Applicable
Wind Or Hail Percentage Deductible	Not Applicable
Minimum Deductible	\$
Waiting Period	
Wind Or Hail Specific Limits Of Ins	\$ Not Applicable
Deductible	\$

The availability of coverage and the exact pricing reflected in this quote are based on the material representations you have provided. For your convenience, the information is restated below.

Intended Occupancy:	Schools-Grammar/High School
Type of Construction:	New Construction of a Building
Construction:	Non-Combustible
Security:	Lighting and Fencing
Protection Class:	5
Flood:	Outside of a 500 Year Flood Plain
Contractor Developer Years	
In Business:	25 or more
Contractor Developer Paid	
Losses Past 5 Years:	No Losses

PROJECT BUILDERS' RISK

CHUBB®

Coverage Summary

Covered Property: Materials, supplies, machinery and equipment which you own, or which is owned by others and for which you are legally liable, to be used in and become a permanent part of the construction, reconstruction, erection, expansion, fabrication, renovation or repair of the Project described.

Perils: Direct physical loss or damage from a peril not otherwise excluded.

Valuation: Replacement cost. Temporary Contract Works are valued at actual cash value if replacement is necessary and scrap value if replacement is unnecessary.

Additional Coverage

\$1,000,000 Effects of Law
\$ 150,000 Debris Removal
\$ 100,000 In Transit
\$ 100,000 Temporary Locations (While Awaiting Delivery)
\$ 50,000 Electronic Data and Valuable Papers
\$ 50,000 Expediting Expenses
\$ 50,000 Pollutant Cleanup Or Removal
\$ 50,000 Rental Income
\$ 25,000 Fungus Cleanup Or Removal (where approved by state)
\$ 25,000 Loss Prevention Expenses
\$ 25,000 Preparation of Loss Fees
\$ 25,000 Public Safety Service Charges

Some Unique Features

- * Soft Costs insured up to \$50,000 including loan origination fees, realty taxes, architects/engineering fees, legal/accounting fees, interest expense incurred to expedite repair.
- * Design exclusion does not apply to other "contract works" which are free of error, omission or deficiency of design, but are damaged as a result.
- * No coinsurance.
- * Recoveries from salvage or subrogation accrue first to your benefit - toward deductible, coinsurance penalty or an inadequate limit.
- * 45 days Occupancy included where state regulations allow.
- * Extended Limit of Insurance at 5% or \$500,000, whichever is less.
- * Abrupt and Accidental breakdown of mechanical or electrical systems or apparatus is covered.

Extensions of Coverage

Removal — We pay for the cost to remove contract works from a premises to preserve it from loss or damage caused by or resulting from a peril not otherwise excluded.

Cost to Re-Erect Undamaged Scaffolding: Includes cost to re-erect undamaged scaffolding following a covered loss to "contract works".

Commitment: Since the 1950's, we've been a writer of builders' risk insurance for the construction industry. That's why we understand the unique construction methods, exposures and coverages required by this complex field.

Claim Handling: We treat policyholders fairly and respond quickly when a loss occurs — usually within 24 hours of notification. Chubb continues to receive high ratings for financial stability from A.M. Best, Standard & Poors and Moody's.

Loss Control: Our global network of loss control consultants can help you minimize the size of losses. We're also available for damage control should a builders' risk loss occur. Chubb experts have, on average, 15 years of on-the-job, practical experience and some are specialists in builders' risk. More than 70% hold professional designations and 20% hold advanced degrees in areas such as business administration and engineering.

Chubb Services & Qualities

This Notice pertains to the following policy issued by an insurer of the Chubb Group of Insurance Companies. If you have more than one Chubb policy, you will receive individual notice(s) for such other policies.

Mailing Date 05/27/2020

Insured Name Clearview Local District

Mailing Address 4700 Broadway Ave,
Lorain, OH 44052

Policy Type	Policy Number	Effective Date	Underwriting Company
Inland Marine	N/A	05/01/2020	Federal Insurance Company

CHUBB

**IMPORTANT NOTICE TO POLICYHOLDER
TERRORISM RISK INSURANCE ACT**

You are hereby notified that pursuant to the Terrorism Risk Insurance Act (the "Act") we are making available to you insurance for losses arising out of certain acts of terrorism. Terrorism is defined as any act certified by the Secretary of the Treasury of the United States to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of an air carrier or vessel or the premises of a United States Mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

You should know that the insurance provided by your policy for losses caused by acts of terrorism is partially reimbursed by the United States of America under the formula set forth in the Act. Under this formula, the United States of America pays 85% of covered terrorism losses that exceed the statutorily established deductible to be paid by the insurance company providing the insurance. Beginning in 2016, the Federal share will be reduced by 1% per year until it reaches 80%, where it will remain. The portion of your annual premium that is attributable to insurance for such acts of terrorism is: \$ 34.00

If your policy provides commercial property insurance in a jurisdiction that has a statutory standard fire policy, the premium shown above includes an amount attributable to the insurance provided pursuant to that statutory standard fire policy, which cannot be rejected.

That amount is \$ 0.00

However, if aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion.

If aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rata allocation in accordance with procedures established by the Secretary of the Treasury.

Under the Act, you have thirty (30) days from the date of this notice to consider whether or not you wish to maintain insurance for terrorism losses covered by the Act.

If you elect not to maintain this insurance, please so indicate by placing an "X" in the space provided on the next page, sign and return this disclosure notice to your agent or broker as soon as possible. By electing not to maintain this insurance, you agree that we may attach a terrorism exclusion or sublimits to your policy. If you do not sign and return this disclosure notice, you will be deemed to have decided to maintain this insurance, subject to the next paragraph.

If you elect to maintain this insurance, you must pay the premium disclosed above, otherwise we will avail ourselves of our normal remedies for nonpayment of premium, including cancellation of your policy in accordance with its terms.

This Notice pertains to the following policy issued by an insurer of the Chubb Group of Insurance Companies. If you have more than one Chubb policy, you will receive individual notice(s) for such other policies.

Mailing Date 05/27/2020

Insured Name Clearview Local District

Mailing Address 4700 Broadway Ave,
Lorain, OH 44052

Policy Type	Policy Number	Effective Date	Underwriting Company
Inland Marine	N/A	05/01/2020	Federal Insurance Company

Rejection of terrorism insurance:

☐ I hereby reject terrorism insurance and elect to have a terrorism exclusion, sublimit or other limitation included in my policy. I understand that I will have no, or limited, coverage for losses arising from acts of terrorism.

Policyholder/Applicant's Name: _____

Policyholder/Applicant's Signature: _____

Date: _____



GREAT LAKES PETROLEUM

SERVICE ♦ VALUE ♦ TECHNOLOGY

FUEL PURCHASE AND TANK AGREEMENT

Tank Serial# _____/Pump Serial# _____

This Agreement made on this 1st day of June, 2020 by and between Great Lakes Petroleum Co., an Ohio corporation having a place of business located at 4500 Renaissance Parkway, Cleveland, Ohio 44128, hereinafter referred to as Seller, and Clearview Schools located at 4700 Broadview Ave., Lorain OH 44052 hereinafter referred to as Buyer.

Subject to the terms of this Agreement, Seller agrees to sell, and Buyer agrees to purchase for consideration of one dollar, (1) 1,000 gallon fuel tanks with pump, monitor, and all related equipment (the "Tank") to be located on the Buyer's premises at 4700 Broadview Ave., Lorain OH 44052. Any additional costs related to the Tank shall be the responsibility of Buyer including, but not limited to: concrete pad, protective barriers, electrical work and any required permits.

As a condition of this Agreement and in consideration of the sale of the Tank, during the term of this agreement and any renewal term, Buyer agrees to purchase fuel exclusively from Seller. Title and risk of loss to fuel purchased shall pass to Buyer upon delivery. The product(s) and approximate quantities agreed to by Seller and Buyer are set forth below:

<u>Product(s)</u>	<u>Approximate Monthly Quantity*</u>
On Road Diesel	1,500 Gallons

This Agreement shall automatically renew for successive one-year terms unless terminated by either party upon written notice to the other party at least 60 days prior to the end of any term. Upon any default of Buyer, or upon the termination of this Agreement, Seller shall have the option to purchase the Tank from Buyer for consideration of one dollar, and upon exercise of such option, Buyer shall be deemed to have transferred to Seller all of Buyer's right, title and interest in the Tank, and shall allow Seller unobstructed access to retrieve the Tank.

If the Buyer shall fail to pay any invoice when due, Buyer shall be in default of this Agreement and Seller may suspend further deliveries until all arrears are paid. If such default shall continue for a period of 10 days, Seller reserves the right to terminate this Agreement. Invoice terms are net 30 days. Buyer agrees to provide Seller unobstructed access to the Tank and to notify Seller if a regularly scheduled delivery cannot be made.

By signing this document, the parties agree to all conditions and terms herein.

Signature _____
"Great Lakes Petroleum"

Signature _____
"Clearview Schools"

<< QUOTE >>



STANWADE METAL PRODUCTS, INC.
6868 STATE ROUTE 305
P.O. BOX 10
Hartford, OH 44424
UNITED STATES
(800)-826-5243

PAGE 1

QUOTE DATE 1/24/2020
QUOTE NO 00372801

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GRE021
GREAT LAKES PETROLEUM, INC.
4500 RENAISSANCE PKWY
CLEVELAND, OH 44128

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000001
GREAT LAKES PETROLEUM, INC
MATT
4500 RENAISSANCE PKWY
CLEVELAND, OH 44128

(216)-865-0564

Fax: (216)-514-3275

(216)-478-0501

Fax: (216)-514-3275

TOTAL DUE 4,476.95

SLS1	SLS2	DUE DATE	DISC DUE DATE	ORDER NO	ORDER DATE	SHIP NO
LAR		2/23/2020	2/23/2020	00372801	1/24/2020	

TERMS DESCRIPTION	CUSTOMER PO NO	SHIP VIA	SHIP DATE
n/30	1K FS	OUR TRUCK	

ITEM ID	WHS	UNITS	ORDERED	SHIPPED	UNIT PRICE	EXTENSION
71-01000LS 1000 DUAL WALL AG W/LT. SADDLES SRI-FLAMESHIELD# & UL# BLAST AND COAT W/WHITE URETHANE - TANK WEIGHT = 2200#	1	EACH	1.0000	0.0000	2,840.0000	2,840.00
65A-600AF 6" FLANGE E.V.W/NUTS BOLTS & GASKET	1	EACH	1.0000	0.0000	175.0000	175.00
MOR245M-0600AV 6"M.LIGHTWEIGHT 8OZ E.VENT W/O-RING	1	EACH	1.0000	0.0000	90.0000	90.00
45-200 2" GALV PIPE COUPLING	1	EACH	1.0000	0.0000	7.5600	7.56
92-AG48 2" X 48" AT-A-GLANCE GAUGE	1	EACH	1.0000	0.0000	26.4000	26.40
92-AG44L 2" X 44" AT-A-GLANCE LEAK GAUGE	1	EACH	1.0000	0.0000	41.0000	41.00
40-400X200 4" X 2" BLK HEX BUSHING	1	EACH	2.0000	0.0000	21.3000	42.60
03-200M 2" MALE HINGED FILL CAP	1	EACH	1.0000	0.0000	14.0000	14.00
04-200STVA-S 2" LONG VENT ASSY W/SHORT SIGNAL FOR DIESEL	1	EACH	1.0000	0.0000	70.0000	70.00
90-FR700V #700 FILLRITE ELE PUMP WO/METR	1	EACH	1.0000	0.0000	513.0000	513.00
13-125X038 1-1/4" X 38" SUCTION PIPE	1	EACH	1.0000	0.0000	11.9500	11.95

<< QUOTE >>



STANWADE METAL PRODUCTS, INC.
6868 STATE ROUTE 305
P.O. BOX 10
Hartford, OH 44424
UNITED STATES
(800)-826-5243

PAGE 2

QUOTE DATE 1/24/2020
QUOTE NO 00372801

S GRE021
O GREAT LAKES PETROLEUM, INC.
L 4500 RENAISSANCE PKWY
D CLEVELAND, OH 44128

T
O

S 000001
H GREAT LAKES PETROLEUM, INC
I MATT
P 4500 RENAISSANCE PKWY
CLEVELAND, OH 44128

T
O

(216)-865-0564

Fax: (216)-514-3275

(216)-478-0501

Fax: (216)-514-3275

TOTAL DUE 4,476.95

SLS1	SLS2	DUE DATE	DISC DUE DATE	ORDER NO	ORDER DATE	SHIP NO
LAR		2/23/2020	2/23/2020	00372801	1/24/2020	

TERMS DESCRIPTION	CUSTOMER PO NO	SHIP VIA	SHIP DATE
n/30	1K FS	OUR TRUCK	

ITEM ID	WHS	UNITS	ORDERED	SHIPPED	UNIT PRICE	EXTENSION
91A-300-10 #300-10 FILTER ASSY	1	EACH	1.0000	0.0000	18.3500	18.35
HUS000350 1+6 HOSE SWIVEL 3/4M X 3/4F	1	EACH	1.0000	0.0000	27.0000	27.00
97-XFS-L #337003 X-FS NEW LD AUTO NOZZLE W/H RED	1	EACH	1.0000	0.0000	63.0000	63.00
99-DD DIESEL DECAL KIT #2-(RED)#0-(BLUE)#0-(YELLOW) (WHITE)-BLANK	1	KIT	1.0000	0.0000	36.0000	36.00
61-400 4" GALV PLUG PLUG SPARE	1	EACH	1.0000	0.0000	43.0000	43.00
FREIGHT SEE BOTTOM OF PAGE	1	EACH	1.0000	0.0000	0.0000	0.00
NOTE-01 TO COMPLETE THIS PROJECT YOU MAY NEED ADDITIONAL FITTINGS, VALVES PIPING, PER YOUR DESIGN. THERE WILL BE A CHARGE FOR THESE PARTS. THE PARTS AND PIECES ARE SHIPPED LOOSE AND MUST BE ADJUSTED AND INSTALLED AT SITE BY INSTALLER THIS QUOTE DOES NOT INCLUDE THE COST OF OFF-LOADING TANK FROM TRUCK AT JOB SITE.	1	EA	1.0000	0.0000	0.0000	0.00
QUOTE TERMS QUOTES ARE VALID FOR THIRTY DAYS FROM DATE OF ISSUE	1	EA	1.0000	0.0000	0.0000	0.00

<< QUOTE >>



STANWADE METAL PRODUCTS, INC.
6868 STATE ROUTE 305
P.O. BOX 10
Hartford, OH 44424
UNITED STATES
(800)-826-5243

PAGE 3

QUOTE DATE 1/24/2020
QUOTE NO 00372801

SOLD TO
GRE021
GREAT LAKES PETROLEUM, INC.
4500 RENAISSANCE PKWY
CLEVELAND, OH 44128

SHIP TO
000001
GREAT LAKES PETROLEUM, INC
MATT
4500 RENAISSANCE PKWY
CLEVELAND, OH 44128

(216)-865-0564

Fax: (216)-514-3275

(216)-478-0501

Fax: (216)-514-3275

TOTAL DUE 4,476.95

SLS1	SLS2	DUE DATE	DISC DUE DATE	ORDER NO	ORDER DATE	SHIP NO
LAR		2/23/2020	2/23/2020	00372801	1/24/2020	

TERMS DESCRIPTION	CUSTOMER PO NO	SHIP VIA	SHIP DATE
n/30	1K FS	OUR TRUCK	

ITEM ID	WHS	UNITS	ORDERED	SHIPPED	UNIT PRICE	EXTENSION
---------	-----	-------	---------	---------	------------	-----------

Signature: _____ Date: _____

SHOP ONLINE @ WWW.STANWADE.COM

SUBTOTAL	DISCOUNT	FREIGHT	SALES TAX	MISC	TOTAL
4,018.86	0.00	175.00	283.09	0.00	4,476.95
TOTAL DUE					4,476.95



STANWADE
METAL PRODUCTS INC.

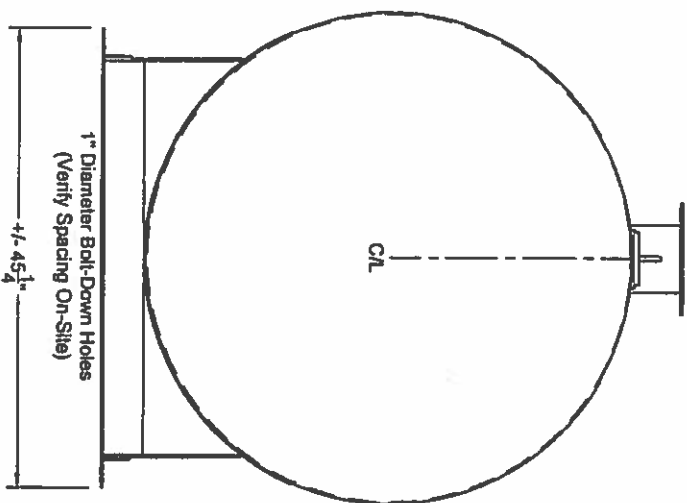
STANWADE METAL PRODUCTS, INC.

6868 State Route 305, P.O. Box 10
Hartford, Ohio 44424
Phone: 800-826-5243 Fax: 1-330-772-3307
www.tankstore.com

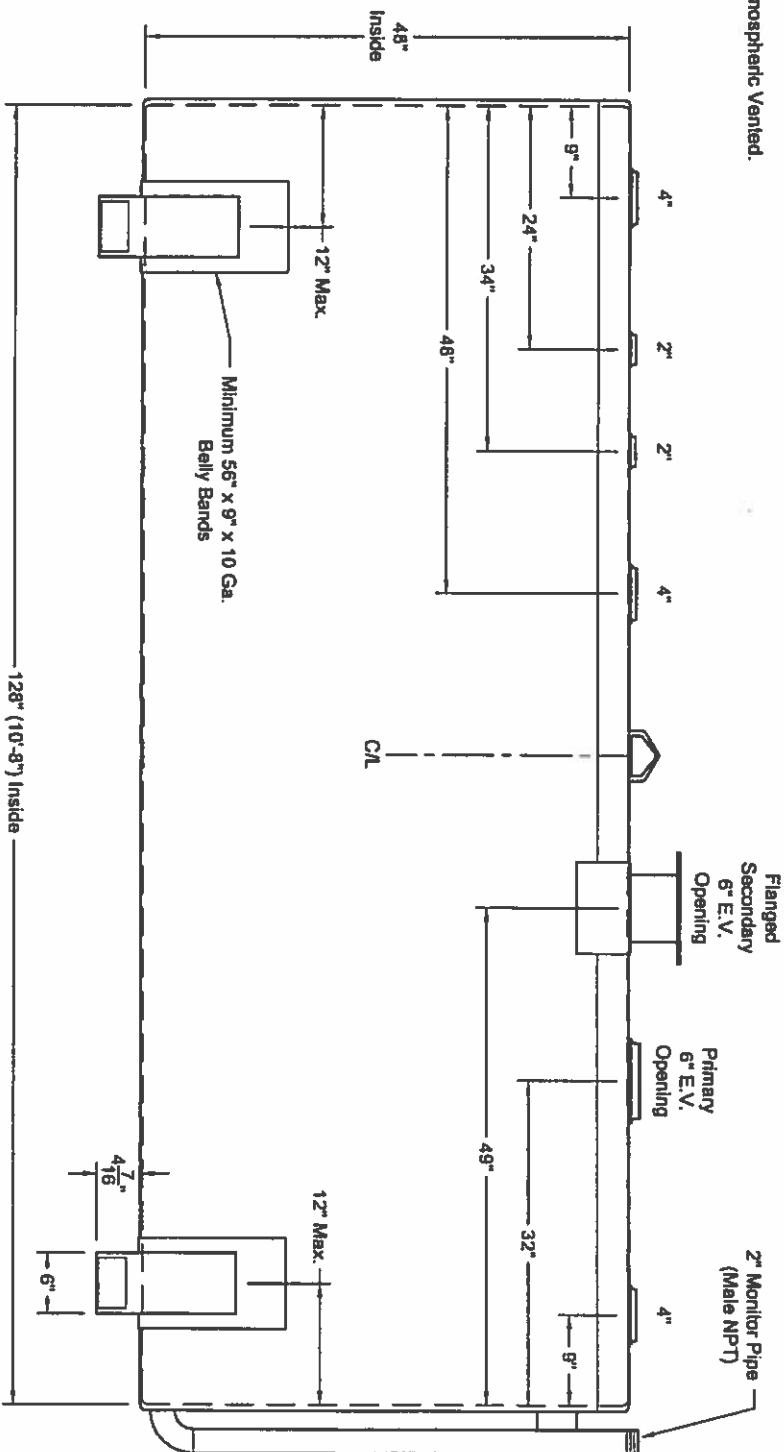
FLAMESHIELD
Tested to NFPA 30A Prohibited
Tank Requirements 52.3

Notes:

1. Dimensions Shown Are Interior Clearances.
2. All Openings Are Female Threaded Unless Noted Otherwise.
3. Tank Is Intended For Stationary Use Only.
4. Tank Must Be Open Atmospheric Vented.



Capacity:	1,000 Gallons	Primary Heads:	10 Ga.	Paint Ext.:	White Urethane
Design:	Double Wall Aboveground	Primary Shell:	10 Ga.	Paint Int.:	N/A
Code:	UL 142, Flameshield	Secondary Heads:	12 Ga.	Weight:	1,850 Lbs.
Test Pres.:	5 P.S.I.	Secondary Shell:	12 Ga.		



Customer: _____

Drawing Date: _____

Drawing #: _____

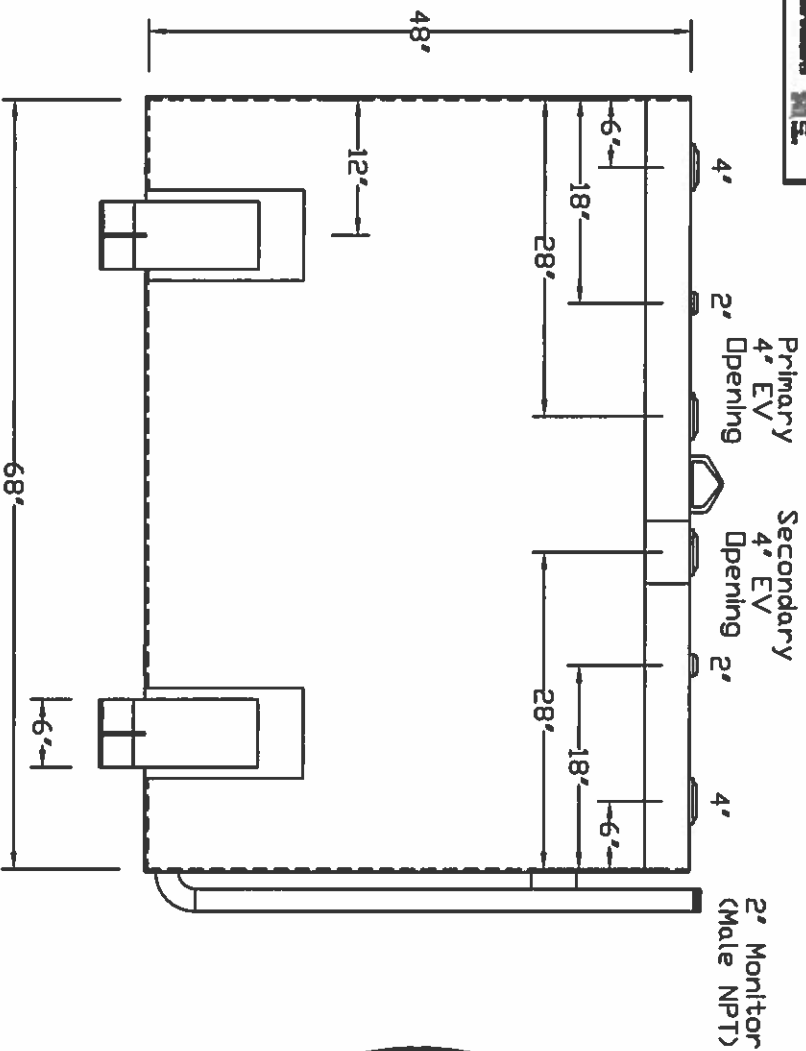
Drawing Approved By: _____

Quote #: _____

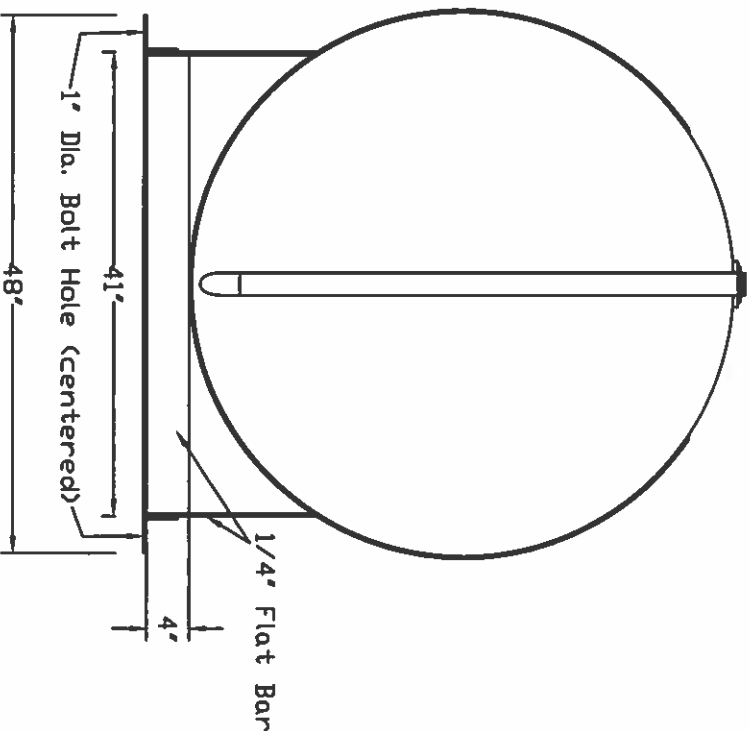
Quoted Lead Times Begin Upon Receipt of Signed Approved Drawing, Which Must be Returned Before Production Can Begin.

Stanwade Metal Products, Inc.
 6868 State Route 305 PO Box 10
 Hartford, Ohio 44424
 Phone: 800-826-5243 Fax: 1-330-772-3307
 www.tankstore.com

Capacity	520 Gallons	Heads	Primary	10 Ga.	Paint Ext.	White Urethane
Design	Doublewall	Shell Primary	12 Ga.	Paint Int.		
Code	UL 142 Flameshield	Heads Secondary	12 Ga.	Weight Empty	1150 lbs.	
Test Pres.	5 PSI	Shell Secondary	12 Ga.	Rev.#		Date:



Tank for Stationary Use Only



Customer: _____ Drg. Date: _____ Drawing Approved By: _____
 Quoted Lead Times Begin Upon Receipt of signed Approved
 Drawing, Which Must be Returned Before Production Can Begin.



GREAT LAKES PETROLEUM

SERVICE ♦ VALUE ♦ TECHNOLOGY

FUEL PURCHASE AND TANK AGREEMENT

Tank Serial# _____/Pump Serial# _____

This Agreement made on this 1st day of June, 2020 by and between Great Lakes Petroleum Co., an Ohio corporation having a place of business located at 4500 Renaissance Parkway, Cleveland, Ohio 44128, hereinafter referred to as Seller, and Clearview Schools located at 4700 Broadview Ave., Lorain OH 44052 hereinafter referred to as Buyer.

Subject to the terms of this Agreement, Seller agrees to sell, and Buyer agrees to purchase for consideration of one dollar, (1) 1,000 gallon fuel tanks with pump, monitor, and all related equipment (the "Tank") to be located on the Buyer's premises at 4700 Broadview Ave., Lorain OH 44052. Any additional costs related to the Tank shall be the responsibility of Buyer including, but not limited to: concrete pad, protective barriers, electrical work and any required permits.

As a condition of this Agreement and in consideration of the sale of the Tank, during the term of this agreement and any renewal term, Buyer agrees to purchase fuel exclusively from Seller. Title and risk of loss to fuel purchased shall pass to Buyer upon delivery. The product(s) and approximate quantities agreed to by Seller and Buyer are set forth below:

<u>Product(s)</u>	<u>Approximate Monthly Quantity*</u>
On Road Diesel	1,500 Gallons

This Agreement shall automatically renew for successive one-year terms unless terminated by either party upon written notice to the other party at least 60 days prior to the end of any term. Upon any default of Buyer, or upon the termination of this Agreement, Seller shall have the option to purchase the Tank from Buyer for consideration of one dollar, and upon exercise of such option, Buyer shall be deemed to have transferred to Seller all of Buyer's right, title and interest in the Tank, and shall allow Seller unobstructed access to retrieve the Tank.

If the Buyer shall fail to pay any invoice when due, Buyer shall be in default of this Agreement and Seller may suspend further deliveries until all arrears are paid. If such default shall continue for a period of 10 days, Seller reserves the right to terminate this Agreement. Invoice terms are net 30 days. Buyer agrees to provide Seller unobstructed access to the Tank and to notify Seller if a regularly scheduled delivery cannot be made.

By signing this document, the parties agree to all conditions and terms herein.

Signature _____
"Great Lakes Petroleum"

Signature _____
"Clearview Schools"



GREAT LAKES PETROLEUM

SERVICE • VALUE • TECHNOLOGY

Historical price analysis for: Clearview Schools
Terminal City: Cleveland
Date Range: 04/01/2020 - 05/04/2020

Listed prices include applicable Federal and State taxes. Sales and Prepaid taxes are not included.
Great Lakes Petroleum does not charge NORA.
Pricing is based on regional averages.

Daily Data

	<u>ON RD</u>		<u>ON RD</u>
04/01/20	1.9990	04/28/20	1.5680
04/02/20	1.9586	04/29/20	1.6503
04/03/20	2.0145	04/30/20	1.7420
04/04/20	2.0686	05/01/20	1.8725
04/05/20	2.0686	05/02/20	1.7901
04/06/20	2.0686	05/03/20	1.7901
04/07/20	2.0287	05/04/20	1.7901
04/08/20	1.9494		
04/09/20	1.9094		
04/10/20	1.8368		
04/11/20	1.8368		
04/12/20	1.8368		
04/13/20	1.8368		
04/14/20	1.8576		
04/15/20	1.7132		
04/16/20	1.7119		
04/17/20	1.6968		
04/18/20	1.7418		
04/19/20	1.7418		
04/20/20	1.7418		
04/21/20	1.6743		
04/22/20	1.5275		
04/23/20	1.5326		
04/24/20	1.5345		
04/25/20	1.5407		
04/26/20	1.5407		
04/27/20	1.5407		

ID# CLE65540.2500

1-800-686-FILL (3455)
4500 Renaissance Parkway • Cleveland, OH 44128-5702
(P) 216-478-0501 • (F) 216-514-3275
www.greatlakespetroleum.com

AIA® Document G709® – 2018

Proposal Request

PROJECT: (name and address)

Clearview Bus Garage

CONTRACT INFORMATION:

Contract For: General Construction

Date: February 12, 2020

Architect's Project Number: 2018200.13

Proposal Request Number: 003

Proposal Request Date: May 11, 2020

OWNER: (name and address)

Clearview Local School District

4700 Broadway Avenue

Lorain, Ohio 44052

ARCHITECT: (name and address)

GPD Group

520 South Main Street

Suite 2531

Akron, Ohio 44311

CONTRACTOR: (name and address)

Seitz Builders, Inc.

8055 Broadway Road

Broadway Heights, Ohio 44147

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within fourteen (14) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

Per an Owner directed change to add a 520 gallon above-ground fuel storage tank (cut sheet attached for reference), refer to attached drawings for location, and requirements. Refer to D6/S-500 for notes related to the 60"x80" pad detail. Fuel tank shall be provided and installed by Owner/Fuel Vendor.

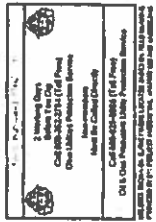
Attachments: C-111, C-121, C-131, DW-520

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT:

Russell Gayheart, Project Architect

PRINTED NAME AND TITLE



Stanwade Metal Products, Inc.

6868 State Route 305 PO Box 10
Hartford, Ohio 44424
Phone: 800-826-5243 Fax: 1-330-772-3307
www.tankstore.com



Capacity	520 Gallons	Heads	Primary	10 Ga.	Paint Ext.	White Urethane
Design	Doublewall	Shell	Primary	12 Ga.	Paint Int.	
Code	UL 142 Flameshield	Heads	Secondary	12 Ga.	Weight Empty	1150 lbs.
Test Pres.	5 PSI	Shell	Secondary	12 Ga.	Rev.#	
					Date:	

Tank for Stationary Use Only

2' Monitor
(Male NPT)

Primary
4" EV
Opening

Secondary
4" EV
Opening

4"

2'

4"

18"

28"

6"

48"

12"

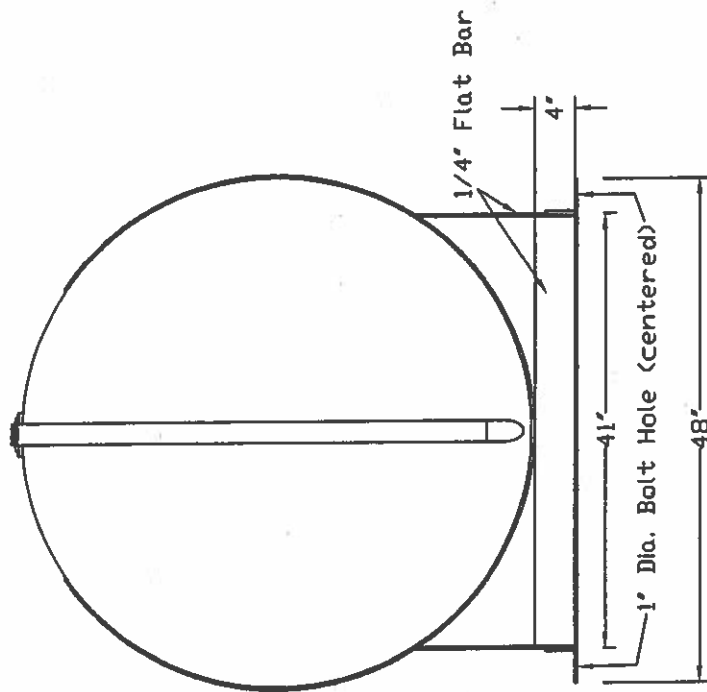
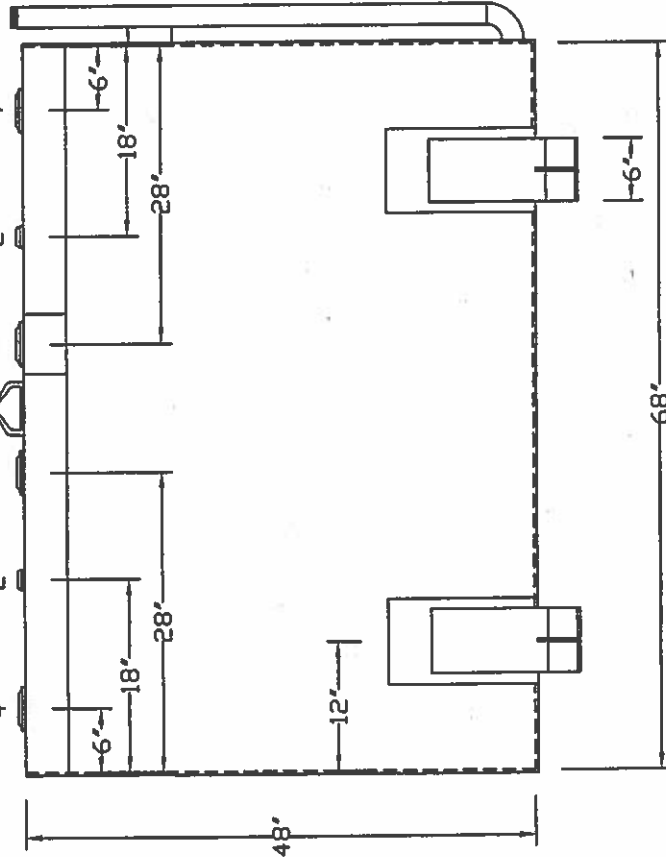
68"

4"

18"

28"

6"



Customer: _____

Drng. Date: _____
Quoted Lead Times Begin Upon Receipt of signed Approved
Drawing, Which Must be Returned Before Production Can Begin.

Drawing Approved By: _____



South Shore Electric, Inc.
589 Ternes Lane
Elyria, Ohio 44035

Phone 440-366-6289
 Fax 440-366-6940
 kbuckley@southshoreelectricinc.com

Date: May 31, 2020
 To: Seitz Builders, Inc.
 8055 Broadview Road
 Broadview Hts., Ohio 44147
 Attn.: Nicholas Hurst
 Project: Clearview Bus Garage
 From: South Shore Electric, Inc.
 PCO: PR-003 Fuel Tank
 SSEI CR# 03
 Scope: provide circuitry to fuel tank controller. One single point connection

Qty	Description	Mat Unit	Mat Ext		Labor unit	Labor Ext
1	3pole, 30amp breaker for panel	\$191.00	\$191.00		0.2	0.2
1	conduit penetration (exit building)	\$25.00	\$25.00		0.75	0.75
120	trench and backfill (with premium)	\$12.00	\$1,440.00		0.05	6
120	1" GRC Conduit	\$2.86	\$343.20		0.1	12
1	1" EXP Sealoff	\$24.00	\$24.00		0.8	0.8
2	1" EXP Cap 90 / conduit nipples	\$5.00	\$10.00		0.6	1.2
480	#10 THHN Wire	\$0.18	\$86.40		0.0055	2.64
1	connection to fuel controller	\$5.00	\$5.00		0.5	0.5
1	label, test & checkout & pour sealoffs	\$20.00	\$20.00		1	1
		Material	\$2,144.60		Labor Hrs	25.09
		No Tax	\$0.00		Labor\$/hr	\$73.54
		Mat Total	\$2,144.60		Labor Total	\$1,845.12
			M&L Subtotal	\$3,989.72	M&L Subtotal	
			10% Markup	\$398.97	10% Markup	
			Total	\$4,388.69	Total	

This is our interpretation of the changes indicated in this Change Request. Please advise of any errors or omissions.

Please issue a change order as authorization to proceed. Any questions, comments or concerns, please do not hesitate to contact me at my office at 440-366-6289, email at buckleyk@southshoreelectricinc.com or my cell at 216-389-5371

Respectfully submitted,

Keith A. Buckley
 President

J:2019-jobs/Clearview Bus Garage PR-003 SSEI Proposal 5-31-2020

SLOAN



Sloan Concrete
500 Virginia Avenue
Ashland, OH 44805
(419)651-4477
jusloan55@yahoo.com

Estimate

ADDRESS

Seitz Builders

ESTIMATE # 3674

DATE 05/28/2020

ACTIVITY	QTY	RATE	AMOUNT
Add Clearview Fuel Island 6'8"x7' Includes -Place and compact 6" stone base -Set forms -#5 rebar 9" on center both ways top and bottom -12" of concrete with thickened perimeter per drawings -Spray cure and seal -Excavate for bollards -Place bollards (bollards provided by others)	1	3,928.00	3,928.00

Thank you for considering Sloan Concrete for your project.

TOTAL

\$3,928.00

Accepted By

Accepted Date

COLUMBIA BUILDING PRODUCTS CO., INC.

25961 Elm Street ~ P. O. Box 38248
Cleveland, Ohio 44138-0248
(440) 235-3363 Fax (440) 235-3372

PROPOSAL

MAY 12, 2020

SALESMAN: GREGORY S. BENNETT

SEITZ BUILDERS

PROJECT: CLEARVIEW SCHOOLS BUS GARAGE

PAGE 1 OF 1

PR #003

WE SHALL FABRICATE AND DELIVER ONLY THE FOLLOWING:

(4) ADDED 6" PRIME PAINTED PIPE BOLLARDS X 7'-0" LONG

SALES TAX EXEMPT: \$595.00

+ (4) BOLLARD COVERS, INSTALLED = \$200.00

\$795.00

PAINT: Columbia's Standard Shop Primer

TERMS: Net 30 Day - NO RETAINAGE

PLEASE SIGN AND RETURN ONE COPY

The undersigned hereby offers to enter into a contract with you on the basis of the above proposal

BUYER _____

COLUMBIA BUILDING PRODUCTS CO., INC.

BY _____

BY _____

TITLE _____ DATE _____


TITLE _____ DATE _____

STRUCTURAL STEEL - BAR JOISTS - METAL ROOF DECK - MISCELLANEOUS METALS

**LORAIN COUNTY PUBLIC HEALTH
SCHOOL HEALTH SERVICES CONTRACT**

This agreement is effective from August 1st, 2020 to June 30th, 2021 between Lorain County Public Health (LCPH) and the Clearview School District. The parties agree as follows:

1. LCPH will provide a Registered Nurse who will hold an active Ohio Registered Nursing License.
2. The assigned LCPH nursing staff will work a schedule fitting the contracted school district schedule. The weekly time requirements may be flexed to fulfill obligations requested by the school district or LCPH. Any time requirement that is to be flexed will be approved by a LCPH nursing supervisor or director.
3. LCPH employees will at all times be acting as independent contractors, and not as employees of the school district. The assigned LCPH nursing staff will provide duties pertinent to school health and wellness. The duties of the contracted position are outlined in Exhibit A which is attached and incorporated herein by reference. Any administrative duties of the school staff will be addressed by the school district.
4. The school district is to provide appropriate work space for the LCPH staff, along with secure computer and printer access to enable the provision of school health nursing and maintenance of school medical records in accordance with HIPAA and FERPA.
5. LCPH will maintain adequate liability insurance to cover the performance of the duties of the assigned nursing staff. The school district agrees to hold harmless LCPH from any and all claims of liability for injury or damages to the children and third parties arising from the actions of school staff.
6. LCPH will provide orientation, supervision and continuing education pertinent to school nursing, as determined by the health district and the Ohio Board of Nursing. LCPH nurses are required to attend monthly staff meetings at the Health Department. Nurses are available to the school district by phone during those meetings. There may be training, required by LCPH, for which the LCPH nursing staff will not be available to the school district. Substitute school nurses may be available for coverage of duties by mutual agreement between LCPH and the school district.
7. LCPH will provide school nurse services for 37 weeks to the Clearview School District as follows:
 - 40 RN hrs. per week @ \$50.00 per hour
8. The Clearview School District is to pay a total of \$74,000.00 for the 2020-2021 school year. Payments to be made in 10 monthly installments of \$7,400 September through June of each school year. Payments are due on or by the 15th day of each month
9. This contract may be terminated by either party by delivering written notice of the termination 60 days before the termination is to take effect.



David Covell, RS, MPH, Health Commissioner
Lorain County Public Health
9880 S Murray Ridge Rd
Elyria, OH 44035

3/11/2020
Date


Jerome Davis, Superintendent
Clearview School District
4700 Broadway Ave. Lorain, Ohio 44052

Date

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