

<u>FUNDS</u>	<u>FUND</u>	<u>ESTIMATED RESOURCES</u>
Government Fund Types		
General	001	13,243,871.56
Emergency	016	1,220,872.00
Principals' Funds	018	51,678.79
Total General Funds		<u>14,516,422.35</u>
Debt Service		
Bond Retirement	002	732,247.00
Total Debt Service		<u>732,247.00</u>
Capital Projects		
Permanent Improvement	003	79,903.03
Total Capital Projects		<u>79,903.03</u>
Special Revenue		
Trust Fund	007	11,550.00
Local Grants	019	29,884.00
Classroom Facilities - Maintenance	034	38,755.00
Athletics	300	185,430.63
State Grants	499	40,064.09
Race To The Top	506	14,113.93
Title VI B	516	382,742.81
Title I	572	624,121.75
Title II-A	590	95,545.52
Medicaid	599	13,598.06
Total Special Revenue		<u>1,435,805.79</u>
Total Government		<u>16,534,111.25</u>
Proprietary Fund Types - Enterprise		
Food Service	006	899,137.27
Uniform School Supplies	009	0.00
Latchkey	020	20,333.10
Total Enterprise		<u>919,470.37</u>
District Agency	022	23,075.36
Student Activities	200	134,149.68
Total Fiduciary		<u>157,225.04</u>
Total FY 15 Estimated Resources		<u>17,841,073.58</u>



Clearview Local School District

4700 Broadway Ave

Lorain, OH 44052

Comprehensive Proposal for Renewal of Services

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Executive Summary

Clearview Local Schools District is an established Northeast Ohio school district known for its positive learning environment and strong community pride and support. This community support is driven by strong district leadership; leadership that is unafraid to make changes considered necessary to ensure students enjoy a comfortable and productive learning environment.

Clearview is committed to exploring creative ways to develop and expand their exemplary curriculum. Epiphany Management Group has been a long-term partner of the district, bringing experience, efficiency and consistency to the students, staff and administration for technology services. Our partnership has advanced the district and we wish to continue the relationship to keep our skills and personnel a part of Clearview for years to come. This continuation of our long-term engagement will help the district realize its planned goals for transformation.

Clearview Local School District has a need for comprehensive technology and information systems services to efficiently and effectively plan, support, advance and transform their organization. Epiphany works with over 100 schools and districts in a variety of ways. All schools, like the students they serve, are unique in that they are all at various stages of development and come from a variety of backgrounds. Epiphany's approach to supporting schools is rooted in industry best practices, mixed with the newest advances in educational technology. Our unique value is the ability to bring these industry best practices to bear in an affordable manner.

We are presenting this proposal to provide the services to meet those needs in our shared service model.

Plan, Support, Advance and Transform

Plan

Epiphany starts by working with you to develop a strategic technology plan with clear and measurable goals. This plan will focus on aligning the goals of curriculum and instruction, as well as the other stakeholders in the District to the services that will support your unique vision and accomplishment of your goals. Epiphany does this through a combination of CIO/CTO consulting services as well as Director Consulting Services and Education Consulting Services.

Support

As this plan is developed and implemented, day-to-day support must continue. We will ensure that the transition to Epiphany and support of day-to-day needs is given high priority so user needs are not disrupted. Epiphany accomplishes this through the implementation and integration of network support services, site-based teams and an intense focus on metrics and continued growth.

Advance

As existing systems are utilized to their maximum and end users have confidence that they are well supported, the next step is one of advanced, positive change, helping those open to change to advance and improve on what they do currently in every aspect of the school operation.

Transform

Finally, transformation starts to occur when there are clear plans and solid execution on the basics. Stakeholders (Parents, Donors, Alumni etc.) begin to see and understand what needs to occur to keep up with changing needs and supports the transformation to a world-class education organization.

Why Schools Choose Epiphany

Epiphany is a specialized consulting and technology support and services firm. We focus exclusively in the Education market, servicing over 100 K-12 schools and districts. With headquarters based on Akron, Ohio, we provide managed services, both on-site and remote, for education clients throughout Ohio, Michigan and Florida.

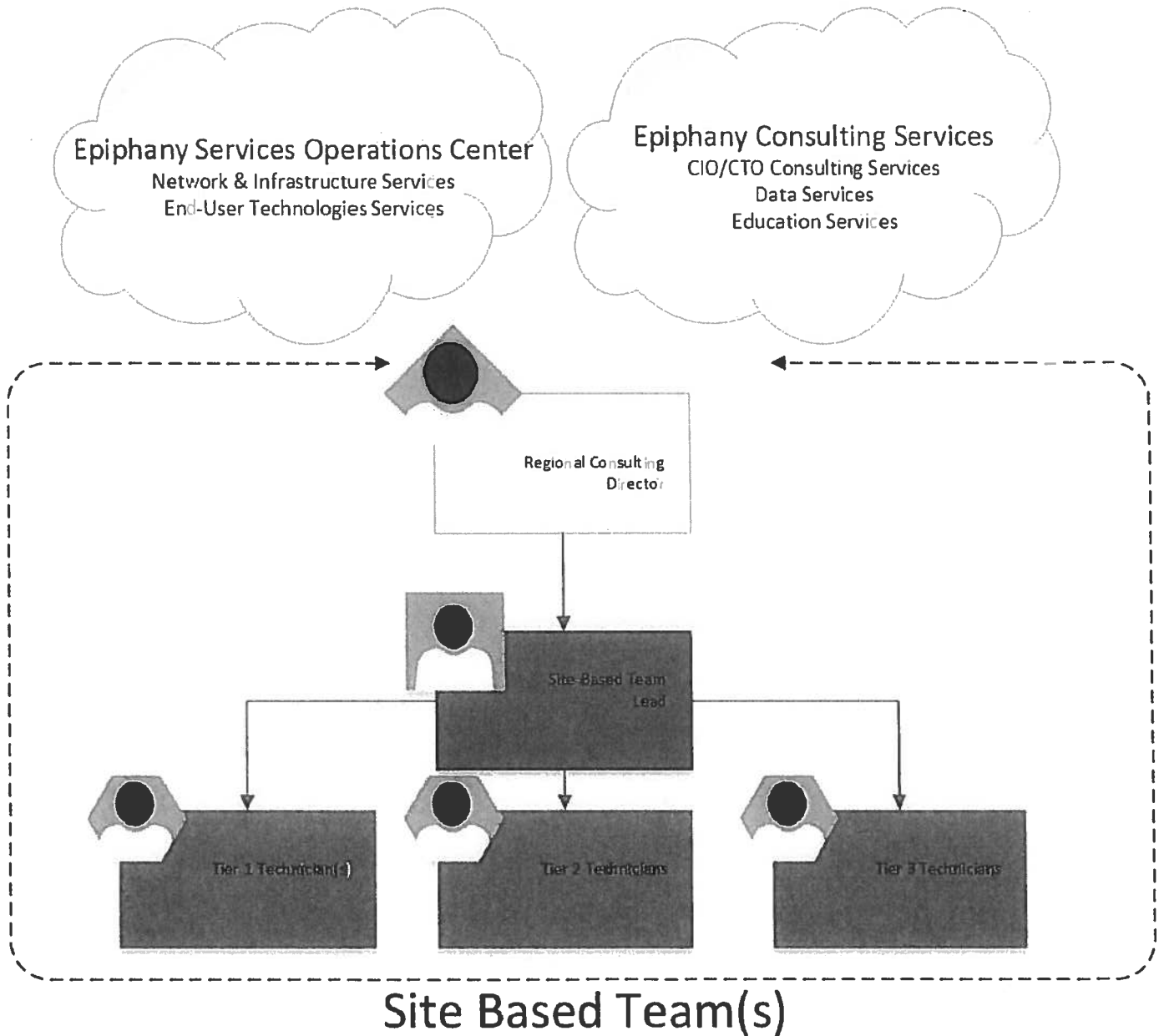
Epiphany was founded after the turn of the century to meet the needs of education clients that were faced with the inability to scale their technology needs and budgets. We have been awarded the regional Cascade Capital Growth award in technology services for leadership and growth as one of the fastest growing companies in a nine county area. We have once again been selected for inclusion on the Inc 500/5000 list as we continue to grow with strong leadership and a dedicated team of experts.

Epiphany has over 100 full time employees and manages approximately 130 people who are employed by our client districts and schools.

We have a strong focus on the classroom and teacher achievement. The Epiphany Institute is our think tank on educational technology practices and works with local and national resources to develop best practices on a variety of educational technology areas. In addition to technology conferences like ISTE, FETC and Etech, our personnel also attend conferences in impactful subject areas like Reading and Social Studies.

How We Succeed with our Clients

Epiphany Management Group has over a decade of experience developing the most efficient and cost-effective model for our clients. By utilizing the vast experience of Epiphany Leadership, we have developed best-in-class structures, frameworks, and educational experiences to provide you, our client, with a world-class experience. Epiphany has a tremendous mix of business, education, experience and youth to provide a level of service unparalleled in the industry.



Scope 1: CIO/CTO Consulting Services

Epiphany Management Group's Consulting Team focuses on systems and alignment to ensure that their clients are achieving their goals. Epiphany Consultants will provide guidance and leadership in the following three areas:

- **Service Strategy** - Epiphany consultants use a clear set of principles to help the District define a plan that will provide the solution to a problem in a particular situation. The solution will focus on the value to the District and identify strategic assets that will be used to the District's advantage.
- **Service Design** - Epiphany Consultants use service design to ensure that new or changed services are designed to meet the changing requirements of the District. Service design is part of a lifecycle that turns a new requirement from service strategy into a design to realize organizational objectives.
- **Service Transition** - Epiphany Consultants will provide processes to enable service transition to ensure that new, modified or retired services meet the expectations of the District as documented in the service strategy and service design stages of the service lifecycle. Key activities include planning and managing changes and releases, managing risks, transferring knowledge, setting expectations and ensuring that the expected value is delivered.

Scope 1 Deliverables:

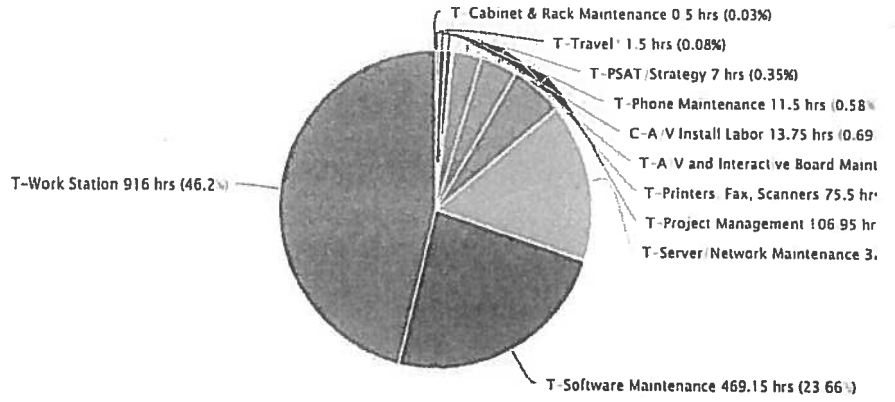
- Gap Analysis & Recommendations
- Ongoing implementation of Recommendations (Strategy, Design and Transition)
- Quarterly Benchmarking Meetings

Scope Cost for Clearview Local School District	\$TBD	Not Included
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Mr. Pie Chart Report

Viewing by worktype; From 02/10/2014 through 02/15/2015; Clearview Local Schools (CLV)

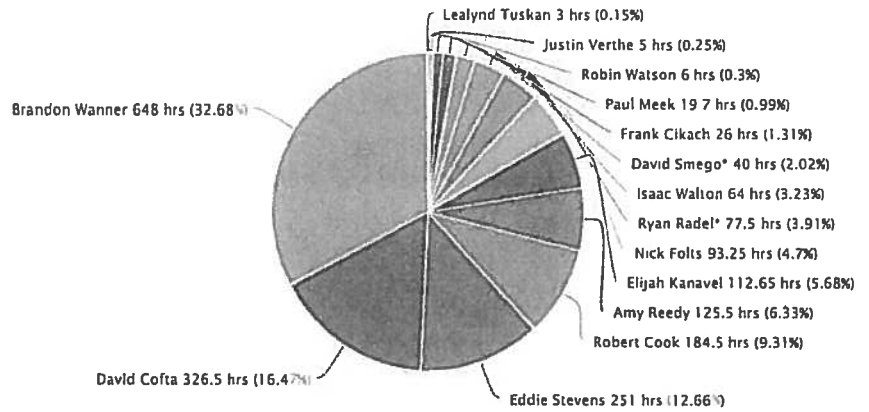


Total: 1,982.6 hours



Mr. Pie Chart Report

Viewing by person; From 02/10/2014 through 02/16/2015; Clearview Local Schools (CLV)



Total: 1,982.6 hours



EPIPHANY

Scope 2: Education Services

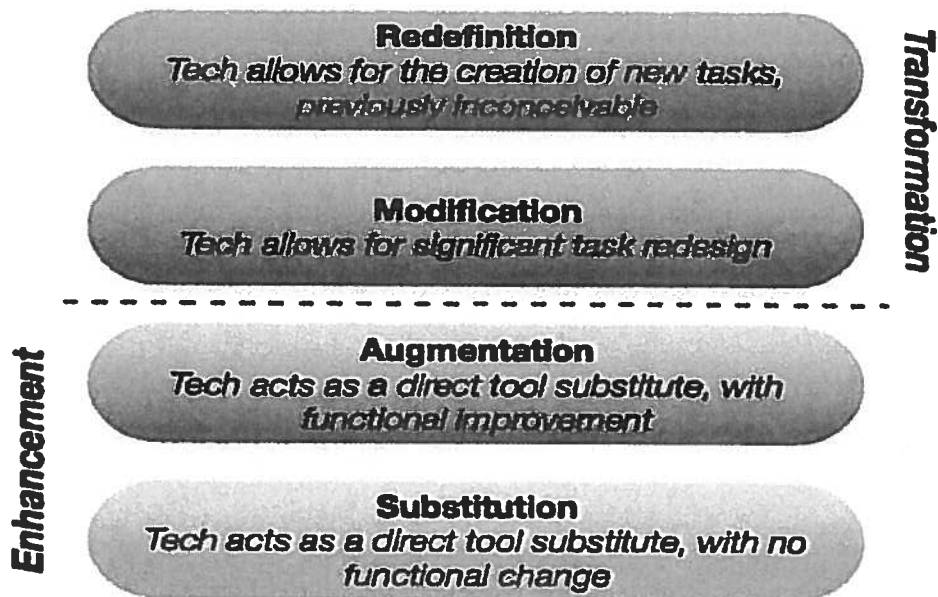
Epiphany empowers teaching and learning through technology integration. We support your vision and work with you to create a roadmap for success. Our solutions drive transformation with the development of a strategic plan, rollout of goals and initiatives, and long-term planning for technology management and professional development.

Our innovative approach to deliver sustained professional development is an opportunity for teachers to participate in year-long continued education at a pace that meets their needs. This professional development approach is engaging and effective. Epiphany's implementation of a blended learning model of services will ensure that teachers have the necessary support throughout the year as they transition from a technology enhanced learning environment to a teaching & learning transformation.

Receive high quality job-embedded professional learning that spans the continuum of a school year. Teaching staff will increase knowledge, skills, attitudes, and beliefs in instructional practices, device utilization, and applications so that they may enable all students to learn at high levels. The professional learning will be:

- Intensive, ongoing, and connected to practice.
- Focused on student learning and addresses the teaching of curriculum content.
- Aligned with SAMR model of technology implementation and levels of instruction.

The SAMR Model



Scope 2: Education Services (continued)

Technology has the power to revolutionize the way that students learn but simply introducing devices into the classroom is not enough. Many schools end up using technology as nothing more than a direct tool substitute to complete the same old tasks, such as using Google Forms to take a quiz. As Dr. Ruben Puentedurain describes in his SAMR model, this type of technology use enhances learning but it is not true transformation. In order to see true transformation, technology must be used to create new tasks that were previously unimaginable.

Schools that perform at the highest levels create and implement a strategic plan to get them there. The Education Service Group will work with you and your staff to create:

1. Specific aspirations for student achievement
2. A plan for sustained PD for technology integration
3. Operational efficiency for your technology department

Scope Cost for Clearview Local School District	\$TBD/year	Not Included
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Scope 3: Director Consulting Services

Epiphany Director Consulting Services focuses on moving the needle, day by day. Epiphany Consultants will provide services to address the following needs in the District:

- **Leadership and Vision:** Work closely with the executive team and stakeholders to develop a shared vision with long-term, big-picture perspectives on district goals to plan for meaningful and effective uses of technology; provide leadership when creating a vision of how technology will help meet district goals.
- **Strategic Planning:** Have a high-level view across the school system and work with instructional and technical teams to identify steps needed to transform the technology vision into a long-range plan, complete with specific goals, objectives, and action plans.
- **Ethics and Policy:** Manage the creation, implementation, and enforcement of policies and educational programs relating to the social, legal, and ethical issues related to technology use throughout the district and modeling responsible decision-making.

Scope 3 Deliverables:

- Management of District Technology Plan and Deliverables (Sr Director, Director and Onsite Team Lead)
- Project Management for Initiatives (PARCC, Rollouts etc.)
- Oversight of Services Delivery Team
- Management of Vendor and Technology Procurement
- Participation in District Cabinet Meetings
- Monthly Operational Meetings with Key Stakeholders
- Quarterly Strategic Planning

Scope Cost for Clearview Local School District	\$31,000.00/yr	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined
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Scope 4: Network & Infrastructure Services - Monitor, Manage and Support

Epiphany Management Group utilizes a State of the art Services Operations Center to proactively manage, monitor and support client networks and infrastructure.

Service Level Goals:

Priority	Criteria	Response Time
1	Affects more than five individuals; or is mission critical and there is no workaround available. Examples: Network is down; classroom pending a class.	With Full Network scope, Immediate response with notification and updates provided until resolved. Same day response.
2	Affects one to five individuals, no workaround available.	Same day response. Items where new parts need to be ordered may take longer depending upon the circumstances
3	Affects fewer than five people, workarounds available. Example: Printer malfunction, but other nearby printer available. Can't check e-mail from one computer, but can from different computer.	1-2 day response
4	No effect on productivity, or unsupported software.	Best effort as time allows
5	Projects	Must be scheduled during planning sessions

Scope 4.1: District LAN/WAN (Switches/Routers)

Deliverable 4.1.1: Monitor

Epiphany Management Group through the use of Industry Standard Remote Monitoring and Management tools will monitor the switch infrastructure in the District. The monitoring tools will report to Epiphany Management Group's Services Operations Center (ESOC)

Data and notifications: Notifications will be sent on system failures or high utilization; Epiphany Site Based Team (SBT) will be notified of alert and remedy a resolution.

Deliverable 4.1.2: Support and Manage

All MDF and IDF switches, circuits as well as connectivity with ITC will be managed and supported*

- Patch alerts will be generated but will not generate email or text notifications
- Reports will be available for service metrics and data tracking
- Epiphany Management Group will work with ITC to troubleshoot any outages

*Parties agree that Epiphany Management Group is not responsible for hardware failure. All hardware and vendor support contracts are the responsibility of the District.

Scope 4.2– District Wireless Network and VLANs

Deliverable 4.2.1 – Monitor: Monitor wireless network and send alerts to Epiphany ESOC team and Epiphany Site Based Team

Deliverable 4.2.2 – Support and Manage

Wireless network will be supported, managed and maintained by Epiphany ESOC and will make sure licensing is in compliance

Scope 4.3– District Servers (Virtual and Physical):

Manage physical and virtual server environment and operating system up to application layer - Data Services will manage from the Application Layer up.

Deliverable 4.3.1 – Server Monitoring

- Epiphany ESOC will monitor the following:

Active Director	Agent Status	Connectivity	CPU
Data Stores	DHCP Queue	Disk I/O	DNS
Fans / Temp	Guest Status of VM	Licensing	Logical Drives
Maintenance Mode	Memory	Network	Physical Drives
Processes	Power Consumption	Power Supplies	RAID
System Warranty	Up Time	Windows Events	

Deliverable 4.3.2 – Server Support and Manage

Epiphany will **manage virtual and physical servers** as well as cloud-based applications and URL/External IP addresses as provided.

Services Epiphany will perform include the following:

- Server patch management for Windows updates will be installed
3rd party updates are not included (an optional service is available)
- Patch alerts will be generated but will not generate email or text notifications Windows updates will be installed after 15 updates are ready for install and schedule to run after hours
- Server reboots will be coordinated with on-site technical resource(s) in order to keep within patching cycle
- Reports will be available for service metrics and data tracking
- Event logs that result in failures will be monitored but will not generate email or text notifications

Scope Cost for Clearview Local School District	12,500.00/year	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined
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Scope 5: End-User Technologies Services

Epiphany Management Group utilizes a **blend of face to face and remote** support. Realizing that world class support revolves around people and relationships, Epiphany may remotely resolve technical issues while maintaining the right balance of an on-site presence and visibility with the stakeholders in the District and remote support.

Service Level Goals:

Priority	Criteria	Response Time
1	Affects more than five individuals; or is mission critical and there is no workaround available. Examples: Network is down; classroom technology is not functioning pending a class.	Same day response. Items where new parts need to be ordered may take longer depending upon the circumstances
2	Affects one to five individuals, no workaround available. Example: Document must be printed same day	Same day response. Items where new parts need to be ordered may take longer depending upon the circumstances
3	Affects fewer than five people, workarounds available. Example: Printer malfunction, but other nearby printer available. Can't check e-mail from one computer, but can from different computer.	2 day response
4	No effect on productivity, or unsupported software. Examples: Monitor showing b/w instead of color.	Best effort as time allows
5	Projects	Must be scheduled during planning sessions

Deliverables

Incident Management

- o Request Fulfillment: Through the utilization of Epiphany Management Group's systems, the Site Based Team will respond to and solve incidents as it relates to supporting
 - Computers
 - Laptops
 - Tablets
 - Printers
 - Projectors
 - Interactive Whiteboards
 - Other District Technologies (List below)

Other Not Listed:

Lifecycle Management

- o Image Management
- o Patch Management
- o

Problem Management

- o Through the analysis of ticketing data Epiphany Management Group will identify problems that may be leading to increased incidents and make recommendations or take swift action to remedy the problem.



EPIPHANY

Scope Cost for Clearview Local School District	\$52,000.00/year	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined
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Scope 6: Data Services

Management of Data and Applications is an ever-growing need in the K-12 environment. Epiphany Management Group provides our clients with a decisive edge in moving their District forward by providing services that are specifically tied to managing and maintaining data systems in their District.

Deliverables:

Epiphany Management Group will provide

1. Application Management
 - Manage District Application Portfolio
 - Manage the application lifecycle
 - Monitor Use
 - Manage Licensing
 - Manage Patches and Updates
 - User and Access Management
2. Directory Services (i.e. Google, Active Directory and Telephony*)
 - Manage District's Design of their Directory
 - Manage Moves, Additions and Changes (MAC's)
3. Data Request Fulfillment (i.e. Public Records requests, student information request)
4. Data Back-Up and Recovery
5. Email Archive
6. Security Auditing of district systems

**Epiphany Management Group will manage users within the District's telephone system, but is not responsible for the set-up and functioning of the system. Epiphany will manage and work with any third party support partner for the telephony system.*

Scope Cost for Clearview Local School District	\$tbdyear	Not included
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Pricing Schedule:

Service Group	Full Scope	Selected Scope
CIO/CTO Consulting Services	Optional	Not Included
Director Consulting Services	\$31,000.00	\$31,000.00
Education Services	OPTIONAL	Not Included
Network Manage/Monitor Support Services	\$12,500.00	\$12,500.00
End-User Technologies Services	\$52,000.00	\$52,000.00
Data Services	Optional	Not Included
Applicable Discount for Renewal of Services		(\$20,000.00)
Total Annualized:	\$95,000.00	\$75,000.00

Agreement is for a period of three years, starting April 1st, 2015 and continuing through March 31st, 2018. Payment schedule below is representative of all three years.

Billing Milestones:

Billing Date	Description	Total Due
4/1/2015	Initial Payment Plus 20% Down Payment	\$20,000.00
	Monthly Payment	\$5,000.00
6/1/2015	Monthly Payment	\$5,000.00
	Monthly Payment	\$5,000.00
8/1/2015	Monthly Payment	\$5,000.00
	Monthly Payment	\$5,000.00
10/1/2015	Monthly Payment	\$5,000.00
	Monthly Payment	\$5,000.00
12/1/2015	Monthly Payment	\$5,000.00
1/1/2016	Monthly Payment	\$5,000.00
2/1/2016	Monthly Payment	\$5,000.00
3/1/2016	Monthly Payment	\$5,000.00

Agreement to Enter Into Contract:

IN WITNESS WHEREOF, The Parties hereto have signed this Service Agreement effective as of the date set forth on the first page hereof

Authorized Client Signature:
Date:
Authorized Epiphany Signature:
Date:

First Billing Date: _____ First Billing Amount: _____

Next Steps:

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Terms & Conditions

This Service Agreement ("Agreement") is entered into this day of month by and between Clearview Local School District with principal place of business at 4700 Broadway Ave, Lorain OH, 44052 ("client") and Epiphany Management Group with principal place of business at 526 South Main Street, 9th floor, Akron Ohio 44311 ("EPIPHANY"). Customer and Company are collectively referred to herein as the "Parties" and singularly as "party".

WHEREAS, Client desires to obtain technology management services and EPIPHANY has been selected by the Client to provide such services specifically requested by the Client.

NOW, therefore, In consideration for the promises set forth below, the parties agree as follows:

1. **SERVICES:** the scope is limited to the services and deliverables expressly identified and stated above in this document

A) **Geography:** EPIPHANY will support technology located at the following addresses. Services may be performed on site or remotely, as the work requires.

Central Office 4700 Broadway Ave. Lorain, OH 44052	Clearview High School 4700 Broadway Ave. Lorain, OH 44052	Durling Middle School 100 North Ridge Road West Lorain, Ohio 44053	Vincent Elementary 2303 N. Ridge Road Lorain, OH 44055
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B) **Assumed Status of IT Infrastructure & Devices:** Epiphany has made certain assumptions on the current status of the IT infrastructure and state of devices, based on initial observation and representations from the client. Epiphany will, upon commencement of the engagement, review and assess the current state of the technology infrastructure and devices. If the findings are substantially different than the assumptions derived and/or representations of the Client, Epiphany and Client shall meet to discuss any necessary contract modifications.

C) **E-RATE:** While Epiphany will analyze needs and proposals to develop recommendations for IT Initiatives funded by Auxiliary Funds, E-RATE and other similar programs, the client will make all final vendor selection decisions. Epiphany will not participate in final vendor selection. Epiphany will not render E-rate program services, but will coordinate and make recommendations for purchases and assist any third-party E-rate consultants chosen by the Client.



D) Equipment & applications: Epiphany services will support the current inventory of hardware, software, or telephony identified in the Scope sections above. Epiphany will service this equipment and any replacement/upgrades of specified equipment during the contract period. This is a labor only contract and the client as deemed necessary, will purchase all parts.

Epiphany recognizes that the number of devices used at the district will increase over the term of this contract to support BYOD, 1:1 and PARCC initiatives. These increases will be covered by the terms of this contract as long as the increased inventory does not exceed 110% (approx.) of the equipment in place as of the effective date of this contract. If future inventory exceeds 110% (approx.) of current equipment, Epiphany reserves the right to propose an additional cost to cover this adjustment and to adjust the contract terms. District administrators and Epiphany will mutually agree in writing on additional terms so that the increase in devices is planned and sustainable for maintaining quality support.

3) Responsibility of Client:

- 1 Client to ensure that the school IT staff employees in the IT department report directly into Epiphany. Additionally Epiphany will manage, direct and provide human resource evaluations and is to be consulted on employment-related issues any employee issues.
- 2 Client to provide EPIPHANY with physical and technical access to all systems including all necessary passwords to access necessary systems. Additional hours necessary to unlock systems in which passwords are not provided are not included in this contract. Additional hours for this service will be billed at a rate of \$75 per hour.
- 3 Ensure appropriate staff is available for training on customer sat surveys or ticket system.
- 4 Ensure any issues or concerns are escalated to senior leadership within EPIPHANY.
- 5 Make time available for regular Operation & PSAT™ planning meetings
- 6 Client to use services generally aligned to the allocations in this agreement.

4) Non Solicitation & Non Hire: During the term of this agreement and for a period of one year after termination of this agreement, Parties agree that they will not, directly or indirectly, hire or solicit for hire any of the other party's employees, contractors or consultants.

5) Independent Contractor: With respect to all matters relating to this agreement, EPIPHANY shall be deemed to be an independent contractor. EPIPHANY shall not represent itself or its organization as having any relationship to Client other than that of an independent agent for the limited purpose described in this agreement.

6) Billing and Payment:

- This contract is for a total fixed fee amount outlined in the "Costs" section of this proposal.
- This fee does not include equipment, parts or materials. It is a labor only contract.
- The payment schedule is outlined in the "Billing Milestones" section of this proposal.

7) Term and Termination: The effective date of this contract is 4/1/15. The term of this agreement is from 4/1/15 through 3/31/18. This agreement will automatically renew for three years at an annual fixed fee amount of \$75,000.00 with all other terms and conditions in full force and effect unless either party delivers written notice of non-renewal to the other no less than 90 days prior to the end date of this agreement.

8) Governing law: This agreement shall be governed by and is constructed in accordance with the laws of the state of Ohio.

9) Warranty: Due to the nature of this service, no warranty, either expressed or implied, is included in this agreement.

10) Projects/Exclusions: To the extent any ticket, service request or project is not identified in the Scope of services or, if listed, requires more than twenty collective hours of EPIPHANY time will be considered a standalone project ("Project"). Such Projects are not covered by this service Agreement and will be quoted separately.

11) Indemnity & Liability: In no event will Epiphany any duty to defend or indemnify or be liable for any indirect, direct, special or consequential damages. Such damages shall include, but not limited to, loss of data in any form or property, theft, or destruction. Epiphany will provide labor and services only and will not be responsible for the purchase of any parts or equipment and In no event will be held liable for any direct or indirect costs or damages arising out of implementation, installation, configuration, errors or omissions. Such indirect, special, or consequential damages shall include, but not be limited to, loss of profits, loss of use of associated equipment, loss of data, or investment cost of substitute facilities. Epiphany preventive and remedial service responsibilities will not include the following: failures caused by neglect, misuse, abuse, incorrect operation of the equipment, unsuitable environment, or failures arising from Acts of God (i.e. fire, flood, etc.).

Client agrees to indemnify and hold EPIPHANY, its officers, members, employees and/or agents harmless from any claims, suits, liabilities, loss of data or tangible property, expenses and/or damages including alleged copyright, other intellectual property claims, data loss or damage or other tangible or intangible loss or damage sustained by any person by reason of any act or omission caused, in whole or in part, by client.

EPIPHANY shall be liable for a portion of services to client for failure to provide services, but only if such failure(s) is due to the negligence of EPIPHANY, and EPIPHANY excludes liability for: 1) damages incurred as a result of the errors, omissions by EPIPHANY, data or other property loss, or negligence of Customer, its personnel, employees, agents or users; 2) acts of God, winds, fires, landslide, floods, droughts, famines, acts of public enemies, insurrection, military action, sabotage, riots, or civil disturbances, failure of a utility or utility type service which is essential to EPIPHANY's service or other event(s) not reasonably within the control of EPIPHANY.

12) Mutual Non-Disclosure: It is understood that in rendering services, both EPIPHANY and the Client may be exposed to confidential or private information of members, staff, administration or students. Client and EPIPHANY agree to use such information solely in connection with the current or contemplated business relationship for rendering of services and not for any purpose other than as authorized by this agreement or as authorized by prior written consent of the other party or as mandated by court-order or other legally bound requirement by a third-party governing authority.

13) Entire Understanding: This agreement is binding when signed by both Parties. This agreement constitutes the entire understanding of the Parties, and supersedes all prior and contemporaneous written and oral agreements, with respect to the subject matter. This agreement may not be modified or amended except in writing signed by both Parties.

RESOLUTION

Ohio Schools Council Cooperative advertising and receiving bids for waste and recycling services

WHEREAS, the Clearview Local School District Board of Education wishes to advertise and receive bids for waste and recycling services from July 1, 2015 through June 30, 2018 through the Ohio Schools Council's Waste and Recycling Program. There is no fee to participate in the Ohio Schools Council 2015-2018 Waste and Recycling Program.

THEREFORE, BE IT RESOLVED the Clearview Local School District Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of waste and recycling services for the period July 1, 2015 through June 30, 2018. It is understood there is no fee to participate in the Ohio Schools Council 2015-2018 Waste and Recycling Program.

Motion _____ 2nd _____

**AGREEMENT FOR EDUCATIONAL SERVICES BETWEEN THE LORAIN COUNTY
BOARD OF DEVELOPMENTAL DISABILITIES AND
CLEARVIEW LOCAL SCHOOL DISTRICT**

This is an agreement between:

Lorain County Board of Developmental Disabilities, (LCBDD)

and

Clearview Local School District, a Local Educational Agency (LEA).

DELIVERY OF SERVICES

The LCBDD provides educational services to eligible individuals of LEA's for whom it is determined placement at Murray Ridge School is the most appropriate educational setting. LCBDD provides programs in accordance with the Operating Standards for Ohio's Schools Serving Children with Disabilities and follows the Ohio Department of Education's Policies and Procedures for the Education of Children with Disabilities.

The LCBDD provides both preschool and school aged services.

The preschool is an integrated, center based program that serves children 3 through 5 years old.

There is a per student tuition charged to LEAs for preschool services.

School-aged services are provided at Murray Ridge School, or a mutually agreed upon site, and serve students 6 through 21 years old. There is no cost to Lorain Country school districts for school-aged students.

LCBDD shall cooperate with each student's School District of Residence in the development of an Individual Educational Plan (I.E.P.) for each student. Delivery of services shall be based upon the I.E.P. and shall be designed to meet the unique needs of the child/student. The I.E.P. shall be developed in a team planning conference and revised as often as necessary, but at least annually.

PLACEMENT PROCEDURES

LEA Responsibilities:

1. For initial placement
 - a. Confer with LCBDD school administration
 - b. Notify parent/guardian of meeting, purpose of meeting, the participants of meeting, the time and place of meeting, and provide parent the notice of procedural safeguards.
 - c. Notify participants of meeting.
 - d. Maintain documentation of contact and attempts to contact parent/guardian of meeting.
 - e. Arrange for re-scheduling of meetings, if necessary.
2. Obtain all required signatures on appropriate documents.
3. Maintain records of appropriate documents.
4. Provide necessary documents to LCBDD school administration.
5. Provide an authorized designee to attend meetings to serve as LEA representative.
6. Ensure the signature of an authorized representative on the I.E.P. documents.

7. In case of a placement dispute or disagreement, the L.E.A.'s due process and grievance procedures shall be followed.
8. In case of a need for a change of placement during the term of the existing I.E.P. the LEA shall be responsible for evaluation of need, I.E.P. requirements, and transition.
9. Conduct evaluations as necessary to complete and maintain students Multifactorial Evaluation and re-evaluation requirements.
- 10. In the case of preschool students, enter into, and adhere to terms of agreement for payment of per pupil fee.**

LCBDD Responsibilities:

1. For annual review and/or other meetings designed to address student needs:
 - a. Notify parent/guardian of meeting, purpose of meeting, the participants of meeting, the time and place of meeting.
 - b. Notify participants of meeting.
 - c. Maintain documentation of contact and attempts to contact parent/guardian of meeting.
 - d. Arrange for re-scheduling of meetings, if necessary.
2. Maintain records of appropriate documents.
3. Provide necessary documents to LEA and Parent/Guardian.
4. Provide an authorized designee to attend meetings to serve as LCBDD representative.
7. Ensure the signature of an authorized representative on the I.E.P documents.

PROVISION OF SERVICES

LEA Responsibilities:

The Local Educational Agency will be responsible for the following:


1. Referral of eligible students to LCBDD.
2. Provide transition services from Part C to Part B.
3. Submission of completed multifactorial evaluation and any re-evaluation to LCBDD.
4. Any additional supports and/or services as necessary for student to participate in a separate facility placement and access to the curriculum including, but not limited to, 1:1 personal attendants as prescribed by the IEP.
5. The LEA shall ensure that all personal attendants assigned to Murray Ridge School have participated in a para-professional training program that is provided by the LCBDD. This requirement may be waived in individual cases at the sole discretion of the LCBDD superintendent.

LCBDD Responsibilities:

LCBDD will make available the following services for students placed at Murray Ridge School.

1. Certified classroom teacher.
2. Classroom aide.
3. Transportation
4. Speech and Language Therapy and/or consultation


5. Occupational Therapy and/or consultation
6. Physical Therapy and/or consultation
7. Physical Education - (adapted to the students particular needs)
8. Delegated Nursing/Nursing
 - Positioning
 - Toileting
 - Feeding
 - Medication Administration
9. Administrative and Supervision services to monitor appropriate implementation of guidelines in accordance with Ohio Department of Education and Ohio Department of DD policies and procedures.



Superintendent/Designee - (LEA)

2-24-15

Date



Superintendent/Designee - (LCBDD)

2/24/15

Date

Please Note: Services in relation to Satellite programs are based upon the individual contract language as agreed upon by LCBDD and the individual Local Educational Agency.

College Credit Plus and MyUniversity Guarantee

Terms and Conditions Prepared for:
Clearview Local School District

Prepared by:
Lorain County Community College &
The University Partnership



*Lorain County
Community College*



**The University
Partnership**

Objective

Collaborate to provide an affordable cost-share model of course delivery for school districts to expand access to college-level courses for students on the high school campus and define bachelor's degree pathways through the MyUniversity Guarantee. This agreement helps remove cost, transportation and time barriers to higher education and meet or exceed the dual enrollment requirements of Ohio Revised Code Chapter 3365. Clearview Local School District and Lorain County Community College commit to collaboratively deliver educational programming and support services to foster student success.

Chancellor Carey's recommendations for Ohio's dual credit program, College Credit Plus, were based upon the following guiding principles:

- Students will always be the primary beneficiary of education policy;
- It is the responsibility of secondary and higher education institutions to work collaboratively and think innovatively in order to advance the achievement and success of Ohio's students;
- The College Credit Plus program should be structured to ensure open access to all college-ready students with minimal need for contributing student resources;
- There must be flexibility in the College Credit Plus program in order to encourage innovation;
- Increasing the participation rates of underrepresented and low-income student populations in programs that result in higher education rates and postsecondary persistence in an important education priority for the state; and
- Providing students with the opportunity for career exploration and promoting exposure to relevant college courses while in high school has value to students, parents, and the state.

Scope of Work

Clearview Local School District and Lorain County Community College (LCCC) will determine the college courses and degree pathways to be offered at Clearview High School based upon the goals of Ohio's College Credit Plus, the MyUniversity Guarantee, school district needs, faculty qualifications (credentials) and faculty course mentor availability.

LCCC and Clearview Local School District will follow the "Commission Guidance on Determining Qualified Faculty" as established by the Higher Learning Commission and adopted by the Ohio Board of Regents. LCCC academic deans have final approval with regards to qualified faculty.

High school instructors, as LCCC adjunct instructors, will be provided LCCC faculty course mentors. Together they will establish course expectations and ensure resources necessary to satisfy LCCC course outcomes.

Delivery

Criteria for student participation will be based on Ohio's Remediation Free Standards and LCCC's placement criteria which includes considering high school preparation, performance on the COMPASS assessment and/or ACT or SAT scores, and GPA. Students must commit to an Academic Success Plan that may include mandatory tutoring or other success strategies if their GPA drops below a 3.0.

LCCC will administer the COMPASS assessment (and other assessments as necessary) at high school. Class time and mode of delivery will be structured to suit partner needs.

The course framework will be the same as courses taught at the LCCC campus and apply toward a degree or professional certificate.* The course description, course syllabus and course description and student outcomes (CDSO) document will be shared and reviewed - prior to the start of the term with the high school instructor. Textbooks used will be the same as those used at the LCCC campus, including any online homework system used in particular courses.

1. Carey, J. (2013). College Credit Plus: Chancellor John Carey's recommendations for Ohio's dual credit program.

*Denotes a required component of Ohio Revised Code Chapter 3365.

LCCC academic deans have overarching responsibility for the standards, consistency and quality of the LCCC courses delivered at all sites.

Partners will be in possession of confidential educational records and may not share or disclose these educational records with any party other than the student, school district and LCCC partners unless the student grants written permission otherwise.

Cost-Sharing

The tuition cost to the school district for courses taught at the high school is \$40 per credit hour per student. Courses taught with a college faculty mentor are \$45 per credit hour per student and courses that are co-taught are \$52.50 per credit hour per student. Courses taught on an LCCC campus or online are discounted by 25 percent, with an in-county rate of \$81 per credit hour and an out-of-county rate of \$98 per credit hour.

The textbooks are the responsibility of the school district but offered at a 40 percent discounted rate for courses on the college campus as LCCC will reuse these books. School districts are responsible for the purchase and reuse of textbooks for courses taught at the high school site. These may be purchased through the LCCC bookstore or another vendor. Course fees are the responsibility of the College.

The LCCC Bursar's Office is responsible for invoicing the state of Ohio each semester for tuition and books at agreed upon rates.

Partner Responsibilities

LCCC will:

- Identify qualified instructors with school partner who meet Ohio Board of Regent's academic credential requirements.*
- Meet with the high school instructor prior to course delivery and thereafter via phone, email, discussion board, in person, etc.*
- Assign an LCCC college advisor to each student who will coordinate career and academic advising services as well as connect students to opportunities and resources that foster student success.
- Share course resources (course archive materials, sample syllabi, common projects, essays, assignments, exams, and rubrics) as applicable.
- Ensure expectations and protocols are in place regarding accreditation, faculty roles and responsibilities.
- Provide at least one professional development session for high school faculty.*
- Conduct at least one classroom observation per school year of each course offered through College Credit Plus. These visits will be scheduled prior to visiting the site.*
- Promote College Credit Plus opportunities on LCCC's website.*
- Annually coordinate with each school district partner to present at least one dedicated College Credit Plus event for students and parents.*

*Denotes a required component of Ohio Revised Code Chapter 3365.

High School District will:

- Assist in identifying district faculty who meet Ohio Board of Regent’s academic credential requirements.
- Access and utilize LCCC’s course management system to upload course materials and resources as well to provide current class status via the gradebook function.
- Assure school district faculty meet with LCCC faculty prior to course delivery and thereafter via phone, email, discussion board, in person, etc.
- Provide support to LCCC in assuring the course deliverables as described in the Course Description and Student Outcomes (CDSO) document, including course rigor and depth, are achieved.
- Provide dedicated space for course delivery that supports the delivery of instructional programs and operational needs, including laboratory space with the appropriate equipment and consumables.
- Supply space for meetings, interviewing, and information sessions when appropriate.
- Provide computer technology access and connectivity as necessary.
- Increase awareness of the college pathways through College Credit Plus and the MyUniversity Guarantee.

Together we will:

- Develop pathways that must be published as part of the school district’s official course offerings.* A minimum of two pathway opportunities through College Credit Plus will be created.
 - o One where a student can earn 15 transcribed credits
 - o One where a student can earn 30 transcribed credits
- Pathways to the MyUniversity Guarantee connecting students to bachelor degree opportunities through the University Partnership will be developed and published too.
- Meet all the requirements of the Ohio Revised Code, Chapter 3365 which governs College Credit Plus.

Term

This Agreement shall be based upon a three -year cycle. It can be modified in writing by mutual agreement of partners and can be terminated by either party upon a six month written notice of such intent to the other party.

This Agreement will be effective July 1, 2015 through June 30, 2018.

For Lorain County Community College

For Clearview Local School District

Date

Date

Roy A. Church, President
Lorain County Community College

Jerome Davis, Superintendent
Clearview Local School District

*Denotes a required component of Ohio Revised Code Chapter 3365.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into this 2nd day of March, 2015, by and between the Clearview Local School District Board of Education (“Board”) and the Clearview Education Association (“Association”) [collectively “the Parties”].

WHEREAS, the Association and the Board entered into a collective bargaining agreement (“Negotiated Agreement”) with a stated duration of June 16, 2014 through June 15, 2016; and

WHEREAS, Article 10—School Day and Year of the Negotiated agreement contains provisions regarding half day quarterly records and half day professional development days among other related provisions; and

WHEREAS, Article 10, Section 10.9, subsection 2 states that “In addition to two professional development days that count toward the minimum hours, the District will schedule at least four and a half other days of professional development during the one hundred eight-five (185) work days. Professional development will consist , at a minimum, of the following: a district wide in service day at the start of the school year; a half day building meeting at the start of the school year; NEOEA day; and four(4) other in-service/professional development days;” and

WHEREAS, Article 10, Section 10.9, subsection 4 states “In total there will be the equivalent of two (2) records days, and the equivalent of two (2) conference days each year. The District will schedule quarterly a half day for records reporting and a half day for professional development.

NOW, THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. The scheduled In-service/ Professional Development day of March 9, 2015 will be changed to April 2, 2015.
2. The parties agree that because the 3rd quarter In-service/ Professional Development day is being changed, it will, consequently, be in the 4th quarter of 2015.
3. The In-service/Professional Development day change shall not have an effect on the 4th quarter In-service/Professional Development day. Hence, there will be two (2) days of In-service/Professional Development during quarter 4 of 2015.

4. This agreement sets no precedent or expectation whatsoever regarding future issues related to teachers In-service/Professional Development schedules and shall not have precedential value concerning interpretation of the terms and conditions of the Negotiated Agreement that pertains to In-Service/Professional Development.

5. The parties' representatives affirm that they have full authority to execute this Memorandum of Understanding.

ON BEHALF OF THE Board of Education:

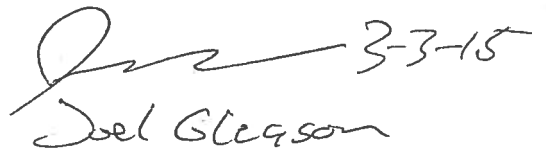
 3-5-15

Jerome M. Davis, Superintendent



Sean Nuccio, Treasurer

ON BEHALF OF THE CEA:

 3-3-15
Joel Gleason

CLEARVIEW LOCAL SCHOOLS 2015- 2016

August 2015

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2015

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2015

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 2015

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

December 2015

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

January 2016

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

February 2016

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29				

March 2016

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April 2016

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May 2016

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June 2016

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

Codes

Inservice	△
Grade Period	□
Vacation	○
Holiday	□
PC-No School Stu/Staff	—
Teacher Records	⬡

NO SCHOOL DAYS

- August 14, 17 - Teacher Inservice
- September 7 - Labor Day
- October 16 - NEOEA Teacher Inservice
- November 25 - PC - No Students or Staff
- November 26 - November 27 - Thanksgiving Break
- December 21 - January 1 - Winter Break
- January 11 - Teacher Records
- January 18 - Martin Luther King Day
- February 12 - PC-No Students or Staff
- February 15 - Presidents' Day
- March 25 - Good Friday
- March 28 - April 1 - Spring Break
- May 27 - Teacher Records
- May 30 - Memorial Day

Fall Homecoming
October 2, 2015 vs. Oberlin High School

GRADUATION: @ Palace Civic Center May 26, 2016 (7:00 p.m.)

FIRST DAY SCHOOL: 8/18/15
LAST DAY SCHOOL: 5/26/16

PARENT-TEACHER CONFERENCES

VINCENT

- Oct. 15th - 3:30-7:30 pm
- Oct. 22nd - 3:30-7:30 pm
- Feb. 11th - 3:30-7:30 pm

CLEARVIEW

- Sept. 17th - 2:50-6:50 pm
- Dec. 3rd - 2:50-6:50 pm
- Feb. 10th - 2:50-6:50 pm

DURLING

- Sept. 23rd - 3:15-7:15 pm
- Nov. 18th - 3:15-7:15 pm
- Feb. 10th - 3:15-7:15 pm

Board Adopted :

InService/Professional Dev. Days

1. October 15, 2015
2. January 8, 2016
3. March 4, 2016
4. May 16, 2016

Teacher InService
NO Students

GRADING PERIODS

- 1st August 18 - October 21 (45 days)
- 2nd October 22 - January 8 (45 days)
- 3rd January 12 - March 16 (45 days)
- 4th March 17 - May 26 (45 days)